

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

February 21, 2019

John Blade, Mayor
Debby Rainey, Vice Mayor
Derek K. Burks, Commissioner
Rod Dawson, Commissioner
Scott Lucas, Commissioner
Scott Collins, City Manager
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Blade, Burks, Dawson, Lucas, Rainey
Others Present: Collins, Potter, Daugherty, Hughes, Humphreys

1. Roll Call – by Collins

	Present	Absent
Commissioner Burks	x	___
Commissioner Dawson	x	___
Commissioner Lucas	x	___
Vice Mayor Rainey	x	___
Mayor Blade	x	___

2. Call to Order by Mayor Blade at 7:04 p.m.

A. Prayer and Pledge led by Mayor Blade

3. Approval of the Agenda and Executive Session Announcements –

Motion: Lucas

Second: Burks

	Yes	No
Commissioner Burks	x	___
Commissioner Dawson	x	___
Commissioner Lucas	x	___
Vice Mayor Rainey	x	___
Mayor Blade	x	___

4. Public Hearings – N/A

5. Citizen Comments - NONE

6. Announcements, Awards, Recognitions

A. Leaf and Chipper Service Forum – Collins notes we have worked for the past year making changes to the leaf and chipper services and last summer he spent considerable time out with public works on the chipper truck. In those five months, he learned what it takes to work the equipment and what is involved with the service as well as community expectations. This is a dangerous, difficult job and the length of time required on the individual pick-up sites varies greatly. On the second day he participated they serviced only two homes due to the volume of material. This is not an efficient way

to run a service. We want to provide service to the greatest number of people possible which is why we have taken steps limiting the size of the piles and the amount of time they can be put out as well as defining the routes rather than perform the service on-call. We have established these guidelines by ordinance to make sure we can safely serve the citizens. This information is posted on our website. The service is important but not more than the risk to our employees. The leaf vac service had been operating in much the same manner, as an on-call service. The difficult part is the vac was not intended for this service as it is a small unit and is upwards of 28 years old. The purpose in purchasing it was to clean out and maintain storm drain inlets which is a much smaller amount of debris to clean up. At some point, the leaf pick-up became an expected service from the citizens and was performed on an on-call basis. The service also defeated our own intent of keeping storm drain inlets clean due to the expectation that residents move leaves and debris to the edge of their property which is in the storm drain system adding to the degradation of the storm drains and causing damage and flooding in the process. We have a large number of corrugated storm drains under gravel driveways which, over time, have been crushed, limiting water flow. We have included a floor jack as equipment on the chipper truck so we can make some repairs to facilitate water flow. We also are looking into how to prevent leaves and debris from entering the system. This year we purchased 30-gallon biodegradable bags which citizens may pick up in quantities of 10 at a time. The route for leaf pick-up is the same as chipper service which runs on the first through fourth Tuesdays of each month. The routes and dates are available on our city website with guidelines defined. Again, our purpose is to provide the most service in the most efficient manner and we plan to send out a postcard mailer to all residents with this information.

7. Staff Comments and Reports –

- A. **City Manager** Collins notes we are close to getting the chipper and leaf service items complete and information out to everyone. The restructuring of the Public Works department is complete and service has begun. Bryan Bissell is now working in the codes department to assist with codes enforcement. Collins requests the amended budget be deferred until the March 7 meeting and all other operations are currently functioning well.
- B. **City Attorney** Potter notes that his office recently met with City Manager Collins and HR Director Johnson regarding the city's personnel policy and they are currently working on revisions and hope to have a draft to present within a couple of months.

8. Consent Agenda (Any Item May Be Removed for Individual Consideration)

- A. Minutes from the February 7, 2019 Board of Commissioners Meeting
- B. Ordinance 2019-02, An Ordinance to Revise the Fund Balance Policy for the City of Fairview
- C. Ordinance 2019-03, An Ordinance Establishing a Fund Balance Policy for the City of Fairview, Tennessee, and Codifying the Same
- D. Ordinance 2019-04, An Ordinance Amending the City of Fairview Municipal Code and Authorizing the City of Fairview's Codes Official as a Special Police Officer with Summons Authority
- E. Ordinance 2019-05, An Ordinance to Amend Section 14-104.3 of the City of Fairview's Zoning Ordinance

Motion: Burks
 Second: Rainey
 All were in favor.

9. Old Business - NONE

10. New Business

- A. Certificate of Compliance Renewal for Good Times and More, 2276 Fairview Boulevard, owner: Jeff McCord

Motion: Lucas
 Second: Burks

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	—	—	—

Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	x	___	___	___
Mayor Blade	x	___	___	___

- B. Ordinance 2019-06, An Ordinance to Amend the City of Fairview Zoning Ordinance by Changing the Official Zoning Map for Tax Map 21, Parcel 52, Consisting of Acres 6.23, Located at 1091 Highway 96 North, From RS-40 (Low-Density Residential) to CG (Commercial General) Zoning District – City Manager Collins notes this item was considered at the last Planning Commission meeting and comes to the Board with an unfavorable recommendation. Commissioner Burks stated the request does not meet our current land use map and this was pointed out to the applicant. There is one existing commercial property near that has been there for quite a while but if this one was zoned commercial it would leave a residential island between two commercial. The new comprehensive plan will revise our land use map. We explained all of this to the land owner and gave her an opportunity to defer until the process is complete but she declined.

Motion: Burks – to deny
Second: Rainey

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	x	___	___	___
Mayor Blade	x	___	___	___

- C. Ordinance 2019-07, Amended Budget for Fiscal Year 2018-2019 – Collins notes February is one of our largest revenue months and he would like to wait until the end of the month so the majority of our property tax revenues are in and we have answers to some questions regarding state shared tax – ITEM DEFERRED

- D. Ordinance 2019-01, An Ordinance to Adopt a Revised Zoning Ordinance

Motion: Rainey
Second: Burks

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	x	___	___	___
Mayor Blade	x	___	___	___

- E. Pyro Shows Contract – City Manager Collins notes this is the contract to secure fireworks for our July 3 celebration.

Motion: Lucas
Second: Rainey

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	x	___	___	___
Mayor Blade	x	___	___	___

11. Communications from the Mayor and Commissioners

- A. Commissioner Burks hopes all the school kids enjoy their flood day tomorrow.
- B. Commissioner Lucas thanked Fairview Fire for their work on the recent lightning strike noting they were on scene quickly and did a good job.
- C. Commissioner Dawson - NONE
- D. Vice Mayor Rainey - NONE
- E. Mayor Blade - NONE

12. Adjournment – Commissioner Burks made a motion for adjournment and meeting was adjourned at 7:31 pm.

Brandy Johnson
City Recorder