

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

JANUARY 2, 2020

John Blade, Mayor
Debby Rainey, Vice Mayor
Derek K. Burks, Commissioner
Rod Dawson, Commissioner
Scott Lucas, Commissioner
Scott Collins, City Manager
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: --Blade, Burks, Dawson, Lucas, Rainey
Others Present: Johnson, Potter, Hughes, Humphreys, Paisley

1. Roll Call – by Johnson

	Present	Absent
Commissioner Burks	x	___
Commissioner Dawson	x	___
Commissioner Lucas	x	___
Vice Mayor Rainey	x	___
Mayor Blade	x	___

2. Call to Order by Mayor Blade at 7:00 p.m.

3. Prayer and Pledge led by Mayor Blade

4. Approval of the Agenda and Executive Session Announcements

Motion: Rainey

Second: Burks

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	x	___	___	___
Mayor Blade	x	___	___	___

5. Public Hearing- N/A

6. Citizen Comments - NONE

7. Announcements, Awards, Recognitions - NONE

8. Staff Comments and Reports

- A. Police Report, Police Chief Zack Humphreys reports for the month of December 2019, staffing is at 20 due to turnover, however, we are working with 18 because we have two non-certified officers. Overtime hours dropped significantly for the month and training hours were down as we try to close out the training year before December. We had 828 calls for the month with 92 arrests, including 4 domestic, 1 DUI, 19 drug-related and 3 thefts. Citations totaled 86 for the month. Public Relations

events included Shop with a Cop where we were able to provide a Christmas to 58 kids valued at \$215 each. We can't pull off this event without the help of the community and the fire department has joined with their breakfast with Santa before the shopping begins. December 14 we participated in the Christmas Parade and directed traffic. We welcome new hire, Scott Miller. Humphreys presents information regarding the LESO program at the request of Commissioner Dawson. Our operational budget is good for the department, however, the capital budget is lacking. We began participating in the LESO program in July 2018 with the plan to acquire valuable equipment for the department and as a means for funding capital needs, such as fleet replacement. We estimate a cost of \$692,138 to replace our fleet which was purchased mostly at the same time and will need to be replaced at one time. Since then we have acquired a lot of equipment that has been valuable to the city (stage, trailers, front loader, dozer, generators, light towers) as well as some items we have sold. The program requires a waiting period of at least a year before items are sold so July 2019 was the first possible sale date. In the past six months, we have made \$102,718 in sales with approximately \$6-8,000 in expenditures. We have ordered two police vehicles with the profit and will be asking to order a third. Commissioner Dawson thanked Humphreys for explaining the program and for his initiative in saving the city money. Humphreys gives credit to his staff for managing their regular workload and assisting with LESO. Commissioner Lucas thanked Humphreys and noted that we are also saving money on items we would need to rent for events, such as the stage, generators and light towers.

- B. Fire Report, Fire Chief Scott Hughes noted the department had 109 emergency calls for December, an increase from last year. The department had five PR events for the month serving 185 kids and adults including the shop with a cop breakfast with Santa. The department responded to 45 more calls in 2019 than 2018 which was consistent with the 10-15% increase per year over the last several years. There were 10 overlapping incidents this month plus three auto/mutual aid to surrounding departments as well as two incidents requiring a fire to be extinguished (dwelling fires). 2019 stats include average first unit response time of 7.23 minutes, busiest day of the week as Saturday and busiest time of the day 2-3 pm. Training hours for the year totaled 6394 (up from 5372 in 2018) As always, Chief Hughes reminds residents who need smoke alarms in their homes to contact the fire department and they will come out to install. Commissioner Dawson noted a fire near McCormick Grove recently and that we often take our services for granted. This fire began in the kitchen and started to melt the Christmas tree. If not for quick response times, the home would have been a complete loss.
- C. Public Works Report, PW Director Micah Sullivan thanked his guys for their work at the Christmas Parade, putting signs out. Sullivan felt traffic issues were handled much better this year although one main street makes it challenging. Live Christmas trees can be dropped off at Bowie Park until January 31. Please remove all ornaments, stands, and any other decorations. We will use them for erosion issues within the park. We are picking up bagged leaves (but not Christmas trees) curbside. As a reminder, we do have ordinances against leaving items within the right-of-way that are not specifically designated for pick up during certain times of the year as this can cause major flooding issues.

9. Consent Agenda (Any Item May Be Removed for Individual Consideration)

- A. Minutes from the December 19, 2019, Board of Commissioners Meeting
- B. Minutes from the December 19, 2019, Special-Called Board of Commissioners Meeting
- C. Ordinance 2019-32, An Ordinance Establishing the Compensation of City of Fairview Elected Officials
- D. Ordinance 2019-33, An Ordinance Establishing Employment Benefits Eligibility for City of Fairview Elected Officials
- E. Ordinance 2019-38, A Resolution to Adopt Revisions to the Zoning Ordinance for the City of Fairview, Tennessee, to Amend the Zoning Ordinance as it Pertains to Article IV "Supplementary Use Regulations", Section 4-101.5 "Provisions Applicable to Community Facility Activities", Subsection 101.5.12 "Special Personal and Group Care Facilities"
- F. Ordinance 2019-39, A Resolution to Adopt Revisions to the Zoning Ordinance for the City of Fairview, Tennessee, to Amend the Zoning Ordinance as it Pertains to Article VIII "Commercial District Regulations"
- G. Ordinance 2019-40, A Resolution to Adopt Revisions to the Zoning Ordinance for the City of Fairview, Tennessee, to Amend the Zoning Ordinance as it Pertains to Article XVII "Administration and Enforcement", Section 17-102.2 "Zoning Permits," Subsection 102.2 "Grading Permits."

- H. Ordinance 2019-41, A Resolution to Adopt Revisions to the Zoning Ordinance for the City of Fairview, Tennessee, to Amend the Zoning Ordinance as it Pertains to Article XVII "Administration and Enforcement," Section 17-103 "Required Plans," Subsections 17-103.8 "Bonding of Site Improvements," and 17-103.8 "Maintenance Bonds."

Motion: Lucas

Second: Rainey

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	x	___	___	___
Mayor Blade	x	___	___	___

10. Old Business

- A. Second and Final Reading on Ordinance 2018-26, An Ordinance to Amend the City of Fairview Zoning Ordinance by Changing the Official Zoning Map for Tax Map 043, Parcel 23.00, Consisting of 111 Acres, Located on Cox Pike, From a RS-40 (Low-Density Residential) Zoning District to a R-20 PUD (Medium-Density Residential Planned Unit Development) Zoning District (141 Proposed Lots)

Motion: Rainey to defer

Second: Lucas

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	___	___	x	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	x	___	___	___
Mayor Blade	x	___	___	___

11. New Business

- A. Ordinance 2019-36, Amended Budget for Fiscal Year 2020

Motion: Lucas

Second: Rainey

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	x	___	___	___
Mayor Blade	x	___	___	___

12. Communications from the Mayor and Commissioners

- A. Commissioner Burks thanked everyone at the city for making 2019 a great year, especially the fire department, police department, public works and administration for all they do.
- B. Commissioner Lucas - NONE
- C. Commissioner Dawson wished everyone a Happy New Year.
- D. Vice Mayor Rainey - NONE
- E. Mayor Blade thanked all the staff and the citizens hoping all will work together for the common good of the city.

- 13. Adjournment** –Commissioner Burks made a motion for adjournment and meeting was adjourned at 7:28 p.m.

Brandy Johnson
City Recorder