



CURRENT BOARD MEMBERS

- [Lisa Anderson — Mayor](#)
- [Chris McDonald — Vice-Mayor](#)
- [Wayne Hall — Commissioner](#)
- [Carolyn Roberts — Commissioner](#)
- [Don Bufalini — Commissioner](#)

REGULAR MEETING
NOVEMBER 20, 2025
7:00 PM

MINUTES

1. Call To Order

Call to order by Mayor Anderson at 7:00PM.

2. Roll Call

Staff present: Tom Daugherty, Rachel Jones, Patrick Carter, Ethan Greer, Breanna Bailey, Ben Knox, Patti Carroll, Curtis Broadbent, Miranda Gilbertson

Board present: Mayor Anderson, Vice Mayor McDonald, Commissioner Hall, Commissioner Roberts, Commissioner Bufalini

3. Prayer and Pledge

Prayer and Pledge lead by Mayor Anderson.

4. Mayor Comments

Mayor Anderson welcomed everyone. Mayor Anderson reminded everyone this meeting is being recorded and will be available on YouTube. Mayor Anderson thanked Officer Gilbertson for attending to help keep everyone safe.

5. Citizen Comments (limited to the first 5 citizens to sign in and a limit of 3 minutes each)

None

6. Approval of Agenda

Mayor Anderson motioned to amend the agenda to add discussion on the quitclaim deed for the park property on Hwy 96 as item 11. A. Seconded by Vice Mayor McDonald. Motion carried, 5-0 (unanimous). Motion to approve the agenda as amended by Commissioner Hall. Seconded by Commissioner Bufalini. Motion carried, 5-0 (unanimous).

7. Public Announcements, Awards and Recognitions

A. City Events - City Manager, Tom Daugherty

B. Natchez Green House Presentation - Steve Mydelski

8. Staff Comments and Monthly Reports

A. City Manager Report - City Manager, Tom Daugherty

9. Consent Agenda (any item may be removed for individual consideration)

Motion to approve consent agenda by Commissioner Roberts. Seconded by Vice Mayor McDonald. Motion carried, 5-0 (unanimous).

A. Minutes from November 6, 2025, BOC Regular Meeting

B. Resolution 61-25

A Resolution of the City of Fairview, Tennessee, Board of Commissioners modifying and adopting the official 2026 meeting schedule of the Board of Commissioners.

10. Old Business

A. Resolution 54-25

A Resolution of the City of Fairview, Tennessee, Board of Commissioners authorizing the installation of stop signs on Old Nashville Road at Jones Lane. (Commissioner Hall)

Commissioner Hall stated he has received several calls from citizens with concerns about traffic flow and speeding on Old Nashville Road which lead him to ask the board for approval to install stop signs.

City Engineer Curtis Broadbent read his staff report and stated engineering staff recommends the board authorize the installation of two stop signs, two painted stop bars, and two stop sign ahead advance warning signs at the intersection of Old Nashville Road in conformance MUTCD guidelines. Mr. Broadbent stated the primary reason for this recommendation is site distance issues.

Motion to approve by Commissioner Hall. Seconded by Vice Mayor McDonald. Motion carried, 5-0 (unanimous).

11. New Business

A. Discussion

Quitclaim Deed for Park Property on Hwy 96. (Mayor Anderson)

Mayor Anderson stated for several years there has been discussion and interest expressed in the ball park property being reclaimed by the city. Mayor Anderson stated she met with County Mayor Rogers Anderson and he agreed that it is best for the city to run the ballpark. County Commissioner Ricky Jones expressed that he is willing to sponsor a resolution for this action with the county commission. Commissioner Bufalini read aloud some of his ideas for the ballpark which included the responsibilities of the FRA (Fairview Recreation Association) and responsibilities of the city. Commissioner Bufalini stated the FRA will run all sports programs, manage player registration, collect all fees and maintain financial system for the park, oversee coaches, prepare team schedules, league operations, operate all concessions, provide routine maintenance, field dragging, chalking, lining, trash removal, small repairs, manicuring the playing field, manage all the volunteering staff, provide quarterly financial reporting to the city, and maintain liability insurance. Commissioner Bufalini stated city would be responsible for providing ownership and access to the fields and facilities, handle all capital improvements such as fencing, lighting, any major repairs, provide major ground maintenance as needed, utilities, and support the FRA through coordination with parks and public works. Mayor Anderson stated that sounds like a lot of responsibility on the city financially. Mayor Anderson stated in her opinion the city would lease the park to the FRA who will run all the events and athletics. Vice Mayor McDonald posed the questions of how much this property will cost the city, the annual budget to run the park, insurance, and time frame. County Commissioner Ricky Jones distributed a paper with the estimated annual cost to run the park and stated he can bring forth a resolution at any time. Commissioner Jones also stated there has been discussion that the city would need to pay \$150,000.00 to the county for this property. FRA President Shannon Crutcher stated that the FRA currently signs a facilities use agreement with the county on an annual basis and the only obligation they have to the county financially is a \$10 per player fee. Mr. Crutcher stated the FRA board has not necessarily taken a position whether they would be in support or not in support of this move however he can not imagine the FRA organization would take a position to support the move if it is going result in additional money they would be required to pay to maintain the park. Mr. Crutcher stated the

FRA board would be 100% fine with the city owning the park as long as they continue to have use of the park as they do now and no additional financial contribution would be required from the FRA. Mr. Crutcher stated the FRA just simply does not have the ability to cover any additional expenses. Mr. Crutcher stated the FRA board is willing to continue discussions with the city and thanked Mayor Anderson for raising the issue with the county. Mayor Anderson asked Mr. Crutcher if his statements are representative of the entire FRA board. Mr. Crutcher replied the FRA board has not taken a position and more information is needed. The board discussed the next steps in this process and Commissioner Roberts asked City Manager Tom Daugherty to prepare an economic analysis of feasibility. The board agreed and Mr. Daugherty will present his data in January.

B. Resolution 60-25

A Resolution authorizing the City of Fairview Fire Department to participate in the James L. Richardson "Driver Training" matching grant program. (Fire Chief)

City Manager Tom Daugherty stated this is a very small grant through Public Entity Partners for around \$200 to supplement the city in checking drivers licenses of public safety employees to ensure everything is current and up to date.

Motion to approve by Vice Mayor McDonald. Seconded by Commissioner Roberts. Motion carried, 5-0 (unanimous).

C. Discussion

Parks and Landscape Board Action Items (Commissioner Roberts)

Commissioner Roberts stated the Parks and Landscape Board needs direction from the BOC in order to be useful. Commissioner Roberts listed ideas/projects submitted by Parks and Landscape Board Chairman David Dodoro. Mr. Dodoro addressed the board stating the past few years the P & L Board has taken it upon themselves to find projects but that they need to be given tasks by the BOC. Discussion occurred on when the P & L Board was officially created. Mr. Dodoro stated the P & L Board realized a few years back they had no rules, regulations, or bylaws and had never been officially recognized. Mr. Dodoro stated a few years ago a new ordinance was passed officially recognizing the P & L Board. Vice Mayor McDonald asked Mr. Dodoro to take an inventory of the parks and make a list of projects that can be easily taken care of and a list of projects that would be a substantial cost. Commissioner Bufalini suggested that Mr. Dodoro take his previous project list and prioritize the projects. City Manager Tom Daugherty recommended the BOC review the P & L Ordinance and Bylaws. Mr. Daugherty suggested having a liaison between staff and the boards. Vice Mayor McDonald suggested having the P & L Board attend the BOC meetings on a quarterly basis to have more discussion. Mr. Daugherty suggested reassessing the purpose of the P & L board in order to work closer with staff and collaborate together. Mr. Daugherty recommended that himself, Park Director Keith Paisley, and Mr. Dodoro meet and put together an idea to bring to the BOC.

D. Discussion

Adding the Outparcel to the Land Trust (Commissioner Roberts)

Commissioner Roberts stated that this has been discussed previously but the conversation went dormant after the TN Land Trust issued a moratorium on new applications. Commissioner Roberts stated a few options was discussed for this property after the police training facility was moved to a new location. Commissioner Roberts stated she wants to get the boards opinion on adding the outparcel into the TN Land Trust to help preserve green space and to keep the park as large as possible. Vice Mayor McDonald stated in his opinion the property is currently protected by the five individuals who serve on the BOC. Vice Mayor McDonald stated not putting it into a trust leaves options for the BOC in the future. Commissioner Bufalini stated a few months ago he started looking at this property to be used for an agricultural center to help generate revenue for the city. Commissioner Roberts discussed the unique ecology of the property and stated her vision is to keep it as a nature preserve for the city.

12. Roundtable: Mayor and Commissioners

Commissioner Hall: Thanked all the city employees and everyone for coming to the meeting.

Commissioner Roberts: Thanked everyone for coming to the meeting and for listening online, wished everyone a Happy Thanksgiving.

Commissioner Bufalini: Expressed appreciation to the Natchez Green House for their presentation, extended heartfelt thanks to the citizens who spoke at the planning commission meeting and acknowledged the challenges

they are facing with their properties and offered an apology for those difficulties, encouraged all residents to attend and speak at future meetings, reminded everyone that voting is currently underway for District 7 Congress.

Vice Mayor McDonald: Thanked the FRA (Fairview Recreation Association) for coming out and for the great discussion, thanked Natchez Green House for their presentation, reminded everyone that the Fairview Titans will be playing in the Super Bowl Saturday, November 22nd at 3pm, wished everyone a Happy Thanksgiving.

Mayor Anderson: Wished everyone a Happy Thanksgiving, thanked the Natchez Green House for their presentation and for their passion for wanting to teach children about nature, thanked everyone for coming out and for watching online, reminded everyone the meeting will be posted on the City of Fairview's YouTube channel, reminded everyone to help keep Fairview beautiful by picking up trash and not throwing it out.

13. Meeting Adjournment

Motion to adjourn by Commissioner Roberts at 9:09PM.

City Recorder, Rachel Jones



Mayor, Lisa Anderson


