



CURRENT BOARD MEMBERS

- [Lisa Anderson — Mayor](#)
- [Chris McDonald — Vice-Mayor](#)
- [Wayne Hall — Commissioner](#)
- [Carolyn Roberts — Commissioner](#)
- [Don Bufalini — Commissioner](#)

REGULAR MEETING
FEBRUARY 5, 2026
7:00 PM

MINUTES

1. Call To Order

Call to order by Mayor Anderson at 7:03PM.

2. Roll Call

Staff present: Tom Daugherty, Rachel Jones, Patrick Carter, Ethan Greer, Breanna Bailey, Scott Hughes, Richard Ross, Patti Carroll, Ben Knox, Keith Paisley, Ray Martin

Board present: Mayor Anderson, Vice Mayor McDonald, Commissioner Hall, Commissioner Roberts, Commissioner Bufalini

3. Prayer and Pledge

Prayer and Pledge lead by Mayor Anderson.

4. Mayor Comments

Mayor Anderson thanked Officer Martin for attending and providing security. The Mayor announced that Bowie Nature Park, including the playground, is closed until further notice due to compromised trees and safety concerns, and asked the public not to enter the park until it is deemed safe. The Mayor also announced the temporary suspension of the City's limb/branch size restriction for curbside pickup due to storm debris. Residents were instructed to place debris at the edge of their property without encroaching into the roadway to avoid traffic hazards. The Mayor clarified that paid contractors must remove debris from the property and may not leave it for City pickup, while unpaid volunteers and residents may place debris at the roadside for chipping. The Mayor thanked those in attendance and those watching from home.

5. Citizen Comments (limited to the first 5 citizens to sign in and a limit of 3 minutes each)

- Levi Greigo: 7210 Braxton Bend Dr, Fairview - Annual Cub Scout Food Drive

6. Approval of Agenda

Motion to approve the agenda by Commissioner Roberts. Seconded by Commissioner Bufalini. Motion carried, 5-0 (unanimous).

7. Public Announcements, Awards and Recognitions

A. City Events - Community Relations Coordinator, Richard Ross

B. Recognition - Warming Shelter Volunteers

8. Staff Comments and Monthly Reports

A. Economic Development Report - Economic Development Officer, Patti Carroll

B. Finance Report - City Manager, Tom Daugherty

C. City Manager Report - City Manager, Tom Daugherty

9. Consent Agenda (any item may be removed for individual consideration)

Motion to approve consent agenda by Vice Mayor McDonald. Seconded by Commissioner Roberts. Motion carried, 5-0 (unanimous).

A. Minutes from January 15, 2026, BOC Regular Meeting

10. Old Business - None

11. New Business

A. Resolution 03-26

A Resolution calling for a Public Hearing on the proposed Annexation of Territory into the City of Fairview by Owner Consent with RS-40 Single Family Residential Zoning and approving a Plan of Services (7320 Northwest Highway, 5.38 (+/-) Acres, Map 021, Parcel 056.07). (City Planner)

City Planner Ethan Greer stated this item is a proposed annexation request for property located on Northwest Highway, noting the Planning Commission provided a positive recommendation. Mr. Greer stated the territory is completely surrounded by the former Woodwick Subdivision, now known as Orrinshire. Mr. Greer stated the applicant is requesting annexation at this time and has also requested rezoning to R-20 to align with the surrounding development, noting the rezoning request will be reviewed by the Planning Commission later this month and will be presented to the Board at a future meeting.

Representative: Allison Corolla, T-Square Engineering

Discussion occurred.

Motion to approve by Vice Mayor McDonald. Seconded by Commissioner Bufalini. Motion carried, 5-0 (unanimous).

B. Resolution 04-26

A Resolution ratifying a Proclamation declaring a Civil Emergency. (City Manager)

City Manager Tom Daugherty stated this proclamation allows the city to be eligible for recovery funds through the state of emergency declaration. Mr. Daugherty stated he will extend the proclamation until all recovery efforts are completed.

Motion to approve by Commissioner Hall. Seconded by Mayor Anderson. Motion carried, 5-0 (unanimous).

C. Discussion

Contractor Compliance Issues: Noncompliance with Approved Work Start Times and Speeding in Residential Areas (Commissioner Bufalini)

The Board discussed ongoing contractor noncompliance issues, including work crews beginning before approved start times (as early as 5:30--6:00 AM) and speeding/heavy truck traffic in residential neighborhoods, particularly in the Cox Run subdivision. Multiple commissioners noted receiving repeated complaints from residents regarding unsafe driving, noise, and roadway obstructions caused by construction vehicles.

Staff reported that a notice was issued to all contractors in mid-November, and the City currently has approximately 20 active construction sites. The approved construction hours were clarified as Monday--Saturday 7:00 AM--8:00

PM and Sunday 9:00 AM--5:00 PM.

The Board discussed enforcement limitations, including that violations are generally subject to a \$50 per day fine plus court costs, and that enforcement requires active monitoring. It was noted that the City may be able to issue citations to multiple responsible parties (operator, contractor, property owner, developer, etc.), and that repeated violations could potentially lead to stronger actions such as a stop work order for violating development agreements.

Police were identified as the appropriate agency to handle speeding and traffic-related complaints, and commissioners encouraged residents to call the non-emergency police line when violations occur. Staff also noted Code Enforcement operating hours do not currently align with early construction start times, and adjustments may be considered.

The Board emphasized that citizens should not enter construction sites for safety reasons. Video evidence from residents may help report concerns, but citations generally require an officer to witness the violation directly. The Police Department's prior enforcement efforts in Cox Run were noted as effective when patrol presence was maintained.

12. Roundtable: Mayor and Commissioners

Commissioner Hall: Thanked all city staff for their efforts during the recent ice storm, Thanked Mr. Horton for providing EMA related updates, Thanked Ms. Buttery and others who helped with the warming station, Provided updates from the recent Parks and Landscape Board meeting.

Commissioner Roberts: Thanked all city staff and MTE for their efforts during the recent ice storm, Reminded everyone of the upcoming book sale at the library.

Commissioner Bufalini: Thanked all city staff, residents, and commissioners for their efforts during the recent ice storm, Reminded everyone of the upcoming clean up event at Camp Marymount, Asked for clarification on the city burn regulations, Thanked Mr. Greigo for providing updates on the upcoming Cub Scout food drive, Thanked local restaurants for providing food for the warming station during the ice storm.

Vice Mayor McDonald: Thanked all city staff and residents for their efforts during the recent ice storm, Thanked Mr. Horton for providing EMA related updates.

Mayor Anderson: Read aloud a reminder for citizens to be aware of possible scammers during the upcoming weeks as clean up efforts begin from the ice storm, Announced a reminder on storm debris placement, Thanked all city staff and residents for their efforts during the recent ice storm.

13. Meeting Adjournment

Motion to adjourn by Commissioner Roberts at 10:06PM.

City Recorder, Rachel Jones



Mayor, Lisa Anderson



Williamson County EMA Director Todd Horton:

Mr. Horton expressed appreciation for the City of Fairview's cooperation and commitment to working with Williamson County Emergency Management, utility partners, nonprofits, and other agencies before, during, and after disasters. Mr. Horton also commended the community's "neighbors helping neighbors" efforts and noted the importance of learning from the event through after-action reviews, meetings, and pursuing grant opportunities to address unmet needs.

Mr. Horton clarified that the information presented applied to all of Williamson County and was not intended to contradict City of Fairview policies. Mr. Horton reported that Governor Lee issued a state of emergency on January 22 and that the Emergency Operations Center was activated to Level 3. A public information campaign and daily briefings with municipal partners were established, and residents were encouraged to use WilliamsonReady.org and follow WCTNEMA on social media for updates.

Mr. Horton outlined response actions taken, including support for utility crews and road clearing, increased staffing at the 911 center, providing lodging for essential personnel, maintaining emergency radio communications, and increased EMS and law enforcement staffing. Public shelters were opened in Fairview and Franklin with volunteer and partner support, including assistance from schools, nonprofits, and local businesses. Mr. Horton noted the City of Fairview's assisted living facility was monitored during the outage but power was restored before evacuation became necessary.

Mr. Horton reported that on January 24, President Trump issued an emergency declaration allowing federal assistance for emergency protective measures, such as evacuation, sheltering, debris clearing for emergency access, and power restoration. He emphasized the importance of thorough documentation for reimbursement. On January 28, Governor Lee requested an expedited major disaster declaration, FEMA assessments were completed, and the County is awaiting a decision. Mr. Horton stated a major disaster declaration is expected but could take several weeks.

Mr. Horton explained the difference between public assistance (government response and recovery costs) and individual assistance (aid for residents). Temporary debris storage sites have been established, including two in Fairview, and are for government use only. Residents were encouraged to report debris and home damage by texting "DEBRIS" to 888777 to help track needs and support eligibility for individual assistance. Mr. Horton explained typical federal reimbursement is 75%, with the remaining costs shared by the state and local governments and noted debris removal reimbursement may vary depending on federal approvals.

Mr. Horton also reported the State is developing a statewide debris removal and monitoring contract to meet FEMA requirements, which municipalities may choose to use. Additionally, the County is coordinating with the United Way and other organizations to organize volunteers for debris assistance.