



#### CURRENT BOARD MEMBERS

- [Lisa Anderson — Mayor](#)
- [Chris McDonald — Vice-Mayor](#)
- [Wayne Hall — Commissioner](#)
- [Carolyn Roberts — Commissioner](#)
- [Don Bufalini — Commissioner](#)

REGULAR MEETING  
OCTOBER 16, 2025  
7:00 PM

### MINUTES

#### 1. Call To Order

Call to order by Mayor Anderson at 7:04PM.

#### 2. Roll Call

Staff present: Tom Daugherty, Rachel Jones, Patrick Carter, Ethan Greer, Keith Paisley, Scott Hughes, Patti Carroll, Keith Reed, Seth Standridge, Ben Knox

Board present: Mayor Anderson, Vice Mayor McDonald, Commissioner Hall, Commissioner Roberts, Commissioner Bufalini

#### 3. Prayer and Pledge

Prayer and Pledge lead by Mayor Anderson.

#### 4. Mayor Comments

Mayor Anderson welcomed everyone. Mayor Anderson reminded everyone to speak loud and clear into their microphones.

#### 5. Citizen Comments (limited to the first 5 citizens to sign in and a limit of 3 minutes each)

None

#### 6. Approval of Agenda

*Motion to approve the agenda by Vice Mayor McDonald. Seconded by Commissioner Roberts. Motion carried, 5-0 (unanimous).*

#### 7. Public Announcements, Awards and Recognitions

A. City Events - City Manager, Tom Daugherty

#### 8. Staff Comments and Monthly Reports

A. Police Department Report - Detective, Keith Reed

**B. Fire Department Report - Fire Chief, Scott Hughes**

**C. Finance Report - City Manager, Tom Daugherty**

**D. City Manager Report - City Manager, Tom Daugherty**

**9. Consent Agenda (any item may be removed for individual consideration)**

*Motion to approve consent agenda by Commissioner Roberts. Seconded by Commissioner Hall. Motion carried, 5-0 (unanimous).*

**A. Minutes from October 2, 2025, BOC Regular Meeting**

**10. Old Business**

None

**11. New Business**

**A. Resolution 57-25**

A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, authorizing application for funding and committing to local match and adoption of the Major Thoroughfare Plan. (City Planner)

City Planner Ethan Greer stated the city's current Major Thoroughfare Plan was recorded in 1982. Mr. Greer explained the grant which is offered by TDOT. (detailed staff report attached)

Discussion occurred.

*Motion to approve by Vice Mayor McDonald. Seconded by Commissioner Bufalini. Motion carried, 5-0 (unanimous).*

**B. Resolution 58-25**

A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, approving the schematic design for Historical Village Park and authorizing the city to seek funding by applying for the 2026 Local Parks and Recreation Fund Grant. (Mayor Anderson)

Representative: Anneka Gilliam, Landscape Architect - Kimley Horn

Ms. Gilliam presented the schematic design for Historical Village Park and detailed the LPRF grant information. (site imagery attached)

Discussion occurred.

*Motion to approve by Mayor Anderson. Seconded by Vice Mayor McDonald. Motion carried, 5-0 (unanimous).*

**12. Roundtable: Mayor and Commissioners**

Commissioner Bufalini: Reminded everyone to support Fairview High School athletics by visiting the jacket patch located at Apex Bank, Congratulated the FHS girls soccer team on winning the District Championship, Congratulated Matt Coleman on representing FHS at the state golf tournament.

Commissioner Roberts: Congratulated and welcomed two new city police officers, thanked the Fairview Fire Department for hosting the commissioner camp.

Commissioner Hall: Thanked all city staff, thanked the Fairview Fire Department for hosting the commissioner camp, thanked the Public Works Department for helping clean up the cloverleaf.

Vice Mayor McDonald: Acknowledged concerns from city residents on water bill increases, made note of an incident involving paint split on roadways and encouraged staff to have the responsible party clean it up, thanked the Fairview Fire Department for hosting the commissioner camp, thanked Mr. Greer for his work on the Major

Thoroughfare Plan grant.

Mayor Anderson: Welcomed two new city police officers, thanked the Fairview Fire Department for hosting the commissioner camp, thanked Ms. Jones for agenda improvements, reminded everyone of the town hall meeting on October 28th, gave an update from WADC on rate increases, reminded everyone to help keep Fairview beautiful by picking up trash and not throwing it out.

### 13. Meeting Adjournment

*Motion to adjourn by Commissioner Roberts at 8:55PM.*

City Recorder, Rachel Jones

  
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Mayor, Lisa Anderson

  
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**CITY OF FAIRVIEW  
PLANNING & CODES DEPARTMENT  
TDOT TRANSPORTATION PLANNING GRANT STAFF REPORT**

**Purpose**

For the City of Fairview to apply for the Tennessee Department of Transportation (TDOT) Transportation Planning Grant to fund the development of an updated Major Thoroughfare Plan.

**Background**

The City of Fairview has experienced significant residential and commercial growth, particularly along Highway 100 and Highway 96, increasing traffic volumes, congestion, and safety concerns. The existing Major Thoroughfare Plan is outdated (February 11, 1982) and does not fully reflect current or projected growth, multimodal transportation needs, or modern design standards.

TDOT's Transportation Planning Grant program provides funding to local jurisdictions for studies and plans that improve regional transportation efficiency, safety, and connectivity.

**Community Need**

The City's transportation network requires proactive planning to address:

- Traffic flow and congestion on primary corridors.
- Safety improvements at intersections and high-volume streets.
- Connectivity between neighborhoods, schools, parks, and commercial centers.
- Multimodal infrastructure including pedestrian, bicycle, and transit accommodations.

**Benefits of TDOT Grant Funding**

1. Financial Support:

The grant would offset a significant portion of the study costs, reducing the local financial burden while leveraging expertise from consultants and TDOT resources.

2. Data-Driven Planning:

Funding allows the City to conduct traffic modeling, corridor analyses, and intersection studies, ensuring the plan is technically sound and aligned with regional transportation goals.

3. Regional Coordination:

The plan will be developed in collaboration with TDOT, the Greater Nashville Regional Council (GNRC), and Williamson County, promoting network connectivity and consistent roadway standards across jurisdictional boundaries.

4. Future Investment and Growth Management:

A modern Major Thoroughfare Plan supports smart growth, economic development, and tourism access, positioning Fairview to attract future infrastructure investments.

5. Compliance and Grant Readiness:

An updated plan ensures Fairview can meet state planning requirements and strengthens eligibility for future infrastructure grants and capital improvement programs.

**Estimated Cost**

<b>Component</b>	<b>Estimated Cost</b>
<b>Data Collection &amp; Traffic Analysis</b> (existing conditions, traffic counts, projections, GIS mapping)	\$20,000 – \$30,000
<b>Corridor &amp; Intersection Studies</b> (capacity analysis, safety review, recommendations)	\$30,000 – \$50,000
<b>Public Engagement</b> (workshops, surveys, meetings, visualization tools)	\$10,000 – \$15,000
<b>Plan Development</b> (draft plan, mapping, technical appendices, final plan)	\$25,000 – \$35,000
<b>Project Management &amp; Consultant Oversight</b>	\$10,000 – \$15,000
<b>Contingency / Miscellaneous</b>	\$5,000 – \$10,000

**Total Estimated Project Cost: \$100,000 – \$155,000**

**Total Estimated Cost to City of Fairview: \$10,000 - \$15,500**

Transportation Planning Grant Funding Cap and Matching:

The maximum award amount is \$250,000

The Transportation Planning Grant is 80% federal, 10% state, and **10% local match**

**Recommendation**

City staff recommend that the Board of Commissioners **approve** the submission of the TDOT Transportation Planning Grant application to fund an updated Major Thoroughfare Plan. This plan will provide a long-term, coordinated vision for roadways, multimodal connectivity, and safety improvements, aligning with the City's Comprehensive Plan and supporting sustainable growth in Fairview.

**Prepared by:**

Ethan Greer

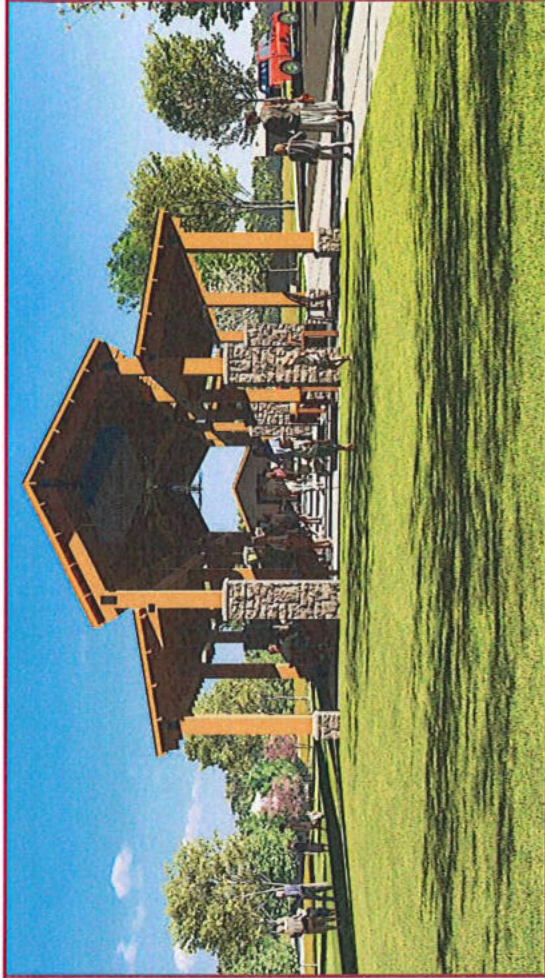
Planning & Codes Department

City of Fairview, Tennessee



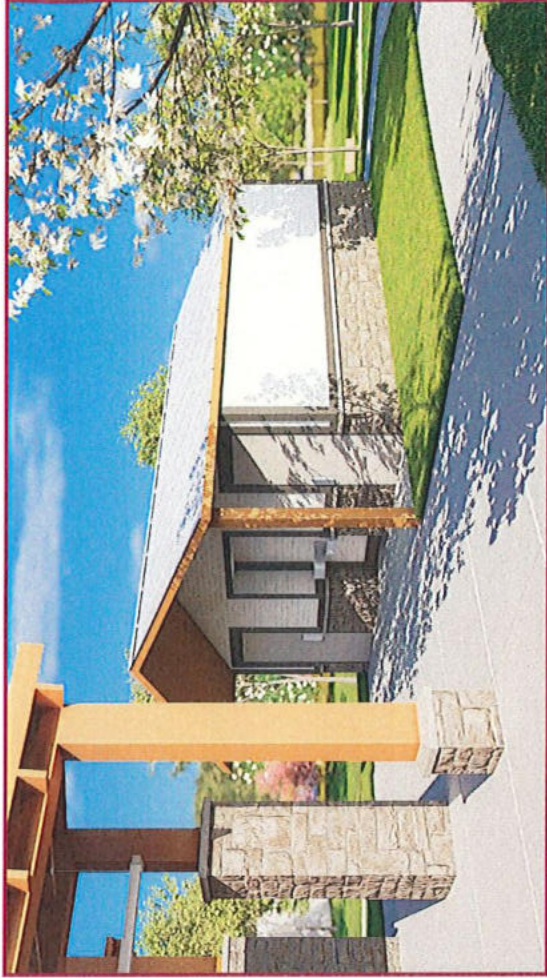
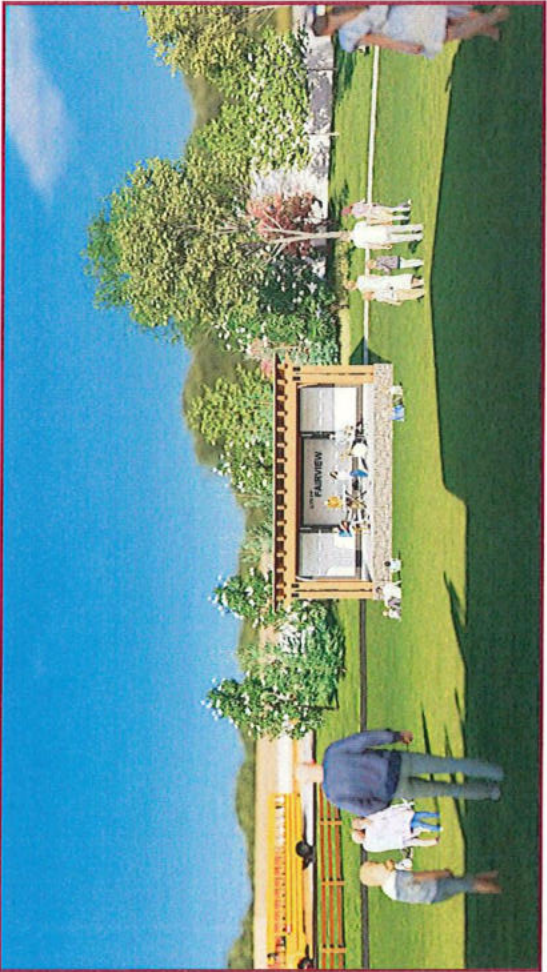
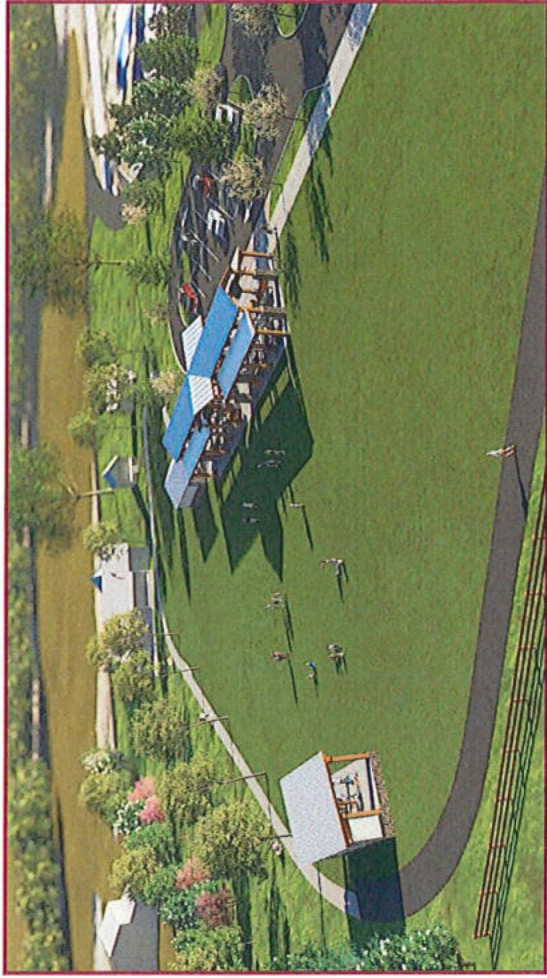
# HISTORICAL VILLAGE PARK

SITE LAYOUT



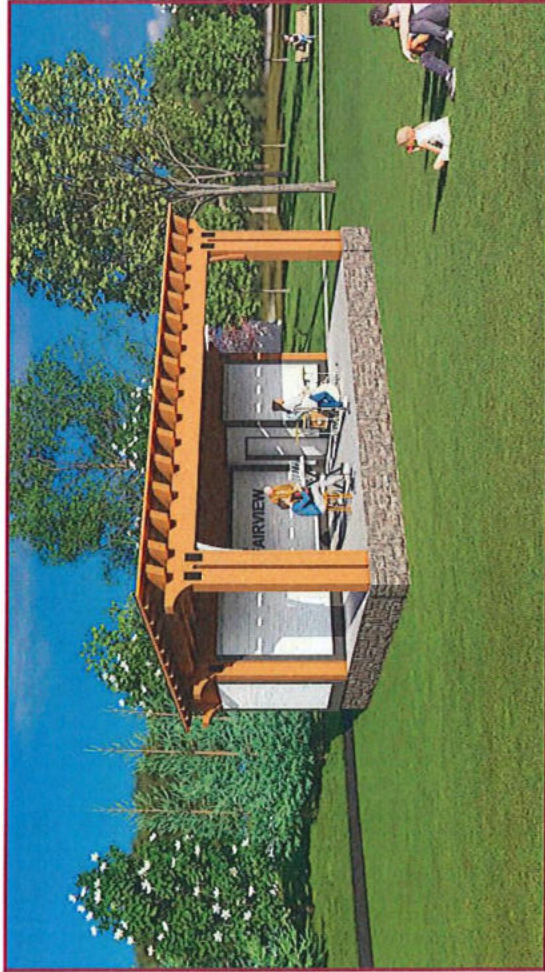
# HISTORICAL VILLAGE PARK

SITE IMAGERY



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SITE IMAGERY



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