

**BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, AUGUST 21, 2025
7:00 PM**

1. Call To Order

Call to order by Vice Mayor McDonald at 7:00PM.

2. Roll Call

Staff present: Tom Daugherty, Rachel Jones, Patrick Carter, Breanna Bailey, Patti Carroll, Ethan Greer, Scott Hughes, Ben Knox, Nicole Sullivan

Board present: Vice Mayor McDonald, Commissioner Hall, Commissioner Roberts, Commissioner Bufalini,
(Absent: Mayor Anderson)

3. Prayer and Pledge

Prayer and Pledge lead by Vice Mayor McDonald.

4. Mayor Comments

Vice Mayor McDonald announced that Mayor Anderson is absent due to her being out of town spending time with family.

5. Citizen Comments (limited to the first 5 citizens to sign in and a limit of 3 minutes each)

None

6. Approval of Agenda

Motion to approve the agenda by Commissioner Hall. Seconded by Commissioner Bufalini. Motion carried, 4-0.

7. Public Announcements, Awards and Recognitions

A. City Events - City Manager, Tom Daugherty

8. Staff Comments and Monthly Reports

Motion by Commissioner Roberts to amend the agenda to add Economic Development Report as item 8.B. Seconded by Commissioner Bufalini. Motion carried, 4-0.

A. City Manager Report - City Manager, Tom Daugherty

B. Economic Development Report - Economic Development Officer, Patti Carroll

9. Consent Agenda (any item may be removed for individual consideration)

Motion to approve consent agenda by Commissioner Roberts. Seconded by Commissioner Bufalini. Motion carried, 4-0.

A. Minutes from August 7, 2025, BOC Regular Meeting

■ BOC Minutes 8-7-2025.pdf (/ATT/fairviewtn/2025-08/e510481b03079b6fa76f621f204426a5687c65fa.pdf)

B. Ordinance 2025-14 (Second and Final Reading)

An Ordinance for an amendment to the City of Fairview, Tennessee, budget for fiscal year 2024-2025 budget. (City Manager)

■ Ordinance 2025-14.pdf (/ATT/fairviewtn/2025-08/9e388e7a28f3ea6ec86f66a3dd2e25ea1c4e4818.pdf)

C. Ordinance 2025-15 (Second and Final Reading)

An Ordinance for an amendment to the City of Fairview, Tennessee, budget for fiscal year 2025-2026 budget. (City Manager)

■ Ordinance 2025-15.pdf (/ATT/fairviewtn/2025-08/efbdcc1f71c1cce110b388c8176e75791df4e9e3.pdf)

10. Old Business - None

11. New Business

A. Resolution 44-25

A Resolution authorizing the City Manager to enter into an agreement with the Friends of Bowie Nature Park for the purpose of volunteer opportunities. (Park Staff)

Parks Program Coordinator Breanna Bailey explained this agreement allows the Friends of Bowie to perform volunteer work in the park. Ms. Bailey stated the Friends of Bowie has their own insurance policy in place. Ms. Bailey stated the Friends of Bowie are a valuable asset to the park and to park staff. Discussion occurred.

Motion to approve by Commissioner Roberts. Seconded by Commissioner Bufalini. Motion carried, 4-0.

■ Resolution 44-25.pdf (/ATT/fairviewtn/2025-08/469fe6b74da660de2cb91aa53cf97ed98a9fc373.pdf)

B. Resolution 45-25

A Resolution approving a memorandum of understanding between the City of Fairview Fire Department and Wilson Lumber Company. (Fire Chief)

Fire Chief Scott Hughes stated this agreement is already in place however the company has changed ownership. Chief Hughes stated this agreement is to update the company name and contact information.

Motion to approve by Commissioner Roberts. Seconded by Commissioner Hall. Motion carried, 4-0.

■ Resolution 45-25.pdf (/ATT/fairviewtn/2025-08/b5e2044f7386b8ad42700b4a1336b70208193fb5.pdf)

C. Discussion

Fairview Service Initiative (Commissioner Roberts)

Commissioner Roberts stated she would like to initiate something in Fairview for community engagement through service with the community as a whole with the city leading. Commissioner Roberts stated the goal is to provide information about ways to give back to our community through engagement with city entities, nonprofits, and as individuals with a week dedicated to promoting service and for entities in the city to host events throughout the community. Commissioner Roberts stated she envisions asking local nonprofits, churches, city staff and departments, elected officials, businesses, clubs, lodges, etc. to engage in the community in a positive and uplifting manner. Commissioner Roberts stated the organization for this initiative would be to collect information about local nonprofits and entities interested in participating, and about how they want to participate then develop a pamphlet or location on the city website or social media to provide the information about local nonprofits and volunteer opportunities to share your talents and time. Discussion occurred about Commissioner Roberts creating a committee to assist with this initiative. Commissioner Roberts stated she will provide an update on this initiative to board in October.

12. Roundtable: Mayor and Commissioners

- Commissioner Hall: Commissioner Hall thanked all city staff and board members. Commissioner Hall gave an update on the paving projects. Commissioner Hall stated he understands the traffic concerns at Cumberland/Crow Cut however he is excited for the completion of the project.
- Commissioner Bufalini: Commissioner Bufalini asked for the voting on the city welcome signs to be extended until August 29th. Commissioner Bufalini welcomed Wilson Lumber Company to Fairview and reminded everyone they are open to the public. Commissioner Bufalini also reminded everyone of the FHS football game Friday night and reminded everyone of an upcoming cornhole tournament at Cano's.
- Commissioner Roberts: Commissioner Roberts thanked everyone for attending and watching from home. Commissioner Roberts stated she appreciates the great conversations that took place. Commissioner Roberts reminded everyone of the book sale at the library. Commissioner Roberts stated she will give a recap to everyone on the strategic planning session after the second session is completed.
- Vice Mayor McDonald: Vice Mayor McDonald encouraged everyone to come out and support the FMS, FHS, and Fairview Titans football teams.
- Mayor Anderson: Absent

13. Meeting Adjournment

Motion to adjourn by Commissioner Hall at 8:43PM.

City Recorder, Rachel Jones



Mayor, Lisa Anderson



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