

City of Fairview

BOARD OF COMMISSIONERS

January 5, 2012

Beverly D Totty, Mayor
Allen Bissell, Vice-Mayor
Patti L Carroll, Commissioner
Stuart L Johnson, Commissioner
Toney R Sutton, Commissioner
Andrew Hyatt, City Manager
Larry Cantrell, City Attorney
Theresa Porter, City Recorder

Present: Totty, Bissell, Johnson, Carroll, Sutton

Others Present: Hyatt, Cantrell, Porter, Harris, Cooper, Pewitt, Hooper

1. Mayor Totty called the meeting to order at 7:01 p.m.

A. The prayer and pledge were led by Wayne Hall.

2. Approval of the Agenda –

A. City Manager Hyatt requested to add under 7B “Discuss and/or take action on Welcome to Fairview signs”. Commissioner Sutton made a motion to approve the agenda as amended. Vice-Mayor Bissell seconded. All were in favor.

3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). - NONE

4. Awards and/or Recognitions –

A. City Manager Hyatt wanted to recognize and congratulate our Mayor Beverly Totty for earning a Women Extraordinaire Award from Business Leader.

5. Public Announcements –

- A. City Manager Hyatt reminded everyone that the emission testing has moved to Tuesday instead of Wednesday.
- B. Mayor Totty invited everyone to the Fairview Economic Task Force meeting here at City Hall on Monday January 19th at 6:00 p.m. She also invited the public to the Business Breakfast hosted by the Chamber of Commerce on the morning of January 17th at 7:30 a.m. at the Recreation Center with honorary guest speaker Congressman Marsha Blackburn.
- C. Commissioner Sutton noted that Congressman Marsha Blackburn will be at City Hall between 9:00 and 9:30 a.m. and it is open to the public.

6. Approval of the Minutes –

A. The minutes for the December 15, 2011 Board of Commissioners meeting were presented for approval. Commissioner Sutton made a motion to approve. Commissioner Johnson seconded. All were in favor.

7. Old Business –

- A. Second and final reading of Bill #2011-10 – To separate the position of City Recorder from the Finance Department – Vice-Mayor Bissell read the caption. Commissioner Sutton made a motion to approve. Commissioner Johnson seconded the motion. All were in favor.
- B. Discuss and/or take action on Welcome to Fairview signs – City Manager Hyatt stated that we are looking at what the City staff could do to save money on the construction of the signs and that we needed to zero in on the style of the sign and column style so we can get some firm quotes. City Manager Hyatt stated there could be a saving of \$3,000. Vice-Mayor Bissell stated concerns about us doing the work on the sign because we would still have the cost of materials and paying wages while the City staff works on the sign and they would not be able to do their normal duties and asked if this would be time and half if this runs past the normal hours and if problems occur later will the sign company blame the problems on our construction. Commissioner Sutton stated that we should let the sign company take care of the structure and let our staff do the bedding and flowers. Commissioner Carroll stated concern about the staff getting pulled off their regular jobs. City Manager Hyatt asked the Board for guidance on sign placement in the City. Mayor Totty made a motion to focus on Exhibit #1 with the Arch. Commissioner Carroll seconded the motion. Vice-Mayor Bissell stated concerns about vandalism and replacement costs. All were in favor.
 - (1) Mayor Totty called Jonathon to the podium to discuss solar lighting for the signs. Jonathon discussed solar options and solar panel placement with battery backup. He also discussed the lighting options using LED lighting. Cost estimate of \$2,000 - \$3,000 per sign.
 - (2) Vice-Mayor Bissell made a motion to place the sign coming in from I-40 at the volunteer Fire Hall on Hwy 96, a sign placed on Hwy 100 at Triangle School and a sign on Hwy 100 at the beginning of the four lane. There was no second. Mayor Totty made a motion to place sign at the Triangle School on the corner of Hwy 100 and Deer Ridge, the Fire Hall on Hwy 96 and the current location coming into Fairview from Nashville. Commissioner Sutton seconded the motion. Vice-Mayor Bissell asked the City Attorney if it is legal to place a City sign on property that is not owned by the City. The City Attorney stated that we would have to get permission from the State to replace the existing sign. For: Totty, Carroll, Johnson and Sutton. Against: Bissell. Motion carried.

8. New Business –

- A. Approval of Ordinance for Residences “Municipal Offenses” – Vice-Mayor Bissell read the caption. Commissioner Sutton made a motion to approve. Commissioner Johnson seconded. Commissioner Carroll asked what the main concern was for this ordinance. Fire Chief Mike Cooper stated that the concern was for the citizens that were taking up residency in commercial property and in case of a fire the Fire Department are not aware that someone is in the building, therefore this becomes a “Life Safety Issue”. This ordinance is to prohibit this practice. Sign cost is \$35 and is made out of plastic and it is reflective. All were in favor.

9. City Manager Items for Discussion -

- A. Miscellaneous Updates - City Manager Hyatt stated that a meeting has been called for the Public Safety Ad Hoc Committee for January 19th at 5:00 p.m. and a Street Light Workshop will be held on January 19th at 6:00 p.m.

B. Staff Comments –

- (1) City Manager Hyatt presented the Codes and Planning Department report for Donn Lovvorn.
- (2) Fire Chief Cooper presented the Fire Department report and gave recognition to his employees that set up a 64 hour training class for Basic Fire.
- (3) Director Hooper presented his Street Department report and the Park Department report. He also stated that the Greenway and Lake Van trail improvements are on schedule for the timeline of completion. Mayor Totty requested the Haunted Forest profit and loss numbers.
- (4) Police Chief Harris presented the Police Department report and commended the Citizens of Fairview for a safe New Year's Eve.

C. City Attorney Comments - NONE

10. Communications from the Mayor and Commissioners –

- A. Commissioner Carroll suggested on future projects make it possible for the Citizens of Fairview to vote on the website and when possible post pictures at the board meetings so everyone will know what is being discussed. She stated that she hoped everyone had a great holiday and was able to spend time with family and she looked forward to working for and with everyone this year.
- B. Vice-Mayor Bissell had no comments.
- C. Commissioner Sutton requested to put on future agenda to report on other signs that have been discussed about mileage to Fairview from a certain point and discuss putting a red light at Hwy 100 and Cox Pike and the cost analysis of that project. He stated that he hoped everyone had a great Christmas and that he was looking forward to another great year with the City of Fairview.
- D. Commissioner Johnson had no comments.
- E. Mayor Totty mentioned that on Saturday January the 7th there will be a prayer at Westwood Elementary a prayer time for the schools and the community and she invited everyone to come out. Mayor Totty asked about the Finance Department and the start date of the new hire. Crystal Pewitt stated that she started on December 29th. Mayor Totty stated that she would like the Non-Profit Funding back on the agenda and asked if possible to have it on the March 1st agenda and City Manger Hyatt stated with Ms. Pewitt now hired and the division of duties that we are ready to take the necessary steps to get this on the March 1st agenda.

11. The meeting adjourned at 7:59 p.m.

Theresa Porter
City Recorder