

# CITY OF FAIRVIEW

## BOARD OF COMMISSIONERS MEETING MINUTES

January 4, 2018

Patti L Carroll, Mayor  
Shannon L Crutcher, Vice Mayor  
Derek K. Burks, Commissioner  
Scott Lucas, Commissioner  
Debby Rainey, Commissioner  
Scott Collins, City Manager  
Tom Daugherty, CFO  
Tim Potter, City Attorney  
Brandy Johnson, City Recorder

Present: Burks, Crutcher, Lucas, Rainey

Others Present: Collins, Potter, Johnson, Costanzo, Daugherty, Hughes, Humphreys, Paisley

Absent: Carroll

1. **Roll Call** – City manager Collins called the roll confirming a quorum
2. **Call to Order by Vice Mayor Crutcher at 7:05 p.m.**
  - A. Prayer and Pledge led by Commissioner Lucas
3. **Approval of the Agenda** – add Item 13C approval of contract with TDOT for work at Highway 100/Cumberland/Crow Cut intersection

Motion: Rainey

Second: Burks

	Yes	No
Mayor Carroll	ABSENT	
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

4. **Public Hearing – Item 11A – NO COMMENTS**
5. **Citizen Comments - NONE**
6. **Awards and/or Recognitions – NONE**
7. **Public Announcements** – Vice Mayor Crutcher read a proclamation establishing Arbor Day in the city of Fairview and presented to members of the Tree Commission.
8. **Staff Comments – NONE**
9. **Approval of the Minutes – N/A**

## 10. Consent Agenda Consisting of Items as Follows

- A. Minutes from the December 21, 2017 Board of Commissioners Meeting
- B. Minutes from the December 21, 2017 Work Session

Motion: Burks  
Second: Lucas

	Yes	No
Mayor Carroll	ABSENT	
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

## 11. Old Business

- A. Second and Final Reading of Ordinance 2017-25, An Ordinance to Amend the City of Fairview Zoning Ordinance by Changing the Official Zoning Map for Tax Map 42, Parcels 78.01 and 79.00 for a total of 20.95 Acres, Located at 7818 Old Nashville Road, From a RS-40 Zoning District (Low-Density Residential) Zoning District to a R-20 (Medium-Density Residential) Zoning District – Commissioner Rainey questioned whether community meetings had been held and Jamie Reed of SEC representing the project noted they are in the process of scheduling them now.

Motion: Lucas  
Second: Crutcher

	Yes	No
Mayor Carroll	ABSENT	
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- B. City Manager Contract

Motion: Burks - defer  
Second: Crutcher

	Yes	No
Mayor Carroll	ABSENT	
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

## 12. New Business

- A. Appointments to Open Seats
  - 1. Tree Board (one seat)
  - 2. Planning Commission (one seat) – Sheree Qualls

Motion: Burks – for deferral to the next meeting  
Second: Rainey

	Yes	No
Mayor Carroll	ABSENT	
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- B. Ordinance 2018-01, An Ordinance to Amend Bill #2016-18, Ordinance No. 932 by Revising the Named Safety Director – city manager Collins notes OSHA requires we name the safety director and recently named our full-time fire department training officer as our safety director rather than Roy Russell who has served us in that capacity

Motion: Lucas

Second: Burks

	Yes	No
Mayor Carroll	ABSENT	
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- C. TDOT Contract for Cumberland Drive/Highway 100 Intersection Improvements – City manager Collins notes he and Mayor Carroll met with TDOT regarding the intersection at Highway 100 and Cumberland/Crow Cut and learned it did not qualify for a traffic signal but we can utilize FAST act funding to improve with widening, turning lanes and leveling. The FAST act funds available to us total \$585,000 and would require a 20% match in funding from the city. TDOT agreed to fund the city's portion of the match which is around \$150,000. The only out-of-pocket expense to the city would be the 20% match for the portion of road work completed off Highway 100 on Cumberland and Crow Cut. This figure is estimated to be around \$30,000. As far as timeline, design would begin spring of 2018 with acquiring right-of-way to follow. We estimate construction to begin in the first quarter of 2019 and completion in the 3<sup>rd</sup> quarter of 2019.

Motion: Burks

Second: Rainey

	Yes	No
Mayor Carroll	ABSENT	
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

### 13. City Manager Items for Discussion

- A. Miscellaneous Updates – Good news on the TDOT contract. Collins requested to continue the work session after the meeting adjourns for approximately 30 minutes.
- B. City Attorney Comments – Happy New Year!

### 14. Communications from the Mayor and Commissioners

- A. Commissioner Rainey - NONE
- B. Commissioner Lucas - NONE
- C. Commissioner Burks - NONE
- D. Vice Mayor Crutcher - NONE

15. **Adjournment** – Commissioner Burks made a motion for adjournment with Commissioner Lucas seconding. Meeting was adjourned at 7:23 p.m.

---

Brandy Johnson  
City Recorder

