

SUPPORTING DOCUMENTS FOR THE PROPOSED AGENDA ARE NOT PUBLISHED IN THE NEWSPAPER BUT MAY BE FOUND AT WWW.FAIRVIEW-TN.ORG

**CITY OF FAIRVIEW
BOARD OF COMMISSIONERS**

SEPTEMBER 1, 2016

7:00 P.M.

AGENDA

1. **Call to order by Mayor Carroll**
 - A. Prayer and Pledge
2. **Approval of the Agenda**
3. **Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).**
4. **Awards and/or Recognitions**
5. **Public Announcements**
6. **Staff Comments**
7. **Approval of the Minutes (only needed if removed from consent agenda)**
8. **Consent Agenda Consisting of Items as Follows**
 - A. Approval of the Minutes from the August 18, 2016 Board of Commissioners Workshop0000000000
 - B. Approval of the Minutes from the August 18, 2016 Board of Commissioners Meeting
 - C. Second and Final Reading of Bill #2016-23, Ordinance No. 937, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (City Manager Salary)
 - D. Second and Final Reading of Bill #2016-24, Ordinance No. 938, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (IMPACT Study)
9. **Old Business**
 - A. Discuss and/or Take Action on Expiring Board Seats – Carroll
 - (1) One Tree Commission Seat (Scott Tucker)
10. **New Business**
 - A. Discuss and/or Take Action on Appointing Two Alternates to the Planning Commission – Carroll
 - B. Discuss and/or Take Action on Story Book Trail – Carroll
 - C. Discuss and/or Take Action on Permission to Bid for Surveillance Cameras, Monitoring and Recording Software and Building Access Card Systems – Chief Smith
11. **City Manager Items for Discussion**
 - A. Miscellaneous Updates
 - B. City Attorney Comments
12. **Communications from the Mayor and Commissioners**
13. **Adjournment**

80

Bill # 2016-23

ORDINANCE NO. 937

AN ORDINANCE FOR AN AMENDMENT TO THE CITY OF FAIRVIEW, TENNESSEE, BUDGET FOR FISCAL YEAR 2016 – 2017 BUDGET

Be it Ordained by the City of Fairview, Tennessee as follows:

WHEREAS, the Board of Commissioners of the City of Fairview, Tennessee, have determined that the Budget for Fiscal Year 2016 - 2017 (beginning July 1, 2016 and running through June 30, 2017) should be amended to reflect the final expenditures for the Fiscal Year, and:

WHEREAS, the Board of Commissioners of the City of Fairview, Tennessee adopted the fiscal year 2016 – 2017 budget by passage of Ordinance Number 930 on June 23, 2016, and

WHEREAS, pursuant to the Tennessee state Constitution, Article II, Section 24, no public money shall be expended except pursuant to appropriations made by law, and

WHEREAS, pursuant to Tennessee Code Annotated § 6-56-209, the Board of Commissioners has the authority to authorize the Finance Director to transfer money from one appropriation to another within the same fund, and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF FAIRVIEW, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2016-2017 BUDGET AS FOLLOWS:

Section 1. Ordinance 930 is hereby amended to appropriate \$8,642 from General Fund Balance for adjustment to City Manager’s Salary.

Appropriate From

Account #	Current Balance	Appropriation Amt.	New Balance
110-27100	\$1,808,714.00	\$ 8,642.00	\$1,800,072.00

Appropriate To

Account #	Current Budget	Amended Amt	New Budget
110-41000-110	\$ 82,358.00	\$ 8,642.00	\$ 91,000.00

Section 2. The Financial Officer is hereby authorized to make said changes in the accounting system.

BE IT FURTHER ORDAINED, If any sentence, clause, phrase or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction; such holding will not affect any other portion of this Ordinance.

BE IT FINALLY ORDAINED, that this Ordinance shall take effect fifteen days (15) days after its first passage or upon second reading, whichever is later, the public welfare requiring it.

MAYOR

CITY RECORDER

APPROVED AS TO FORM:

CITY ATTORNEY

Passed First Reading

August 4, 2016

Passed Second Reading

8D

Bill # 2016-24

ORDINANCE NO. 938

AN ORDINANCE FOR AN AMENDMENT TO THE CITY OF FAIRVIEW, TENNESSEE, BUDGET FOR FISCAL YEAR 2016 – 2017 BUDGET

Be it Ordained by the City of Fairview, Tennessee as follows:

WHEREAS, the Board of Commissioners of the City of Fairview, Tennessee, have determined that the Budget for Fiscal Year 2016 - 2017 (beginning July 1, 2016 and running through June 30, 2017) should be amended to reflect the final expenditures for the Fiscal Year, and:

WHEREAS, the Board of Commissioners of the City of Fairview, Tennessee adopted the fiscal year 2016 – 2017 budget by passage of Ordinance Number 930 on June 23, 2016, and

WHEREAS, pursuant to the Tennessee state Constitution, Article II, Section 24, no public money shall be expended except pursuant to appropriations made by law, and

WHEREAS, pursuant to Tennessee Code Annotated § 6-56-209, the Board of Commissioners has the authority to authorize the Finance Director to transfer money from one appropriation to another within the same fund, and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF FAIRVIEW, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2016-2017 BUDGET AS FOLLOWS:

Section 1. Ordinance 930 is hereby amended to appropriate \$30,000 from the five cent fund for Streets for an Impact Fee Study.

Appropriate From			
Account #	Current Balance	Appropriation Amt.	New Balance
110-27100	\$85,000.00	\$ 30,000.00	\$55,000.00

Appropriate To			
Account #	Current Budget	Amended Amt	New Budget
110-41000-201	\$ 0	\$ 30,000.00	\$ 30,000.00

Section 2. The Financial Officer is hereby authorized to make said changes in the accounting system.

BE IT FURTHER ORDAINED, If any sentence, clause, phrase or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction; such holding will not affect any other portion of this Ordinance.

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MAYOR

CITY RECORDER

APPROVED AS TO FORM:

CITY ATTORNEY

Passed First Reading

August 4, 2016

Passed Second Reading

10A

CITY OF FAIRVIEW

MUNICIPAL PLANNING COMMISSION APPLICATION

- The Municipal Planning Commission for the city of Fairview consists of nine (9) members.
- All members of the planning commission serve with compensation of \$100.00 for each regularly scheduled meeting.
- The members are selected by the board by majority vote with each commissioner having one vote.
- The terms of members shall be for three (3) years.
- The planning commission meets the second Tuesday of each month at 7:00 p.m. at city hall.
- Applicants must attach proof of City of Fairview residency and voter registration.

Community involvement or any information you would like to share with the Board:

FAIRVIEW PLAN COMMISSION JAN-NOV 2014

FAIRVIEW PARK COMMISSION FEB 2014 - JUNE 2016

VOLUNTEER ASSISTANT TO CM 2015-2016. ATTENDED AND PARTICIPATED IN STAFF REVIEW MEETINGS FOR PLANNING & ZONING ATTENDED PLAN COMMISSION MEETINGS.

CURRENT MEMBER OF AMERICAN PLANNING ASSOCIATION AND TENNESSEE CHAPTER OF AMERICAN PLANNING ASSOCIATION

ATTENDED PLANNING & ZONING CONFERENCE 2014 16 HRS TRAINING
ATTENDED GREENWAYS & TRAILS CONFERENCE 2015 16 HRS "

PREVIOUS PLAN COMMISSION EXPERIENCE INCLUDING CHAIRMAN STREAMWOOD, IL 6 YRS

AS WELL AS ZONING COMMISSION AND ZONING BOARD OF APPEALS STREAMWOOD, IL

Name: RON ROWE

Address: _____ Telephone: _____

E-mail: _____ Cell: _____

Signature:  Date/Time: 5-18-16 8AM

Any and all applications that are not complete to include documentation of residency in the City of Fairview, Tennessee, signed, dated and the time the application is filed with the city below his or her signature and proof of voter registration will not be considered for appointment to any board or commission by the Board of Commissioners.

RECEIVED

CITY OF FAIRVIEW

BY: SF

MUNICIPAL PLANNING COMMISSION APPLICATION

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- Applicants must attach proof of City of Fairview residency and voter registration.

Community involvement or any information you would like to share with the Board:

- CURRENT MEMBER OF INDUSTRIAL DEVELOPMENT BOARD
- CURRENT MEMBER OF ZONING APPEALS BOARD
- CURRENT MEMBER OF CODES REVIEW COMMITTEE
- CURRENT VOLUNTEER WITH HABITAT FOR HUMANITY
- CURRENT VOLUNTEER WITH REBUILDING TOGETHER - NASHVILLE
- B.S. CIVIL ENGINEERING
- A.S. STRUCTURAL DESIGN

Name: JACOB BLIEK

Address: _____ Telephone: _____

E-mail: _____ Cell: _____

Signature: [Handwritten Signature] Date/Time: 5/16/16

9:57 AM

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CITY OF FAIRVIEW

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- The planning commission meets the second Tuesday of each month at 7:00 p.m. at city hall.
- Applicants must attach proof of City of Fairview residency and voter registration.

Community involvement or any information you would like to share with the Board:

I have lived in Fairview for five years.

Education: Bachelor of Business Administration, Accounting from Tennessee Technological University

Masters of Accountancy from Lipscomb University

Currently the Assistant Controller at Holladay Properties a Commercial Real Estate Company

Eagle Scout

Name: Paul Harris Golden

Address: _____ Telephone: _____

E-mail: _____ Cell: _____

Signature: Paul H. Golden Date/Time: 5/23/16 2:11 PM

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Community involvement or any information you would like to share with the Board:

SERVED AS ADJUTANT FOR FAIRVIEW
AMERICAN LEGION POST 248.
SERVED ON THE INDUSTRIAL DEVELOPMENT BOARD.

Name: SALVATORE CALI

Address: _____ Telephone: _____

E-mail: _____ Cell: _____

Signature: *Salvatore Cali* Date/Time: 5/25/2016 2:30pm

Any and all applications that are not complete to include documentation of residency in the City of Fairview, Tennessee, signed, dated and the time the application is filed with the city below his or her signature and proof of voter registration will not be considered for appointment to any board or commission by the Board of Commissioners.

City of Fairview Police Department

7100 City Center Way Fairview, TN 37062

OFFICE (615) 799-2435 DISPATCH (615) 799-2431 FAX (615) 799-0035

SCOTT SMITH

CHIEF OF POLICE

Brandy Johnson
Fairview City Recorder
Fairview City Hall
7100 City Circle Way
Fairview TN 37062

August 16, 2016

Ms. Johnson,

I am requesting that at your earliest possible convenience could you please request for bids on new surveillance cameras, monitoring and recording software, building access card systems. For ease of maintenance and contracts I am requesting the vendor handle both surveillance and access systems.

The current system in place is the same system put in place during the original construction of this building approximately twelve years ago. The current system is inadequate and irreparable creating exposure to civil litigation and lapses in building security.

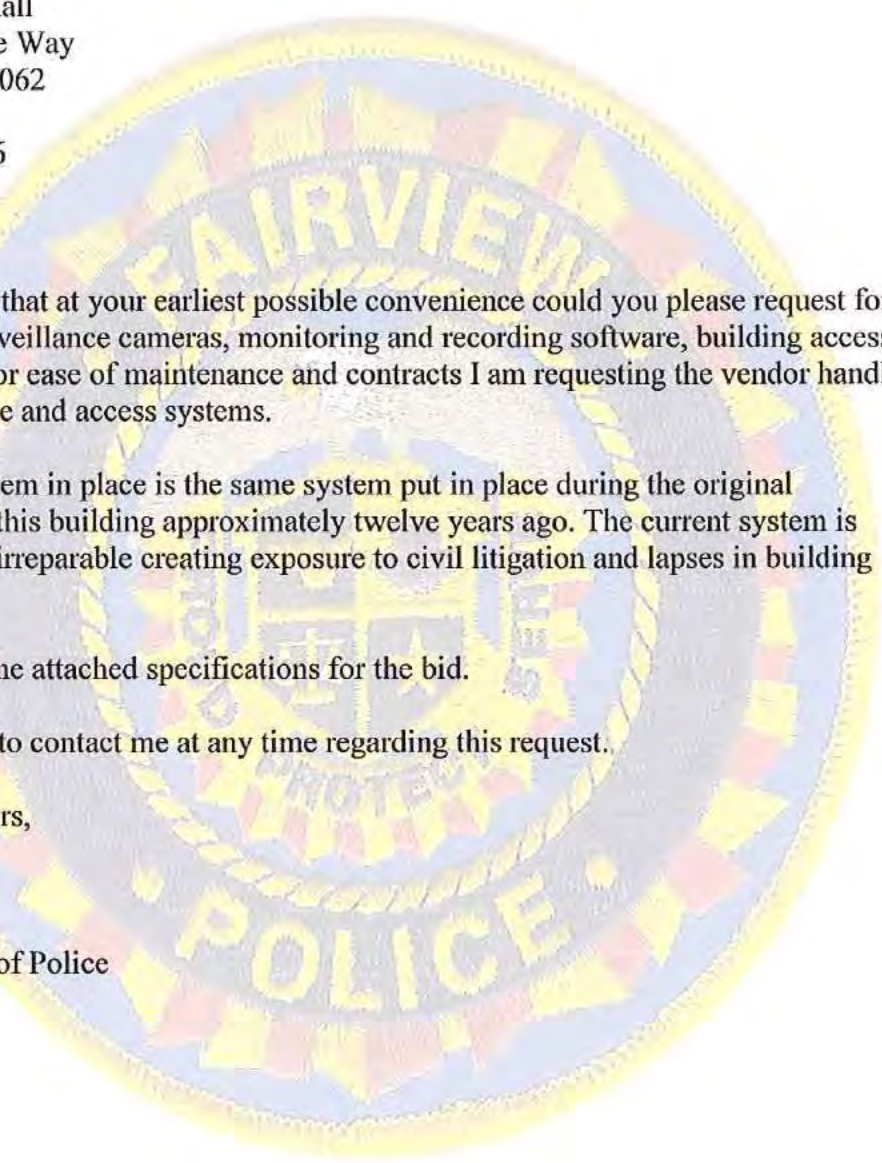
Please refer to the attached specifications for the bid.

Please feel free to contact me at any time regarding this request.

Very Truly Yours,


Scott M. Smith
Fairview Chief of Police

10C



Access Control/Building Camera Specifications

Bidder must be capable of providing both required components. No company who can provide just cameras or just access control will be considered.

Access Control

Must incorporate some existing hardware with some additional hardware.

Minimum of 5 existing doors with the possibility of 2-5 additional doors

Licensing for 2 workstations

Must have internal log of access

Ability to create multiple groupings of doors

Ability to set time parameters for access

Includes any software required

Includes all parts including backup power supply

Includes a 2-year warranty of parts and labor

Includes training

Upfront knowledge of any annual user agreements.

Camera System

Incorporate a minimum of 11 existing cameras with up to 5 replacements and 5 additional cameras for a total of a maximum of 16 possible cameras.

Cameras are indoor and outdoor.

Motion activated

Audio included on some cameras

Software must be able to export video for court purposes.

Software must have security setting to be admissible in court

Active tampering alarm

Ability to monitor on standalone screen plus a minimum of 2 workstations at same time.

Server must maintain video for minimum of 1 year

Includes any software required

Includes all parts including backup power supply

Includes a 2-year warranty of parts and labor

Includes training

Upfront knowledge of any annual user agreements.