

City of Fairview

BOARD OF COMMISSIONERS

January 19, 2012

Beverly D Totty, Mayor
Allen Bissell, Vice-Mayor
Patti L Carroll, Commissioner
Stuart L Johnson, Commissioner
Toney R Sutton, Commissioner
Andrew Hyatt, City Manager
Larry Cantrell, City Attorney
Theresa Porter, City Recorder

Present: Totty, Bissell, Carroll, Sutton

Others Present: Hyatt, Cantrell, Porter, Hooper, Harris, Pewitt, Lovvorn, Cooper

Absent: Johnson

1. Mayor Totty called the meeting to order at 7:00 p.m.

A. The prayer and pledge were led by Donn Lovvorn.

2. Approval of the Agenda –

A. Commissioner Sutton made a motion to approve the agenda. Vice-Mayor Bissell seconded. All were in favor.

3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). – Marsha Elliott thanked everyone for their service, she asked how the citizens of Fairview might keep abreast the steps taken on solidifying the location of Wal-Mart. Vice-Mayor Bissell stated that the location of Wal-Mart was a private transaction and the City's only involvement was the zoning laws and that the plans submitted meet our zoning requirements. Ms. Elliott then asked how the public might be alerted that plans have been filed. Commissioner Sutton stated that the plans are filed in a public meeting with the Planning Commission and these particular plans were filed on January 10, 2012 and the agenda was posted in the Observer. Commissioner Carroll stated that you may contact members of Planning Commission and check our website.

4. Awards and/or Recognitions – NONE

5. Public Announcements –

A. City Manager Hyatt reminded everyone that the emission testing has moved to Tuesday, that is every Tuesday at the same location on Hwy 96 at the Fire Station.

6. Approval of the Minutes –

A. The minutes for the January 5, 201 Board of Commissioners meeting were presented for approval. Commissioner Sutton made a motion to approve. Commissioner Carroll seconded. All were in favor.

7. Old Business –

- A. Second and Final reading of Ordinance for Residences “Municipal Offenses” – Vice-Mayor Bissell read the caption. Vice-Mayor made a motion to approve. Commissioner Sutton seconded the motion. All were in favor.
- B. Discuss and/or take action on Non-Profit Funding – Mr. Cantrell stated that out of the eight selected none have fully complied with the requirements of the state statute. He then suggested that the board defer making any decisions to allow applicants time to complete the requirements of the state statute. Vice-Mayor made a motion to defer to the February 16, 2012 meeting. Commissioner Sutton seconded. Commissioner Carroll inquired about the purchasing of items submitted for the Funding. Commissioner Sutton made an amendment to the motion that at the time of the February 16th meeting anyone that is not compliant with the requirements shall be eliminated from the list and that the Board vote on them individually at that time rather than as a group. Vice-Mayor Bissell seconded the amendment. Mr. Cantrell stated that we must advertise on the Non-Profit Civic and the Non-Profit Charitable you do not have to advertise. All were in favor of the amendment. All were in favor of the original motion.
- C. Select and Approve a Public Officer for the Slum Clearance Ordinance passed on October 6, 2011 – Mr. Cantrell stated that to complete the ordinance the Board would need to select a Public Officer to conduct the hearings that are referred to him. This person will have to be versed in conducting a hearing in Chancery Court. He suggested the Board assign the task of compiling a list of qualifications and then advertise in the paper for this position. Commissioner Sutton made a motion to defer until the Board has a list of qualifications to be looked at and approved by the next meeting so that we can then advertise for the position. Vice-Mayor Bissell seconded the motion. All were in favor.

8. New Business –

- A. Discuss and/or take action on Public Safety Ad Hoc Committee meeting – Vice-Mayor Bissell stated that there was a meeting earlier tonight and the Committee met with the Fire Chief, Police Chief, Fire Captain and the City Manager. One of the main issues was the growth of the City and the concern for public safety. Vice-Mayor Bissell made a motion for the Fire Chief to begin the bid process for fire equipment to be purchased in physical year 2013-2014. Commissioner Sutton seconded. All were in favor. There was also discussion on personnel needed in the Police and Fire Departments to cover the growth of the City and as part of the budget process we will need to look at how we can incrementally expand our Police and Fire Departments so that we maintain adequate coverage for our citizens safety.
- B. Discuss and/or take action on Streetlight Workshop – Mayor Totty stated that the Committee has met with Middle Tennessee Electric and our Planning and Codes Director Donn Lovvorn they have worked with the Police Chief and the Fire Chief to discuss safety issues on our main side roads. We have a map of where the street lights will be placed on existing poles. The recommendations made are in three phases. The first phase is the side roads for safety issues. The second phase is subdivisions that have been identified and the third phase would be subdivisions of the future of what is required and how we can work on getting underground wiring for street lights and lighting up those accesses and entrances and culdesacs. Two amendments were added to phase one.
 - (1) Vice-Mayor Bissell made a motion to amend phase one from the installation of

52 street lights to 54 street lights with the intersection of Grammar Drive and Dianne Drive to be included and also include the intersection of Penngrove Lane and Chester Road. Commissioner Sutton seconded the amendment.

Commissioner Carroll asked Donn Lovvorn if a map of the potential street lights phase can be posted on the website for the public to view. All were in favor. Vice-Mayor Bissell made a motion to approve Phase 1 as amended. Mayor Totty seconded. Commissioner Sutton stated for public information that the street lights will be maintained by Middle Tennessee Electric and that there will be no cost to the City other than the electricity and that cost is \$6.75 a month per light and the total cost per month on the original 52 lights will be \$352. City Manager Hyatt stated that once phase one is approved it will be turned over to the Middle Tennessee Electric Board for them to start the process on where to start, it will be their decision, whatever is ease of access, traffic patterns and things of this nature is what they will consider. All were in favor.

- (2) Vice – Mayor Bissell made a motion on the last recommendation that the Committee would like for the Board to refer to the Planning Commission for review of the subdivision regulations currently as we understand there are no street light requirements in new subdivisions and we would like for the Planning Commission to entertain the idea that new subdivisions need to have street lights and to come back to us with a recommendation for street lights and a recommendation on what the regulations should include. Commissioner Sutton seconded. All were in favor.

9. City Manager Items for Discussion –

- A. Miscellaneous Updates - Mr. Hyatt stated there will be a Budget Calendar on the next agenda for the FY 12-13 budget, we are in the process of putting up signs around the City, have put up a couple signs pointing out the location of Bowie Park and blue and white signs for Fairview City Hall location and would like the Boards feedback on the signs, and requested to schedule a Street Workshop on February 16, 2012 at 6:00 p.m. Commissioner Sutton inquired on the cost of listing Bowie Park on the interstate sign, Mr. Hyatt stated that there is an initial fee of \$1,200 to put it on the attraction sign on the interstate and a monthly maintenance fee of around \$300 and he will double check that amount and have it at the next meeting.
- B. Staff Comments – Crystal Pewitt gave the Revenue and Expense Report through December 2011.
- C. City Attorney Comments – Mr. Cantrell apologized to Commissioner Carroll for misleading on statues of requirements on Non-Profit Funding.

10. Communications from the Mayor and Commissioners –

- A. Commissioner Sutton commended Ms. Celina Ferrell on winning Student Athlete of the Month for December and being included as one of twelve student athletes up for the National Athlete of the Year. He also stated that she carries a 4.25 grade point average and is in three sports and she is allowed to take a study course in Washington DC and she has chosen to do a study in National Security like the FBI. There is a cost factor and he will talk about this later on and it is strictly private and we need to make sure we have good representation for something like this.
- B. Commissioner Carroll had no comments.
- C. Vice-Mayor Bissell stated that the summary of the Haunted Forest had a profit of \$133 and considered this a total success. He also stated that he is the Chairman of the Park Board and had previously asked the Board for permission to spend some money to use the City Engineer and the Board asked to keep this below \$1,000, we finished with the City Engineer and are waiting on the finished

project and the bill was around \$800 and we hope by February to begin the process of further analysis.

- D. Mayor Totty mentioned that she and the City Manager Mr. Hyatt traveled to Nashville today and visited with the Entrepreneur Center, we were invited as an informational in dealing with economical and development and was given the tour, the information was invaluable of how they are hands on in helping entrepreneurship in the state of Tennessee by initiative Start Up Tennessee by Governor Haslam, we are proactive and being creative, and in this type of economy we need to encourage people to follow their dreams, become self employed, reach out to people who are willing to mentor or fund different types of entrepreneurship. She also stated that we had a special guest at our Annual Chamber Breakfast, Congressman Marsha Blackburn, she shared with us what is happening on Capitol Hill and how it reflects us in Tennessee and she is doing a wonderful job representing the conservative side of Tennessee as well as Fairview. Congressman Marsha Blackburn will be representing Fairview as a whole after the re-districting. Mayor Totty thanked everyone for being in the audience and for watching and asked the citizens to be more involved. She also stated that 32 new businesses had joined the Fairview Chamber of Commerce in 2011.

- 11. Mayor Totty called for a motion for adjournment** – Commissioner Sutton made a motion to adjourn and Vice-Mayor Bissell seconded. All were in favor. The meeting adjourned at 7:50 p.m.

Theresa Porter
City Recorder