

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

February 2, 2017

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Larry Cantrell, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Crutcher, Burks, Rainey
Others Present: Collins, Cantrell, Johnson, Daugherty, Hall, Paisley
Absent: Lucas

1. Call to order by Mayor Carroll at 7:00 p.m.

A. Prayer and Pledge by Mayor Carroll who also noted Commissioner Lucas is absent tonight due to the loss of a dear family friend. Please keep him and his family in your prayers.

2. Approval of the Agenda – Vice Mayor Crutcher made a motion for approval with Commissioner Burks seconding. All were in favor.

3. Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).

A. Donna Brooks, 7315 Chester Road, I just want to start by saying this does not reflect on any of you, I'm just taking care of the future. Last March, the Board passed a resolution to create term limits for commissioners and the cycle when we elect the Mayor. We missed the deadline for the legislature to approve a referendum for the last election and I don't want to see that happen before the next election. Mr. Cantrell can tell us when that should happen. And since we probably have time we can go through the charter to see if there are other things that need to be addressed such as the recall of a commissioner. Another concern for me is the Planning Commission has a lot of authority to shape our city and they are un-elected. This is a reminder to you, the Board, to be aware of actions by the PC and make sure they are doing things in the best interest of the city. If any one of them is not please exercise your right to remove them from the Commission. I'm sure their hands are somewhat tied by our regulations which brings me to my next point. Can we pay the engineer to identify discrepancies or deficiencies in our code that need to be addressed? Then either the BOC, or a committee appointed by the BOC, can correct them. We cannot wait 18 to 24 months to get a comprehensive plan. If we can't address some of our concerns then we should have a moratorium on approving large projects. I would like to see a Town Hall type meeting or workshop where citizens can discuss their vision for our city to prepare the way for you as a Board to propose changes for the Land Use Map. My vision is for Fairview to become a positive destination instead of a last resort because our property is cheaper than everywhere else. Let's not become Old Hickory Boulevard in Bellevue or Charlotte Pike in Nashville. Let's make one half acre our minimum unless there is usable green space, not the fenced in step system space, to make up the difference. How about a 55 plus community? We have limited expansion so let's make it count. If we cannot support the infrastructure for new subdivisions it is better for us to have none. The biggest concern is movement of traffic. Even if we can't afford to do anything about roads now we do need a plan. How are we going to move 500 cars from Cumberland Drive every morning and night? I would love to see the city purchase the property in front of city hall and make

a park where we could have community events and maybe a splash pad. It could become a destination for others to come to somewhat like Leiper's Fork. Have small shops in the back of the park like art galleries, hobby shops, ice cream and sandwich shop. Let's expand the Chamber's Taste of the Town to include an art and craft exhibit from our local artisans and music from local groups. It could be spread out to several restaurants like a progressive dinner with each one offering small plates of either salad, soup or main meal and end up at First District for dessert sponsored by the other businesses that offer desserts. Maybe have an art exhibit at the Nature Center. This will add value to our sponsors. All I'm saying is let's believe in ourselves. Let's think SPECIAL. If it doesn't happen in the next five years, that's okay.

4. Awards and/or Recognitions - NONE

5. Public Announcements - NONE

6. Staff Comments

- A. City Manager Collins notes that Chief Humphreys is at a chiefs meeting tonight but he has been very busy both inside the building and out. Chief O'Neal stepped down as fire chief and will begin tomorrow on C shift as a firefighter. We appreciate his service and will move forward to find a new as the department will be run by a committee of myself and the 3 captains in the meantime.

7. Approval of the Minutes (only needed if removed from consent agenda)

8. Consent Agenda Consisting of Items as Follows

- A. Approval of the Revised Minutes from the January 5, 2017 Board of Commissioners Meeting
- B. Approval of the Minutes from the January 19, 2017 Public Hearing
- C. Approval of the Minutes from the January 19, 2017 Board of Commissioners Meeting

Vice Mayor Crutcher made a motion for approval seconded by Commissioner Rainey. All were in favor.

9. Old Business

10. New Business

- A. Discuss and/or Take Action on Certificate of Compliance for Good Times Spirits and Wines – Owner, Jeff McCord, was present. Vice Mayor Crutcher made a motion for approval with Commissioner Rainey seconding. All were in favor.
- B. Discuss and/or Take Action on Approval of Bowie Nature Center Signage Design for Application of Grant by Friends of Bowie Park – Eileen Brogan, Vice President of the Friends of Bowie Nature Park was present to present the project which began almost a year ago at the request of former programmer, Jenny Herrera, who observed so many park guests are still not aware of what's inside the Nature Center and that they are welcome in. It was noted the step design of the sign mimics the step system designed by Dr. Bowie for planting and also creates the perfect habitat for amphibians, such as the salamander featured on the sign. Vice Mayor Crutcher made a motion to approve the design seconded by Commissioner Rainey. Commissioner Burks asked to verify the sign meets our sign ordinance and City Manager Collins replied the square footage does comply. All were in favor.
- C. Discuss and/or Take Action on Ordinance #2017-01, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget – Vice Mayor Crutcher read the caption and made a motion for approval seconded by Commissioner Burks. City Manager Collins states our revenues have significantly exceeded our expectations and this \$242,000 amendment includes only half of the expected revenue increase by the end of this fiscal year. Some of these items are recalculations to get through the end of the budget year while others are new items. Collins highlights the new items as follows: \$31,000 for software updates at city hall plus \$4,000 for Municode; \$13,000 to complete the Roadscapes project; \$64,000 for A/V revamp in Chambers; \$20,000 for the addition of a City Planner position beginning in the 4th quarter of this fiscal year; \$26,000 for engineering services to revamp Design Review Manual/Subdivision Regulations, \$10,000 for Police training; \$20,000 reduction in fuel costs for not taking home vehicles; \$7,500 increase in parks repair and maintenance of grounds includes \$800 for trail audit; \$12,500 to get Historical Village up and running minus \$6,500 from the FHA that was previously delivered (net cost of \$6,000 to city). Collins hopes to have these projects completed by end of the fiscal year. As a side note, Collins reminds of the police vehicle involved in an accident last April. This was totaled by insurance to the tune of

\$31,000. He is proposing we use these funds the purchase 2 pick-up trucks off state bid for use by the Community Services director and park rangers. This will enable them to assist with equipment moves and picking up trash as needed. Keith's current vehicle will be utilized by the planning department and the existing park ranger vehicle sold as surplus. Commissioner Rainey questioned whether the trucks would be take home vehicles. Collins answered Keith's yes because he is always on call but the ranger one would not be. All were in favor.

11. City Manager Items for Discussion

- A. Miscellaneous Updates – City Manager Collins discusses the intersection of Highway 100 and Cumberland/Crow Cut. We have/will receive(ed) FAST ACT funding from the state and after we complete the sidewalk project \$375,000 will remain which comes to us in \$100,000 amounts yearly. We may encumber the total amount for a single project but have to decide on at least \$75,000 by September 30, 2017, and this should be considered as part of the budget process. From our research we know a traffic signal alone will cost between \$150 and \$200,000 but we also need six turn lanes (4 right and 2 left) which will cost in the neighborhood of \$1.1 to 1.3 million. As part of our capital plan I will likely come to you soon with a request to engineer this project which we hope to partner with the state on. Our next budget will incorporate a five year capital plan so we may prepare for projects such as this.
- B. City Attorney Comments – Attorney Cantrell notes he has completed the requested research on how the tree replacement requirements should be applied stating large subdivisions are not treated like commercial developments. Cantrell has a meeting with the City Manager, City Engineer and himself next week regarding this issue and if the Board wishes they can place the item on the next agenda for discussion.

12. Communications from the Mayor and Commissioners

- A. Commissioner Rainey- NONE
- B. Commissioner Burks reminded everyone of the upcoming Chitlin' and Chicken Supper at the Lions Club on Saturday, February 11 around 5:00 p.m. Burks noted he is happy to announce other organizations events as well.
- C. Commissioner Crutcher reminds that the Planning Commission meeting for February was moved to Monday, February 13 since the 14th is Valentine's Day. Regarding Mrs. Brooks' comments, Crutcher requested Attorney Cantrell to review T.C.A. § 6-20-111 to see if it is necessary to submit the resolution as written for term limits or if this statute takes care of that issue. We will still need to submit for the change in voting schedule.
- D. Mayor Carroll apologized for missing the last meeting as she was in Washington, D.C. celebrating at the inauguration and thanked everyone for understanding her absence as she partook in this moment in history. Carroll thanked city staff for doing an awesome job, Mr. Collins for the stability he has brought and Mrs. Brooks for her comments noting we need a priority list to work together moving forward.

- 13. **Adjournment** - Commissioner Crutcher made a motion for adjournment and meeting was adjourned at 7:40 p.m.

Brandy Johnson
City Recorder