

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

March 2, 2017

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Larry Cantrell, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Crutcher, Burks, Lucas, Rainey

Others Present: Collins, Cantrell, Johnson, Hall, Humphreys, Paisley

1. Call to order by Mayor Carroll at 7:00 p.m.

A. Prayer and Pledge led by Mayor Carroll

2. Approval of the Agenda - Vice Mayor Crutcher made a motion for approval with Commissioner Rainey seconding. All were in favor.

3. Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).- NONE

4. Awards and/or Recognitions - NONE

5. Public Announcements –

A. John Blade, First Bank Fairview Branch President and Pam Bryant, President and CEO of United Way Williamson County, join in a presentation about the Born Learning Trail to be installed at Bowie Nature Park. Today's child is tomorrow's citizen and possible leader. The United Way's Born Learning campaign promotes fun, concrete learning ideas. This project will contain 10 games along the trail and be installed on the sidewalk around the Treehouse Playground at Bowie Park and is being brought to the city through collaboration from First Bank (as a sponsor), United Way, Williamson County Health Department, Fairview Library and the City of Fairview. In 2008, a United Way needs assessment brought the Boys & Girls Club to Fairview and the 2014 assessment funded a program in schools for additional counselors. Thanks to all who participated in making this project happen.

6. Staff Comments - NONE

7. Approval of the Minutes (only needed if removed from consent agenda)

8. Consent Agenda Consisting of Items as Follows

A. Approval of the Minutes from the February 16, 2017 Board of Commissioners Meeting

Commissioner Rainey made a motion for approval with Vice Mayor Crutcher seconding. All were in favor.

9. Old Business

10. New Business

A. Discuss and/or Take Action on Ordinance No. 2017-02, An Ordinance of the City of Fairview, Tennessee, Providing that the Fairview Municipal Code be Amended by Revising Section 4-208 of Chapter 2, Title 4, in Regard to Nepotism – Vice Mayor Crutcher read the caption. Commissioner Burks notes a nepotism policy has been discussed for some time and the difference with this one

written by Vice Mayor Crutcher is it applies to the Board of Commissioners and I believe we should enforce this policy from the top down. Commissioner Burks makes a motion to adopt the policy as presented seconded by Commissioner Rainey. Vice Mayor Crutcher states a main difference between this and our existing policy is the expanded definition of relative and clarifying that it is not retroactive except for promotions and also addresses those employees who become relatives. All were in favor.

- B. Discuss and/or Take Action on FHS Press Box Funding – Vice Mayor Crutcher states part of the approval for school funding last fall was \$5,000 toward engineering fees for a new pressbox at FHS. We recently learned it will take close to \$10,000 for the architect to draw up plans. Crutcher requests an additional \$5,000 to finish the design phase of the project noting the entire project they plan to fund is estimated to cost from \$100 to \$150,000 and would be paid out of the school facilities fund. Crutcher makes a motion to approve an additional \$5,000 for the design phase of the pressbox seconded by Commissioner Burks. Status on the interlocal agreement with Williamson County which dictates the process for approval on spending these funds was questioned. Attorney Cantrell states he has not heard back from the county. Time is of the essence as the goal for completion of this project is early August of this year. The current balance of the school facilities fund account is approximately \$750,000 and anticipate a balance around \$600,000 at fiscal year end. All were in favor.
- C. Discuss and/or Take Action on Funding Improvements to Fairview Ball Park – Vice Mayor Crutcher discusses some structural and safety issues at the Fairview Ball Park such as dugout roofs, scoring tables, dilapidated storage sheds plus some overall aesthetics that need improving. This facility is used by baseball, softball and youth football. Crutcher suggests the city holds the funds and be invoiced directly for any work. Commissioner Dwight Jones felt confident the county could match funds next fiscal year and he was planning to have a conversation with Mayor Anderson Monday. Noting that ball season begins mid-April Crutcher made a motion for the city to donate \$25,000 for improvements to the Fairview Ball Park seconded by Commissioner Rainey. Commissioner Burks questions how much is needed to address immediate safety concerns. Crutcher states he does not have true estimates except for the approximate \$6,000 for the dugout roofs. He continues the batting cages need new netting which we are told the county will provide and we would like to add concrete pads with turf. As we will need to partner with the county to grow our facilities this would be a good faith effort in that direction. Crutcher listed the top three safety concerns as; batting cages – concrete pad, turf & netting; replacement of scoring tables; dugouts – replace roof structure and roof. Mayor Carroll questioned who will do the work if the city is keeping the funds. Crutcher stated the city would be responsible for bids and nothing would move forward without county approval. Crutcher withdrew his motion and Rainey withdrew her second. Crutcher made a motion to approve up to \$25,000 for improvements to the Fairview Ball Park seconded by Commissioner Rainey. All were in favor.
- D. Discuss and/or Take Action on Resolution No. 02-17, An Agreement with City Engineer for Revisions to Subdivision Regulations, Design Review Manual, Zoning Map and Zoning Ordinances – Commissioner Burks welcomes city engineer, Will Owen. Owen explains Fairview has a need to codify all prior changes into a single source and this is important information for prospective developers, citizens, city staff, Planning Commission and Board of Commissioners. The goal is to identify and eliminate discrepancies. When requirements overlap the city tends to revert to the least restrictive. We will clean up and clarify the submittal, review and approval process. The intent is not to drastically alter the code or change/remove current regulations. All changes would be identified in a document for approval by the Board of Commissioners and Planning Commission. Owen notes additional services of the agreement include GIS and land use and zoning map updates. Goal for completion would be in the June/July timeframe. Vice Mayor Crutcher made a motion for approval with Commissioner Burks seconding. All were in favor.
- E. Discuss Planning Commission – Commissioner Rainey stated during and since the election she has heard citizens concerned about the Planning Commission and we owe to them to have a fair and honest discussion and determine a solution. Vice Mayor Crutcher agreed noting the knowledge of builders is helpful but he has concern over the number of recusals but doesn't think voting to remove a member is the right move for the BOC. Crutcher also suggested term limits for all boards and commissions. Commissioner Burks argues that the PC serves at the pleasure of the BOC and we may remove. We do need term limits for all but waiting for term limits to solve is dodging the issue as we are dealing with the appearance of impropriety. Crutcher replies he thinks it is good

practice and courtesy to the appointment process to first address what has happened and take corrective action to fix. Burks questioned who is in the position to counsel noting three of the PC members did not fulfill their education requirement. Burks continues noting there is a lot of work to be done on the PC and asked that discussion be tabled tonight and revisit after giving some consideration. Mayor Carroll argues this seems personal and she could almost name the members they are out to get. Carroll continues we need to focus on how to fix and move forward while taking the people out of the equation. I feel it is the city's responsibility to make sure they get their training in. We have by-laws that can be amended to reflect recusals, ratio of the members but we shouldn't be focusing on the people. Carroll requested a list of the PC workshops and attendees again noting she feels the city should take responsibility. City Manager Collins speaks up regarding internal discussions of changing the by-laws to define when recusals are needed. Collins also would like to change the provision to allow full-time city employees be on the PC, specifically the fire marshal. Collins continues that in the 17/18 budget he would like an increase for PC training to the amount of \$1,600 offering (4) three hour sessions per year and require attendance at 6 hours of training. Collins also suggests pay increase to \$200 per month and the inclusion of a property attorney, surveyor, engineer and the fire marshal to the member matrix. Attorney Cantrell clarified that PC members do serve at the pleasure of the BOC. Mayor Carroll makes a motion for the Board of Commissioners to hold a joint workshop with the Planning Commission on March 9 at 7:00 p.m. seconded by Vice Mayor Crutcher. All were in favor.

- F. Discuss and/or Take Action on Resolution 01-17, A Resolution Repealing Resolution No. 04-16 and Enactment of a Resolution Requesting the State of Tennessee Amend Tennessee Code Annotated Sections 6-20-101 and 6-20-201, both of Which are Charter Provisions of the City of Fairview, Tennessee – Vice Mayor Crutcher read the caption and Collins states Resolution 04-16 was to amend the state code changing our election cycle. Discussions with MTAS reveal it is easier to put forth a private or local act and if we move quickly I think we can still accomplish in this legislative cycle. The four items you are looking to change are; 1) election cycle amended so that 2 Board seats are up with the Mayor seat and then 2 Board seats on the opposite cycle. To accomplish in the 2020 election the top two vote getters for the 3 Board seats will have 4 year terms while the 3rd highest vote getter will be on a two year term. This will allow 2 Board seats to be up with the 2022 Mayoral election; 2) resign to run provision for mid-term seats if a Board member whose term is not up runs for the Mayor seat his Board seat will be up when sworn in as Mayor; 3) term limits – members would be limited to (2) four year consecutive terms (as either Board member or Mayor) and then would have to take a break or run for a different seat; 4) concurrent elected offices – a current member of the Board (in any capacity) would not be able to hold a seat on the county commission and their Board seat would be vacated at swearing in. No action taken. Collins will have the resolution for presentation to the Board next meeting.

11. City Manager Items for Discussion

- A. Miscellaneous Updates – City Manager Collins stated last Monday he was in the office and heard police and fire sirens going out, saw the smoke, and took advantage of the opportunity to see the guys in action. He was very impressed with the actions of both the fire and police departments as they did an exceptional job. Collins thanked all partners who assisted with the Town Hall event noting our hope was for Fairview to be seen favorably and that was a success. As for the Police Department, Chief Humphreys has done a great job rebranding the department. Collins encouraged the Board to stop by and take a look at the physical changes which are indicative of the work moving out. Budget work has begun and today all departments met to run through every line item. We expect to present it complete by May 15 and a draft by April 29. There are some substantial changes to work through and I would like to thank the staff for all their work behind the scenes.
- B. City Attorney Comments - NONE

12. Communications from the Mayor and Commissioners

- A. Commissioner Rainey - NONE
- B. Commissioner Lucas notes he was sick last week and appreciates the thoughts and prayers received from lots of folks. He had a blood pressure problem that quickly went bad but Fast Pace did a great job. The City did a great job for the Town Hall meeting and whether we agreed with the outside happenings everyone was welcomed. Officer Amonette who was hit by a car is doing well and back at work.

- C. Commissioner Burks states that some discussions may be uncomfortable but we try to be professional. Burks apologized if he cut off the Mayor noting the lighting is bad and Vice Mayor Crutcher is blocking his view.
- D. Vice Mayor Crutcher notes he attended a presentation by Dr. Oyer at the high school on the mechatronics program. This is an amazing program and those who participate can earn an associates degree while completing their high school credits. As Fairview grows manufacturing will be part of that growth.
- E. Mayor Carroll states she appreciates Commissioner Burks' request for recognition. Carroll notes she watched a few meetings and noticed we are not following Roberts Rules of Order which can become very important in heated discussions. Because we have a new board I have not hammered but it can make meetings run smoother. We can always suspend the rules as they are guidelines but as we begin to engage more they are useful. Carroll acknowledges the city and its role in the Town Hall event as well as Chief Humphreys as the law enforcement presence was impressive.

13. Adjournment – Commissioner Burks made a motion for approval seconded by Commissioner Lucas. Meeting was adjourned at 9:51 p.m.

Brandy Johnson
City Recorder