

**CITY OF FAIRVIEW
BOARD OF COMMISSIONERS**

JUNE 7, 2018

7:00 P.M.

AGENDA

- 1. Roll Call**
- 2. Call to order by Mayor Carroll**
 - A. Prayer and Pledge
- 3. Approval of the Agenda**
- 4. Public Hearing**
 - A. Item 11A – Budget
 - B. Item 11A – Tax Rate
- 5. Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).**
- 6. Awards and/or Recognitions**
- 7. Public Announcements**
- 8. Staff Comments**
- 9. Approval of the Minutes**
- 10. Consent Agenda Consisting of Items as Follows**
 - A. Minutes from the May 17, 2018 Board of Commissioners Meeting
 - B. Minutes from the May 17, 2018 Board of Commissioners Work Session
- 11. Old Business**
 - A. Second and Final Reading of Ordinance No. 2018-09, An Ordinance of the City of Fairview, Tennessee Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019
 - B. Second and Final Reading on Section 9 of Ordinance No. 2018-09, An Ordinance of the City of Fairview, Tennessee Adopting the Annual Tax Rate for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019
- 11. New Business**
- 12. Manager Items for Discussion**
 - A. Miscellaneous Updates
 - B. City Attorney Comments
- 14. Communications from the Mayor and Commissioners**
- 15. Adjournment**

ORDINANCE No. 2018-09

11 A/B

AN ORDINANCE OF THE CITY OF FAIRVIEW, TENNESSEE
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR
BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Commissioners has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF FAIRVIEW, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows for fiscal year 2018:

General Fund	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
Taxes	\$ 4,352,511	\$ 5,167,500	\$ 5,296,750
Licenses and Permits	\$ 430,735	\$ 279,750	\$ 281,000
Fines and Fees	\$ 133,179	\$ 243,150	\$ 174,900
Intergovernmental	\$ 1,152,216	\$ 371,200	\$ 803,200
Other	\$ 148,566	\$ 140,000	\$ 197,850
Other Financial Sources TAN & GAN	\$ -	\$ -	\$ -
Total Revenues	\$ 6,217,207	\$ 6,201,600	\$ 6,753,700
Beginning Fund Balance	\$ 1,839,223	\$ 2,782,152	\$ 1,953,307
Total Available Funds	\$ 8,056,430	\$ 8,983,752	\$ 8,707,007

State Street Aid	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
Intergovernmental	\$ 222,366	\$ 260,000	\$ 260,000
Other	\$ -	\$ 250	\$ 250
Total Revenues	\$ 222,366	\$ 260,250	\$ 260,250
Beginning Fund Balance	\$ 238,859	\$ 352,084	\$ 129,834
Total Available Funds	\$ 461,225	\$ 612,334	\$ 390,084

Drug Fund	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
Fines and Fees	\$ 14,842	\$ 12,000	\$ 12,000
Other	\$ 38,352	\$ 250	\$ 250
Total Revenues	\$ 53,194	\$ 12,250	\$ 12,250
Beginning Fund Balance	\$ 57,040	\$ 95,230	\$ 61,480
Total Available Funds	\$ 110,234	\$ 107,480	\$ 73,730

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
General Government	\$ 1,639,700	\$ 112,800	\$ 83,069
Administration	\$ -	\$ 1,857,900	\$ 1,057,508
Finance	\$ 169,548	\$ 169,080	\$ 120,106
Planning and Zoning	\$ 227,895	\$ 423,287	\$ 240,683
Municipal Court	\$ 123,753	\$ 171,492	\$ 180,420
Police Department	\$ 1,477,572	\$ 1,633,850	\$ 1,711,568
Fire Department	\$ 904,516	\$ 1,366,500	\$ 1,553,062
Public Works	\$ 518,896	\$ 1,046,036	\$ 1,858,814
Debt Service	\$ 212,398	\$ 213,000	\$ 213,000
-	\$ -	\$ -	\$ -
-	\$ -	\$ -	\$ -
-	\$ -	\$ -	\$ -
Total Appropriations	\$ 5,274,278	\$ 7,030,445	\$ 7,018,231
Surplus/(Deficit)	\$ 942,929	\$ (828,845)	\$ (264,531)
Other Financial Sources (Uses): Transfer In (Drug & Facilities Funds)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 2,782,152	\$ 1,953,307	\$ 1,688,776

State Street Aid	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
Public Works	\$ 70,551	\$ 443,500	\$ 231,000
Debt Service	\$ 38,590	\$ 39,000	\$ 39,000
General Government	\$ -	\$ -	\$ -
Total Appropriations	\$ 272,590	\$ 482,500	\$ 270,000
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 352,084	\$ 129,834	\$ 120,084

Drug Fund	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
Police Department	\$ 15,004	\$ 46,000	\$ 41,000
Total Appropriations	\$ 19,000	\$ 46,000	\$ 41,000
Surplus/(Deficit)	\$ 38,190	\$ -	\$ -
Ending Fund Balance	\$ 95,230	\$ 61,480	\$ 32,730

SECTION 3: At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

General Fund	\$ 1,688,776
State Street Aid	\$ 120,084
Drug Fund	\$ 32,730

SECTION 4: That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Principal	Interest Requirements	Debt Authorized and Unissued	Principal Outstanding at June 30
Bonds	\$ 2,935,000	\$ 66,581	N/A	\$ 2,570,000
Notes			N/A	
Capital Leases			N/A	
Other Debt			N/A	

SECTION 5: During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
N/A	N/A	N/A

SECTION 6: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7: Money may be transferred from one appropriation to another in the same fund in an amount of up to \$1,000, subject to such limitations and procedures as set in the Budget Policy adopted by the Board of Commissioners in Ordinance No. 840 adopted on June 30, 2014 by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9: There is hereby levied a property tax of \$ 0.8765 per \$100 of assessed value on all real and personal property.

SECTION 10: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has notes issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated or loan agreements with a public building authority issued pursuant to Title 12, Chapter 10, Tennessee Code Annotated approved by the Comptroller of the Treasury or Comptroller's Designee within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21, Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file

this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 11: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 13: This ordinance shall take effect July 1, 2017, the public welfare requiring it.

Patti Carroll, Mayor

Brandy Johnson, City Recorder

APPROVED AS TO FORM:

City Attorney

Budget Passed First Reading: May 17, 2018

Budget Passed Second Reading: _____

Budget Public Hearing Held on: _____

Tax Levy Approved First Reading: May 17, 2018

Tax Levy Approved Second Reading: _____

Tax Levy Public Hearing Held on: _____