

SUPPORTING DOCUMENTS FOR THE PROPOSED AGENDA ARE NOT PUBLISHED IN THE NEWSPAPER BUT MAY BE FOUND AT WWW.FAIRVIEW-TN.ORG

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS

OCTOBER 20, 2016

7:00 P.M.

AGENDA

1. **Call to order by Mayor Carroll**
 - A. Prayer and Pledge
2. **Approval of the Agenda**
3. **Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).**
4. **Awards and/or Recognitions**
5. **Public Announcements**
6. **Staff Comments**
7. **Approval of the Minutes (only needed if removed from consent agenda)**
8. **Consent Agenda Consisting of Items as Follows**
 - A. Approval of the Minutes from the October 6, 2016 Board of Commissioners Meeting
9. **Old Business**
10. **New Business**
 - A. Discuss and/or Take Action on Open Seats – Carroll
 - (1) Park Commission – Brian Hendrix
 - (2) Beer Board – Daniel Jenkins
 - B. Discuss and/or Take Action on Fairview Recreation Association Reclaiming Fairview Youth Sports from Williamson County – Johnson
 - C. Discuss and/or Take Action on Funding for Fairview Schools – Carroll
 - D. Discuss and/or Take Action on Bill #2016-28, Ordinance No. 942, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (Camera and Access System) - Daugherty
 - E. Discuss and/or Take Action on Converting to 2012 International Building Code - Hall
 - F. Discuss and/or Take Action on History Village Funding Request – Sutton
11. **City Manager Items for Discussion**
 - A. Miscellaneous Updates
 - B. City Attorney Comments
12. **Communications from the Mayor and Commissioners**
13. **Adjournment**

**CITY OF FAIRVIEW
PARK COMMISSION
APPLICATION**

10A

- The Park Commission for the City of Fairview consists of eight (8) members.
- All members of the Park Commission serve without compensation.
- The members are selected by the Board of Commissioners and shall serve a three (3) year term.
- The Park Commission meets the first Monday of each month at 7:00 p.m. at City Hall.
- Please attach proof of city residency and voter registration.

Community involvement or any information you would like to share with the Board:

As a veteran (myself and my wife) I am interested in seeing the city become serious about proceeding with plans concerning our parks especially the Veteran's Park.

Currently I help my wife as a volunteer at Graceworks here in Fairview.

I am also a member of American Legion.

Name: D. Brian Hendrix

Address: _____ Telephone: _____

E-mail: _____ Cell: same as above

Signature: D. Brian Hendrix Date/Time: 26 Sep 2016
6:30 pm

Any and all applications that are not complete to include documentation of residency in the City of Fairview, Tennessee, signed, dated and the time the application is filed with the city below his or her signature and proof of voter registration will not be considered for appointment to any board or commission by the Board of Commissioners.

RECEIVED
OCT 10 2016
BY: SF

CITY OF FAIRVIEW

BEER BOARD APPLICATION

- The Beer Board of the City of Fairview consists of seven (7) members.
- Five of the seven members are the Board of Commissioners.
- The other two members of the Beer Board shall be selected by the Board by majority vote with each commissioner having one vote and will serve a three year term.
- All members of the Beer Board shall serve without compensation.
- The Beer Board meets on an "as needed basis".
- The Beer Board has the power and is directed to regulate the selling, storage for sale, distribution for sale and manufacturer of beer within the city limits of Fairview, Tennessee. This includes:
 1. Issuance of beer permits to qualified applicants
 2. Summon permit holders to hearings for charges/complaints filed against them and impose penalties as described in the Fairview Municipal Code.
- Please attach proof of city residency and voter registration.

Community involvement or any information you would like to share with the Board:

- Works directly as a mentor to teens and young adults who have/are struggling with drug or alcohol addiction

- Volunteers with local youth ministry leading a group of 11th grade boys

- Long history of respect for alcohol as both a tool for fellowship & stress relief as well as its ability to consume or control those who have abused it

- Casual home brewer of beer for the past five years

- Admired by my local community for my knowledge of the beer industry as well as the craft of brewing

- Received a Bachelor of Business Administration from Belmont University

- U.S. Air Force veteran who served as an Explosive Ordnance Disposal Technician

Name: Daniel Lee Jenkins

Address: _____

Telephone: _____

E-mail: _____

Cell: _____

Signature: Daniel Lee Jenkins

Date/Time: October 5th, 2016

Any and all applications that are not complete to include documentation of residency in the City of Fairview, Tennessee, signed, dated and the time the application is filed with the city below his or her signature and proof of voter registration will not be considered for appointment to any board or commission by the Board of Commissioners.

10C

School Funding Requests

Fairview Elementary School	
Westwood Elementary School	Electronic marquee \$17,500 estimated
Fairview & Westwood Elementary Schools	Ready! Kindergarten program \$30,000 over 3 years
Fairview Middle School	30 Dell Chromebooks and Cart \$8,350.00 plus \$1,650 toward sound system for gym and cafeteria
Fairview High School	LED sign \$34,000



Westwood Elementary School
(615) 472-4890
7200 Tiger Trail
Fairview, Tennessee 37062

Valerie Garcia, Principal
Julie Lankford, Assistant Principal

August 8, 2016

Mr. Scott Collins, Mr. Tom Daugherty
City Manager
7100 City Center Way
Fairview, TN 37062

Dear Mr. Collins and Mr. Daugherty

I am respectfully petitioning the City of Fairview, and Williamson County for the funds to replace the existing school marquee with an updated electronic one.

Our school is set back off of the highway, and isn't visible at first glance to those passing by. The first thing many people see of our school is our marquee, which is located along Highway 96. Our marquee is likely the first impression people get of our school. Westwood's marquee has been in place for sixteen years, and it is starting to show signs of deterioration. The Plexiglas is turning yellow, the plastic is cracking, and the covers will not close completely, nor will they stay in the "up" position when the message is being changed.

At the beginning of the 2015-16, school-year I started looking for a solution to our aging marquee. I investigated replacing our marquee with an electronic one. I believe an electronic sign presents an opportunity for our school, and our students. An electronic sign presents well to those passing by, is easily updated so that the most current information is displayed, and it is durable. The opportunity for students is in the creation of a "Technology Team." Our Tech Team would be responsible, under staff supervision, for maintaining and updating the messages displayed on the marquee. They would learn valuable skills in communication, and in the use of technology.

I understand that sometimes neighbors to commercial/public buildings don't care for electronic signs. They might express concerns about it being too bright, or distracting to drivers. When speaking to Mr. Skip Hulan, of Signs & Wonders Co., I learned that one can program the newer signs to dim at a prescribed time. It is important for us to be a good neighbor to those who live around us at Westwood. With that in mind, our Technology Team would be supervised, and instructed to be considerate in the programming of the sign so that it dimmed at a reasonable time each night, and programmed as to not create a distraction with our message.

I spoke with Mr. Hulan, of Signs & Wonders Co. about the cost of equipping and installing an electronic marquee. Signs & Wonders has not been out to take measurements, however he did make a rough estimate on the price, which was \$17,500. His pricing includes a laptop computer and software, and sign installation.

Thank you for your consideration of our request. Thank you, too, for the scheduled directional striping on Tiger Trail, and I was happy to hear that a crossing guard is in our near future!

Sincerely,

Valerie Garcia
Principal



Westwood & Fairview Elementary Schools
Valerie Garcia, & Brent Oakley - Principals

September 29, 2016

Dear Mayor Carroll, Mr. Collins, and Mr. Daughtery

The residents of Fairview have a lot to be proud of. We have a growing and productive community, an economy that is humming along, and a first-class school system in which our youth is able to grow, learn and flourish! Families work hard, have confidence in our schools, and they are interested in their children having every opportunity for success! As is the case with many schools, we also have situations that drive us to look deeper into how best to serve all of our students. Specifically, both Westwood and Fairview Elementary Schools have a percentage of families who qualify under the Title 1 designation for additional educational supports.

There are many factors which influence a child, and his/her future success. Research shows that students entering school who have had supportive and involved parents, who engage their children in conversations with a rich vocabulary, read regularly to them, work to ensure their children are being exposed to a wide variety of experiences, and who provide a structured environment always do better in school, and in life. We know as a society that not all children benefit from a family life as described above. There is research, and a plethora of evidence documenting the negative effects of children living in disadvantaged situations and/or poverty.

As school administrators in Fairview it is our desire and our charge to seek out every resource and opportunity available for all students to experience success. Gaining early literacy skills is something that greatly benefits young children in preparing for the world of formal education. In our continuing efforts to support students to achieve the academic expectations we have for them in Williamson County we are always in search of strategies and tools to help our students attain their full potential. Addressing early literacy would mean locating the infants and toddlers of our community, and working with parents to help them prepare their children for future school success.

Both Westwood Elementary, and Fairview Elementary believe we have found a resource to support this work. *Ready Kindergarten!* is a program designed with the parents of infants, toddlers, and preschoolers in mind. The program is led by a licensed and trained educator, who will work with families to effectively prepare their children for future success in school, and in life. The program requires a facilitator, purchasing *Ready Kindergarten!* kits, and securing a meeting/training facility. The schools would provide the facility space. Funding would be needed for the facilitator and the kits, as well as a commitment to fund the program over the course of at least three years.

Our best hopes would be that the City Commission of Fairview would support this effort, and provide the requisite funding through the school improvement fund. We also believe, and is supported by research, that the opportunities presented through this program would better prepare our little ones for future success in school!

Thank you for your consideration,
Valerie Garcia
Brent Oakley

cc: Dr. Mike Looney, Mrs. Denise Goodwin

Proposal for *Ready! Kindergarten* program for the Fairview Community

Funding Needs

\$10,000 for the 2016 – 2017, school year

\$10,000 for the two subsequent years (2017-2018, and 2018-2019) for a total funding commitment of \$30,000

Rationale for Funding

- Only 50% of students entering kindergarten have the early literacy skills they need.
- Data for the Fairview area shows the percentage of students entering kindergarten without early literacy skills is higher than 50%.
- While teachers are doing a great job of teaching students who enter without the requisite early literacy skills, there is difficulty in “closing the academic/achievement gap.” The metric for learning is a year’s growth, for a year’s worth of instruction. Both groups of students (students with, and without early literacy skills) are meeting this standard.
- If parents were exposed to, or instructed in how to better prepare their infants, toddlers, and preschool aged students for learning, the possibility of future school success would dramatically increase.
- *Ready! Kindergarten* is a program designed to support parents in preparing their students for success in school. It stresses the importance of age appropriate early literacy skills students should be developing before they enter kindergarten.
- Students from Westwood and Fairview Elementary schools would both benefit, and over time, Fairview Middle and High would benefit through better prepared students entering the secondary schools.

Ready! Kindergarten started in 2001 and is now in over 100 school districts. Thousands of families have been positively affected.

Money will be used for:

- Facilitator (teaching sessions, outreach and follow-up)
- Materials for facilitator
- Materials for participants (each participant kit costs \$250)
- Outreach materials

Your eQuote has been sent to:

Emailed to: timmm@wcs.edu
heatherh@wcs.edu
timmm@wcs.edu

To retrieve this eQuote

Login to [Premier](#)
Sign in to Williamson County Schools
Click on "Quotes" in the top menu bar and search for eQuote number 1020290332359

eQuote Name FMS
Saved By timmm@wcs.edu
eQuote Description Fairview Middle Chromebook cart and 30 chromebooks
Authorized Buyer
Notes/Comments
Account Name Williamson County Schools
Contract Code 13ABX

eQuote Summary

Description	Quantity	Unit Discounted Price	Subtotal Discounted Price
Dell Chromebook 11	30	\$204.85	\$6,145.50
GOOGLE CHROME MANAGEMENT CONSOLE LICENSE, EDUCATION	30	\$26.00	\$780.00
Dell Mobile Computing Cart Unmanaged	1	\$1,424.99	\$1,424.99

eQuote Subtotal	\$8,350.49
Shipping*	\$0.00
Shipping Discount*	\$0.00
Tax*	\$0.00
Environmental Disposal Fee*	\$0.00

eQuote Total* \$8,350.49

Signs and Wonders Company
2440 Fairview Blvd Ste 106
Fairview, TN 37062 US
615-799-7446
mariah@swcled.com



ESTIMATE

ADDRESS
Fairview High School

ESTIMATE # 1591
DATE 03/31/2016

ACTIVITY	QTY	RATE	AMOUNT
LED Signs 2 New 40" x 90" 16mm full color led 5 year warranty on LED signs, new laptop with software & long distance antenna (\$17,000) 2 new 4 x 8 lit cabinets with embossed faces (\$6,000) 2 year warranty on signs, removal of old signs, bricks, foundation, installing new footer, core filled steel reinforced block wall with brick face.	1	34,000.00	34,000.00

Half down is due upon approval of the estimate and artwork proof. **TOTAL** **\$34,000.00**

Rush Orders: Additional Charge + Payment due up front

Simple Artwork: Requires less than 1 Hr // No Charge
Complex Artwork: 1 Hr or More // \$25.00 per hour

Artwork Proofs:

1st Initial Proof - No Charge
2nd & 3rd Revision Proofs - No Charge
4th Revision Proof & On - \$25.00 each

Estimate Total is not representative of Invoice Total.

Tax Exempt Form needed for invoice to reflect tax exclusion.

Designs shall remain the exclusive property of Signs and Wonders Co., unless Artwork Release is requested.

In the event of cancellation, Signs and Wonders will be compensated for services performed through date of cancellation.

Accepted By

Accepted Date

Accounts not paid within 30 days of the date of the invoice are subject to a 1.5% monthly finance charge.

100

Bill # 2016-28

ORDINANCE NO. 942

AN ORDINANCE FOR AN AMENDMENT TO THE CITY OF FAIRVIEW, TENNESSEE, BUDGET FOR FISCAL YEAR 2016 – 2017 BUDGET

Be it Ordained by the City of Fairview, Tennessee as follows:

WHEREAS, the Board of Commissioners of the City of Fairview, Tennessee, have determined that the Budget for Fiscal Year 2016 - 2017 (beginning July 1, 2016 and running through June 30, 2017) should be amended to reflect the final expenditures for the Fiscal Year, and:

WHEREAS, the Board of Commissioners of the City of Fairview, Tennessee adopted the fiscal year 2016 – 2017 budget by passage of Ordinance Number 930 on June 23, 2016, and

WHEREAS, pursuant to the Tennessee state Constitution, Article II, Section 24, no public money shall be expended except pursuant to appropriations made by law, and

WHEREAS, pursuant to Tennessee Code Annotated § 6-56-209, the Board of Commissioners has the authority to authorize the Finance Director to transfer money from one appropriation to another within the same fund, and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF FAIRVIEW, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2016-2017 BUDGET AS FOLLOWS:

Section 1. Ordinance 930 is hereby amended to appropriate \$14,000.00 from the Facilities Fund for Camera and Access System.

Appropriate From			
Account #	Current Balance	Appropriation Amt.	New Balance
300-27100	\$201,489.02	\$ 14,000.00	\$187,489.02

Appropriate To			
Account #	Current Budget	Amended Amt	New Budget
300-41000-266	\$ 0	\$14,000.00	\$ 14,000.00

Section 2. The Financial Officer is hereby authorized to make said changes in the accounting system.

BE IT FURTHER ORDAINED, If any sentence, clause, phrase or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction; such holding will not affect any other portion of this Ordinance.

BE IT FINALLY ORDAINED, that this Ordinance shall take effect fifteen days (15) days after its first passage or upon second reading, whichever is later, the public welfare requiring it.

MAYOR

CITY RECORDER

APPROVED AS TO FORM:

CITY ATTORNEY

Passed First Reading

Passed Second Reading

September 29, 2016

10F

To: Fellow Board members, Scott, Tom and Dr. Rice
From: Allen B
Re: History Village Funding Request

Before turning the leadership of this effort over to Vice-Mayor Sutton, I thought I would recap our latest efforts in the funding of the History Village effort.

A. This is Dr. Rice's current request that is pending and will be included on the October 20th agenda.

The following uses of the requested \$17,000 appropriation will be made:

1. Enlarging the retention pond and construction of a fence which surrounds the pond This will prevent overflowing of the pond and will provide the needed security against accidents.
\$2,000
 2. Insulation of the floor of Triangle School
\$4,000
 3. Sand, prime, and paint (two coats) the exterior of the windows of Triangle School and the Boone Street Clinic
\$2,000
 4. Build and install three sets of handrails (two back steps and front porch of Triangle School
\$2,000
 5. Underpin Triangle School using Hardy board (to prevent freezing of the plumbing). This has been mentioned as an absolute necessity by the plumbers.
\$7,000
-
- TOTAL: \$17,000

B. I have reviewed his request from the previous fiscal year of \$ 17,000. Per his testimony that money was to be spent on the following:

1. Tap connections with WADC
2. Installation of water/sewer lines and installation of pipes for restroom
3. Handicap toilet and accessories for restroom
4. Water heater
5. Any residual funds to be used for parking lot expansion and or retention pond enlargement and fencing.

C. It appears to me we have a bit of overlap that needs to be resolved before we approve the monies for this year and that some of the work could be done in-house over the winter time by the Parks and Streets Department as time permits. In my opinion these items would be the expansion of the parking lot, the handrails, the retention pond expansion.

D. I am sending Dr. Rice a copy of this document so that he can come to that meeting prepared to provide an accounting of where the first \$17,000 went in detail so that we can fully evaluate this request.

I hope you find this information useful.