

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

February 16, 2017

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Larry Cantrell, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Crutcher, Burks, Lucas, Rainey

Others Present: Collins, Cantrell, Johnson, Hall, Humphreys, Paisley

1. Call to order by Mayor Carroll at 7:00 p.m.

A. Prayer and Pledge led by Mayor Carroll

2. Approval of the Agenda - Mayor Carroll notes she had requests to remove all ordinances from the consent agenda to be read separately and move the minutes to item 7A. Vice Mayor Crutcher made a motion for approval with Commissioner Lucas seconding. All were in favor.

3. Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).

A. Gary Darnell, 7208 Grammar Drive, discusses concerns of Graceworks noting they have had a large increase for requests for assistance and the community continues to step up increasing donations, items and volunteering. Local Scout troop 309 recently collected more than 1200 pounds of food for the pantry but more is still needed. None of us are immune to situational hardships and poverty. Almost five percent of our community children experience poverty. 120 bags of food are sent home with students weekly from community schools and we know that doesn't even touch all those who need assistance. Graceworks runs a program called Stepping Forward to assist our neighbors to become self-sufficient. This initiative starts with city leaders who empower community leaders in the effort to succeed.

4. Awards and/or Recognitions - NONE

5. Public Announcements – Mayor Carroll announces Hungry for Healing, a program Thursday, February 23 at FHS starting at 7:00 p.m. about suicide awareness and prevention

6. Staff Comments

A. Community Services Director, Keith Paisley, announces a Weed Wrangle at Bowie Park on March 4 from 9 am until noon to remove exotic invasive plants. Earlier this week, part-time naturalist, Dennis Gibson, passed away suddenly.

7. Approval of the Minutes (only needed if removed from consent agenda)

A. Approval of the Minutes from the February 2, 2017 Board of Commissioners Meeting– Vice Mayor Crutcher made a motion for approval with Commissioner Rainey seconding. All were in favor.

8. Consent Agenda Consisting of Items as Follows

A. ~~Approval of the Minutes from the February 2, 2017 Board of Commissioners Meeting (moved to item 7A)~~

B. ~~Second and Final Reading of Ordinance #2016-37, Ordinance No. 951, An Ordinance to Amend the City of Fairview, Tennessee, Municipal Code, Title 1, "General Administration," Chapter 1,~~

~~“Board of Commissioners,” by Addition of Section 1-108, “Appointments to Boards and Commissions” (moved to item 9A)~~

- ~~C. Second and Final Reading of Ordinance #2017-01, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (moved to item 9B)~~
- ~~D. Approval of Resolution 01-17, A Resolution Repealing Resolution No. 04-16 and Enactment of a Resolution Requesting the State of Tennessee General Assembly Amend Tennessee Code Annotated Sections 6-20-101 and 6-20-201, Both of Which are Charter Provisions of the City of Fairview, Tennessee (moved to item 9C)~~

9. Old Business

- A. Second and Final Reading of Ordinance #2016-37, Ordinance No. 951, An Ordinance to Amend the City of Fairview, Tennessee, Municipal Code, Title 1, “General Administration,” Chapter 1, “Board of Commissioners,” by Addition of Section 1-108, “Appointments to Boards and Commissions” – Vice Mayor Crutcher read the caption and it was noted there have been no changes since the first reading. Commissioner Lucas made a motion for approval with Commissioner Rainey seconding. All were in favor.
- B. Second and Final Reading of Ordinance #2017-01, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget – Vice Mayor Crutcher read the caption and made a motion for approval with Commissioner Burks seconding. Crutcher pointed out that, according to the January finance report, we have a fiscal year surplus of \$340,732 which is unexpected revenue and this amended budget only uses a portion of those funds which will continue to grow. City Manager Collins adds that as of three weeks ago the reserve fund is fully funded at \$720,000 as well as the \$85,000 for this year set aside for early debt retirement (total is now \$170,000 for early debt payoff). All were in favor.
- C. Approval of Resolution 01-17, A Resolution Repealing Resolution No. 04-16 and Enactment of a Resolution Requesting the State of Tennessee General Assembly Amend Tennessee Code Annotated Sections 6-20-101 and 6-20-201, Both of Which are Charter Provisions of the City of Fairview, Tennessee – Vice Mayor Crutcher read the caption and made a motion to defer seconded by Commissioner Lucas. Crutcher states it is a bit confusing and there is some language that needs to be cleaned up. It was decided that the simpler change is to change the charter of the City of Fairview. Mayor Carroll requested input from citizens on other charter changes and Vice Mayor Crutcher noted if approved, term limits would then go to a referendum vote so the citizens will have the final choice. All were in favor of deferral.

10. New Business

11. City Manager Items for Discussion

- A. Miscellaneous Updates - City Manager Collins notes we did receive funds back from the Historical Association that will be applied toward the completion of Triangle School. The city will take receipt of the log cabin that was donated to the Historical Association and store it in a secure manner until installation is possible. We look to history village as the future home of the Fairview Chamber of Commerce and anticipate completion by the end of April. Collins introduces Cody Taylor with the Buxton Group who makes a presentation on how the company works. Buxton is a marketing analytics group that works with retailers to pair them with communities that fit their needs. Taylor explains how Buxton is proactive in regards to retail development to keep the retail concepts in line with the vision you have for your city. They provide data driven solutions in understanding what retailers fit into your marketplace. Considerations such as consumer behavior (“psychographics”), drive time, and retail market conditions (competition, co-tenants, adjacency, accessibility, traffic counts, daytime traffic) all factor in to retail development. Collins adds that as we grow it is critical that we preserve our identity while planning growth the right way by targeting partners, such as Buxton, that will help us do so.
- B. City Attorney Comments – Attorney Cantrell notes he has been researching information regarding the Tree Commission, Tree Bank and Tree Protection Plan and these issues cut across lines of control of the Planning Commission (Subdivision Regulations) and Board of Commissioners (Design Review Manual, city ordinances). Cantrell recommends a workshop prior to the next regular Planning Commission meeting to get input from both the BOC and PC on what we need to do and how best to get there. Cantrell continues informing the BOC that he spoke with the county attorney and the county board of commissioners is sending a resolution to the state legislature so any city within Williamson

County wanting to annex outside their growth boundary they would need the county's permission to do so.

12. Communications from the Mayor and Commissioners

- A. Commissioner Rainey – NONE
- B. Commissioner Lucas – NONE
- C. Commissioner Burks thanked those who came out to the chitlin' and chicken supper at the Lions Club last weekend. The funds raised support their initiatives such as the preschool vision screening.
- D. Vice Mayor Crutcher - NONE
- E. Mayor Carroll recognized Erica Kelley, the new Fairview Area Chamber of Commerce president, who is in attendance tonight.

13. Adjournment – Commissioner Burks made a motion for adjournment with Commissioner Lucas seconding. Meeting was adjourned to an executive session at 8:10 p.m.

Brandy Johnson
City Recorder