



CITY OF FAIRVIEW
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
DECEMBER 15, 2022
7:00 P.M.

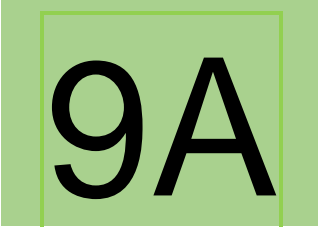
1. **Roll Call**
2. **Call to Order**
3. **Prayer and Pledge**
4. **Approval of Agenda and Executive Session Announcements**
5. **Public Hearing(s)**
6. **Citizen Comments** (Limited to the first 5 citizens to sign in and a limit of 3 minutes each)
7. **Public Announcements, Awards and Recognitions**
 - A. City Events
8. **Staff Comments and Monthly Reports**
 - A. Fire Report
 - B. Police Report
 - C. City Manager Report
9. **Consent Agenda** (Any Item May be Removed for Individual Consideration)
 - A. Minutes from Board of Commissioners Meeting December 1, 2022
10. **New Business**
 - A. Resolution 39-22, A Resolution of the City of Fairview Board of Commissioners Appointing a Vice Mayor

 - B. Resolution 40-22, A Resolution Calling for a Public Hearing on the Proposed Annexation of Territory into the City of Fairview with RS-20 Zoning by Owner Consent and Approving a Plan of Services (Woodwick Phase 2, Northwest Highway, 5.38 Acres, Map: 021, Parcel: 056.00, Owner: Candlewood Cove LLC)

- C. Resolution 41-22, A Resolution of the City of Fairview, Tennessee, to Approve a Bid from Playground Plastics for the Purchase and Engraving of Fence Pickets, Other Required Physical Elements and Freight for all Components of the Fence to be Installed Surrounding Treehouse Playground at Bowie Nature Park
- D. Discuss and/or Take Action on Vacant Commissioner Seat – Butler
- E. Discuss and/or Take Action on City Manager Position - Butler

11. Communications from the Mayor and Commissioners

12. Meeting Adjournment



CITY OF FAIRVIEW

BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

DECEMBER 1, 2022

Lisa Anderson, Mayor
Brandon Butler, Commissioner
Leslie Fischer-Street, Commissioner
Wayne Hall, Commissioner
Tom Daugherty, City Manager
Tim Potter, City Attorney
Gina Mangrum, Court Clerk

Staff Present: Keith Paisley, Officer Morgan Smith

1. Roll Call – by Mangrum

	Present	Absent
Mayor Anderson	<u> x </u>	___
Commissioner Butler	<u> x </u>	___
Commissioner Hall	<u> x </u>	___
Commissioner Fischer-Street	<u> x </u>	___
Unfilled Commissioner Seat		

2. Call to Order by Mayor Anderson at 7:14 p.m.

3. Prayer led by Commissioner Butler and Pledge

4. Approval of the Agenda and Executive Session Announcements –

Motion: Butler
Second: Hall

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	<u> x </u>	___	___	___
Commissioner Butler	<u> x </u>	___	___	___
Commissioner Hall	<u> x </u>	___	___	___
Commissioner Fischer-Street	<u> x </u>	___	___	___
Unfilled Commissioner Seat				

5. Public Hearing (none)

6. Citizen Comments (none)

7. Public Announcements, Awards, Recognitions (none)

8. Staff Comments and Reports

A. Planning Report

- B. Finance Report
- C. Public Works Report
- D. City Manager Report

9. Consent Agenda (Any Item May Be Removed for Individual Consideration)

- A. Minutes from the November 17, 2022, Board of Commissioners Meeting

Motion: Butler
 Second: Hall

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	<u> x </u>	___	___	___
Commissioner Butler	<u> x </u>	___	___	___
Commissioner Hall	<u> x </u>	___	___	___
Commissioner Fischer-Street	<u> x </u>	___	___	___
Unfilled Commissioner Seat				

10. New Business

- a Resolution 38-22, A Resolution of the City of Fairview Board of Commissioners Appointing a Vice Mayor

DEFERRED

Motion:
 Second:

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	___	___	___	___
Commissioner Butler	___	___	___	___
Commissioner Hall	___	___	___	___
Commissioner Fischer-Street	___	___	___	___
Unfilled Commissioner Seat				

- b Resolution 39-22, A Resolution Calling for a Public Hearing on the Proposed Annexation of Territory into the City of Fairview with RS-20 Zoning by Owner Consent and Approving a Plan of Services (Woodwick Phase 2, Northwest Highway, 5.38 Acres, Map: 021, Parcel: 056.00, Owner: Candlewood Cove LLC)

DEFERRED

Motion:
 Second:

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	___	___	___	___
Commissioner Butler	___	___	___	___
Commissioner Hall	___	___	___	___
Commissioner Fischer-Street	___	___	___	___
Unfilled Commissioner Seat				

- c Resolution 40-22, A Resolution of the City of Fairview, Tennessee, to Approve a Quote from Playground Plastics for the Purchase and Engraving of Fence Pickets, Other Required Physical Elements and Freight for all Components of the Fence to be Installed Surrounding Treehouse Playground at Bowie Nature Park

DEFERRED

Motion:
Second:

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	___	___	___	___
Commissioner Butler	___	___	___	___
Commissioner Hall	___	___	___	___
Commissioner Fischer-Street	___	___	___	___
Unfilled Commissioner Seat				

d Discuss and/or Take Action on Vacant Commissioner Seat – Butler

DEFERRED

Motion:
Second:

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	___	___	___	___
Commissioner Butler	___	___	___	___
Commissioner Hall	___	___	___	___
Commissioner Fischer-Street	___	___	___	___
Unfilled Commissioner Seat				

e Discuss and/or Take Action on City Manager Position

DEFERRED

Motion:
Second:

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	___	___	___	___
Commissioner Butler	___	___	___	___
Commissioner Hall	___	___	___	___
Commissioner Fischer-Street	___	___	___	___
Unfilled Commissioner Seat				

f Motion by Mayor Anderson to defer items 10 A, B, C,D, & E to a future meeting
Second: Commissioner Hall

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	<u> x </u>	___	___	___
Commissioner Butler	___	<u> x </u>	___	___
Commissioner Hall	<u> x </u>	___	___	___
Commissioner Fischer-Street	<u> x </u>	___	___	___
Unfilled Commissioner Seat				

11. Communications from the Mayor and Commissioners

12. Adjournment –Commissioner Butler made a motion for adjournment and meeting was adjourned at 7:31 p.m.

Gina Mangrum

CITY OF FAIRVIEW, TENNESSEE
RESOLUTION NO. 39-22

A RESOLUTION OF THE CITY OF FAIRVIEW, TENNESSEE, BOARD OF COMMISSIONERS, APPOINTING A VICE MAYOR FROM THE MEMBERS OF THE BOARD OF COMMISSIONERS FOR A TWO-YEAR TERM

WHEREAS, at its first meeting following a regular election on a two-year cycle after the installment of newly elected or re-elected board members, members of the Board of Commissioners appoint from its membership a Vice-Mayor; and,

WHEREAS, it is the duty of the Vice Mayor to act as mayor during any temporary absence, inability, or failure to act of the mayor, and whenever a vacancy occurs in the office of mayor, such member shall become mayor and hold office as such for the unexpired term (City of Fairview Charter Chapter 20, §6-20-202,203); and,

WHEREAS, the term of this appointment follows the two-year staggered election cycle of the members of the Board of Commissioners and, as such, continues until the first Board of Commissioners meeting following the installment of newly elected members after each regular election; and,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the City of Fairview, Tennessee the following:

The Board of Commissioners hereby appoints _____ to the role of Vice Mayor.

Resolved this the _____ day of _____, 2022.

MAYOR LISA ANDERSON

ATTEST:

CITY RECORDER

APPROVED AS TO FORM

CITY ATTORNEY

**CITY OF FAIRVIEW
RESOLUTION 40-22**

A RESOLUTION CALLING FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF TERRITORY INTO THE CITY OF FAIRVIEW WITH RS-20 ZONING BY OWNER CONSENT AND APPROVING A PLAN OF SERVICES (WOODWICK PHASE 2, NORTHWEST HIGHWAY, 5.38 ACRES, MAP: 021, PARCEL: 056.00, OWNER: CANDLEWOOD COVE LLC)

Tax Map 021, Parcel 056.00

5.38 Acres

Woodwick Phase 2, Northwest Highway Owner: Candlewood Cove LLC Requested Zoning: RS-20

WHEREAS, the City of Fairview, having been petitioned by interested persons, proposes the extension of its corporate limits by the annexation of certain territory adjoining its existing boundaries and within its urban growth boundaries by owner consent; and

WHEREAS, the owner requests a zoning designation of RS-20 on the annexed property; and

WHEREAS, a Plan of Services for the territory proposed for annexation by owner consent has been reviewed by the Fairview Planning Commission; and

WHEREAS, the governing body desires to conduct a public hearing on the proposed annexation and plan of services;

NOW THEREFORE BE IT RESOLVED by the City of Fairview Tennessee as follows:

- A. That a public hearing is hereby scheduled for 7:00 pm on January 19, 2023, at Fairview City Hall on the proposed annexation of territory by owner consent with a zoning designation of RS-20, and Plan of Services, to wit:

A tract or tracts of land consisting of 5.38 acres in the first civil district of Williamson County, Tennessee and being identified as Woodwick Phase 2, Map: 021, Parcel: 056.00, Northwest Highway.

- B. That a copy of this Resolution, describing the territory proposed for annexation by owner consent, along with the Plan of Services, shall be promptly sent to the last known address listed in the office of the Williamson County property assessor for each property owner of record within the territory proposed for annexation, with such being sent by first class mail and mailed no later than fourteen (14) calendar days prior to the scheduled date of the hearing on the proposed annexation.
- C. That a copy of this Resolution shall also be published by posting copies of it in at least three (3) public places in the territory proposed for annexation and in a like number of public places in the City of Fairview, and by publishing notice of the Resolution at or about the same time in the Observer, a newspaper of general circulation in such territory and the City of Fairview.

- D. That notice of the time, place and purpose of a public hearing on the proposed annexation by owner consent and the Plan of Services shall be published in a newspaper of general circulation in the City of Fairview not less than fifteen (15) days before the hearing, which notice included the locations of a minimum of three (3) copies of the Plan of Services for public inspection during all business hours from the date of notice until the public hearing.
- E. That written notice of the proposed annexation shall be sent to the affected school system as soon as possible, but in no event less than thirty (30) days before the public hearing.

SECTION 1: PLAN OF SERVICES

WHEREAS, TCA 6-51-102, as amended requires that a Plan of Services be adopted by the governing body of a City prior to the passage of an annexation resolution of any territory or territories.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF FAIRVIEW, TENNESSEE.

Section 1. Pursuant to the provisions of **TCA 6-5-102**, there is hereby adopted, for the area bounded as described above, the following plan of Services:

Police

Patrolling, radio response to calls, and other routine police services, using present personnel and equipment, will be provided on the effective date of annexation.

Fire

Fire protection by the present personnel and equipment of the City of Fairview Fire Department, within the limitations of available water and distances from fire stations, will be provided on the effective date of annexation.

Water

1. Water for domestic, commercial, and industrial use may be provided by the Water Authority of Dickson County, Tennessee, in accordance with their established policy and procedures. **The City of Fairview, Tennessee, does not provide this service.**
2. Water for fire protection may be provided and water lines and fire hydrants will be installed by the Water Authority of Dickson County, Tennessee, in accordance with their established policy and procedures. **The City of Fairview, Tennessee, does not provide this service.**
3. Any private, domestic, commercial, and industrial water sources shall be maintained by the land-owner and shall be constructed to meet the terms and standards for Williamson County and the State of Tennessee.

Sanitary Sewers

Sanitary Sewer Service may be serviced by the Water Authority of Dickson County, Tennessee, in accordance with their established policy and procedures. **The City of Fairview, Tennessee does not provide this service.**

Where Sanitary Sewer Service is not provided, an individual sewer disposal system shall be required for residential and non-residential occupied structures. If public sewer facilities are not available and individual disposal systems are proposed, the individual disposal system, including the size of the septic tank and size of the tile fields or other secondary treatment device shall be approved by the County Health Department.

Refuse Collection

Private haulers or the county convenience center will handle refuse collection in the annexed area.

Streets

1. The State Highway Commission under the standards currently prevailing by the State of Tennessee will serve the State Controlled Streets in the annexed area. The City of Fairview, Tennessee under the standards currently prevailing in the City will serve the City Controlled Streets in the annexed area.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need is established by appropriate study and traffic standards.

Schools

The annexed area will be served by the Williamson County School system that serves the entire City of Fairview, Tennessee.

Inspection Services

Any inspection services now provided by the City will begin in the annexed area on the effective date of annexation.

Planning and Zoning

The planning and zoning jurisdiction of the City will extend to the annexed area on the effective date of annexation. City Planning will thereafter encompass the annexed area.

Public Works

Services provided by the Public Works department will be extended to the annexed area on the effective date of annexation to include seasonal chipper and leaf pick up. Reference the city's website for pickup times and specific information regarding what qualifies for this service.

Street Lighting

Existing street lighting will continue to be maintained by the utility provider in the annexed area.

Recreation

Residents of the annexed area may use all City parks on and after the effective date of annexation.

Miscellaneous

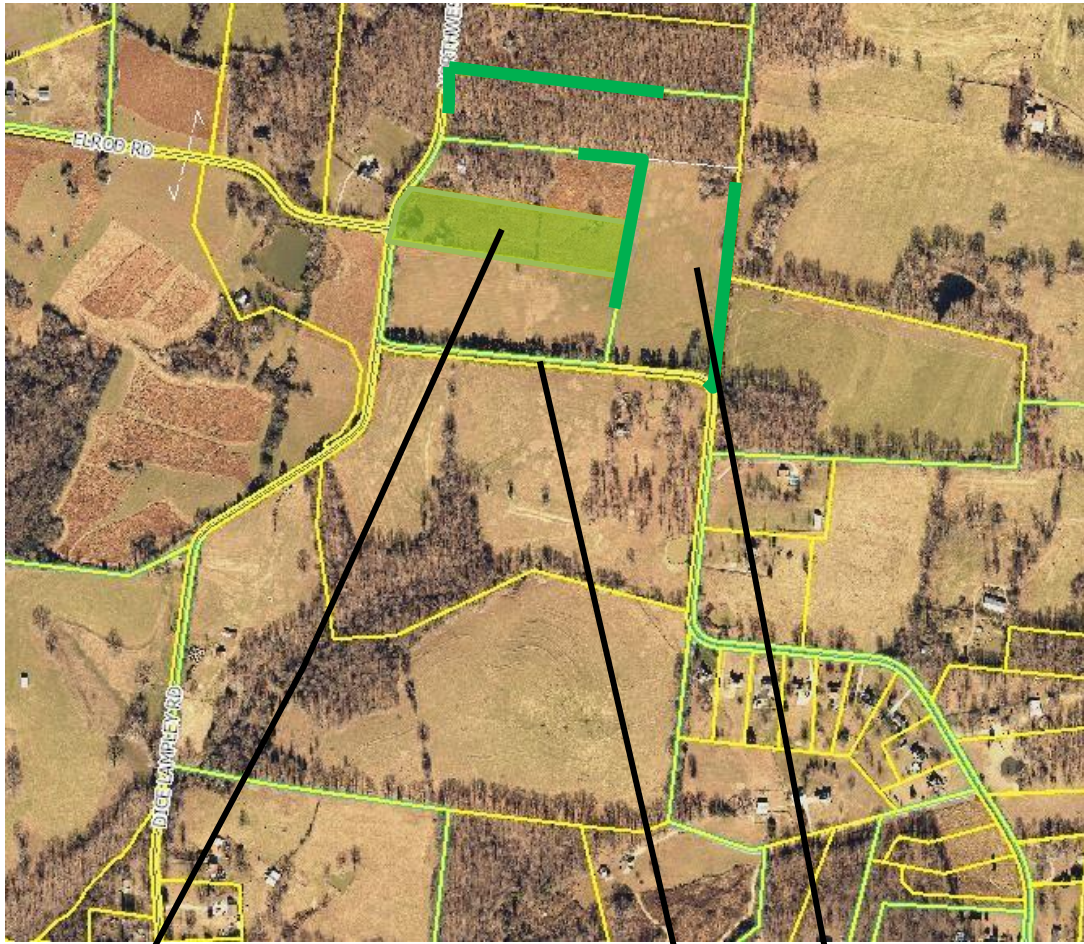
Any other service(s) not classified under the foregoing headings will be in accordance with the standards prevailing in the City of Fairview, Tennessee.

The Fairview, Tennessee Municipal Planning Commission voted upon this Resolution on the 15th day of November, 2022, as Follows:

Aye 9, Nay 0, Not voting 0.

This Resolution was returned to the City of Fairview, Tennessee Board of Commissioners with a Recommendation from the City of Fairview, Tennessee Municipal Planning Commission for Approval x, Disapproval _____, No Recommendation _____.

SECTION 2: LOCATION MAP



Parcel Proposed for Annexation
Woodwick Phase 2; Located on Northwest Highway
Tax Map: 021 Parcel: 056.00
5.38 Acres; Requested Zoning: RS-20
Owner: Candlewood Cove LLC

Woodwick Phase 1

Northwest Highway

WHEREUPON, the Mayor declared the Resolution adopted, affixed a signature and the date thereto, and directed that the same be recorded.

ATTESTED:

Mayor

City Recorder

Date

APPROVED AS TO FORM AND LEGALITY:

City Attorney

CITY OF FAIRVIEW, TENNESSEE
RESOLUTION NO. 41-22

A RESOLUTION OF THE CITY OF FAIRVIEW, TENNESSEE, TO APPROVE A BID FROM PLAYGROUND PLASTICS FOR THE PURCHASE AND ENGRAVING OF FENCE PICKETS, OTHER REQUIRED PHYSICAL ELEMENTS AND FREIGHT FOR ALL COMPONENTS OF THE FENCE TO BE INSTALLED SURROUNDING TREEHOUSE PLAYGROUND AT BOWIE NATURE PARK

WHEREAS, city staff has sought bids for a fence surrounding Treehouse Playground at Bowie Nature Park to include custom engraved fence pickets as purchased by supporters of Treehouse Playground; and

WHEREAS, Playground Plastics, submitted the sole bid for this project as the personalized fence pickets and specified material are unique components; and

WHEREAS, funding for this project was included in the approved budget for the 2023 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF FAIRVIEW, TENNESSEE, AS FOLLOWS:

The City of Fairview Board of Commissioners hereby resolves to approve the purchase of fence pickets, both personalized and not, as well as other required physical elements, in the amount of \$45,080.66, from Playground Plastics, for the fence to be constructed surrounding Treehouse Playground at Bowie Nature Park

Approved this _____ day of _____, 2022.

_____ **Mayor**

Attest:

_____ **City**
Recorder

Approved As To Form:

_____ **City**
Attorney

Name/Address				
Fairview, TN fence				
Date	Estimate No.	Project		
11/18/22	1098			
Item	Description	Quantity	Cost	Total
PT 5/4x4x57 color core picket	PT 5/4x4x57 cedar with green core	1,300	10.375	13,487.50
picket routing 100+	Routing of names in playground fence pickets. cost is per picket.	513	6.00	3,078.00
PF Plus 4x4x9'	cedar	110	81.05	8,915.50
PF Max 2x6x12'	cedar	110	65.08755	7,159.63
Aluminum Post Caps 4"	Aluminum post caps powder coated green 4"	110	8.75	962.50
Resin surcharge freight			8,277.53	8,277.53
	F.O.B. Origin freight quotes are good for one week must requote at time of delivery.		3,200.00	3,200.00
			Total	\$45,080.66