

**CITY OF FAIRVIEW**  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING MINUTES**  
**JANUARY 4, 2024, 7:00PM, CITY HALL**

Lisa Anderson, Mayor  
Brandon Butler, Vice Mayor  
Wayne Hall, Commissioner  
Stuart L. Johnson, Commissioner  
Tom Daugherty, City Manager  
Patrick Carter, City Attorney  
Rachel Jones, City Recorder

**Staff Present:** Tom Daugherty, Rachel Jones, Keith Paisley, Patrick Carter, Ethan Greer, Richard Ross, Bree Bailey, Zack Humphreys, Keith Reed

1. **Call to Order @ 7:01 P.M.** – Mayor Anderson

2. **Roll Call** - City Recorder, Rachel Jones

	PRESENT	ABSENT
Mayor Anderson	X	
Vice Mayor Butler	X	
Commissioner Hall		X
Commissioner Johnson	X	

3. **Prayer and Pledge** – Vice Mayor Butler

4. **Mayor Comments** – Mayor Anderson welcomed everyone to the meeting and thanked the PD for attending to keep everyone safe.

5. **Approval of the Agenda**

Motion to approve: Commissioner Johnson  
Second: Vice Mayor Butler

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall				
Commissioner Johnson	X			
<b>MOTION PASSED 3-0</b>				

6. **Citizen Comments** - None

7. **Public Announcements, Awards, Recognitions**

A. **City Events** - Community Relations Coordinator, Richard Ross

8. **Staff Comments and Monthly Reports**

A. **City Manager Comments** - City Manager, Tom Daugherty

9. **Consent Agenda**

**A. Minutes from December 21, 2023, Board of Commissioners Regular Meeting.**

Motion to approve: Commissioner Johnson  
Second: Vice Mayor Butler

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall				
Commissioner Johnson	X			
<b>MOTION PASSED 3-0</b>				

**10. Old Business**

**A. Second and Final Reading, Ordinance 2023-12, An Ordinance of the City of Fairview, Tennessee to increase the Competitive Bid Requirement to \$25,000. (City Manager)**

Motion to approve: Commissioner Johnson  
Second: Vice Mayor Butler

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall				
Commissioner Johnson	X			
<b>MOTION PASSED 3-0</b>				

**B. Second and Final Reading, Ordinance 2023-13, An Ordinance to Amend Title 12 of the City of Fairview Municipal Code, specifically, sections related to the city's Fee Structure for Permits and Fees related to Single Family Detached and Duplex Residential Building Permits. (City Planner)**

Motion to approve: Commissioner Johnson  
Second: Vice Mayor Butler

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall				
Commissioner Johnson	X			
<b>MOTION PASSED 3-0</b>				

**11. New Business**

**A. Resolution 01-24, A Resolution of the City of Fairview Board of Commissioners to name an Engineering Firm for Professional Services related to ARPA Funds. (City Manager)**

Motion to approve: Commissioner Johnson  
Second: Vice Mayor Butler

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall				
Commissioner Johnson	X			
<b>MOTION PASSED 3-0</b>				

**B. First Reading, Ordinance 2024-01, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2023 – 2024 Budget. (City Manager)**

Motion to approve: Vice Mayor Butler  
Second: Commissioner Johnson

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall				
Commissioner Johnson	X			
<b>MOTION PASSED 3-0</b>				

**C. Resolution 02-24, A Resolution of the City of Fairview Board of Commissioners to adopt the Planning Commission calendar for 2024. (City Planner)**

Motion to approve: Commissioner Johnson  
Second: Vice Mayor Butler

	YES	NO	ABSTAIN	RECUSE
Mayor Anderson	X			
Vice Mayor Butler	X			
Commissioner Hall				
Commissioner Johnson	X			
<b>MOTION PASSED 3-0</b>				

**D. Discussion – Potential conflicts with BOC meeting dates for 2024. (Mayor Anderson)**

Discussion: Mayor Anderson stated she added this item to the agenda because the July 4<sup>th</sup> holiday falls on a BOC meeting date. Mr. Daugherty suggested waiting closer to July to decide about canceling or rescheduling the meeting based on the amount of business for the agenda. Mr. Carter suggested to go ahead and reschedule the meeting now then cancelling if there is no business for it. Mayor Anderson stated the

July 4, 2024, BOC meeting will be rescheduled for July 11, 2024. Mayor Anderson also stated the Town Hall meeting scheduled for October 31, 2024, will be cancelled.

**12. Roundtable: Mayor and Commissioners**

**Commissioner Hall** – Absent

**Commissioner Johnson** – Nothing

**Vice Mayor Butler** – Vice Mayor Butler wished everyone a Happy New Year and thanked staff for their hard work on the budget.

**Mayor Anderson** – Mayor Anderson thanked everyone for coming out and thanked everyone at home for watching. She wished everyone a Happy New Year and thanked staff for their hard work on the budget.

**13. Adjournment @ 7:21 P.M.** – Commissioner Johnson



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Rachel Jones, City Recorder