

City of Fairview

BOARD OF COMMISSIONERS**March 4, 2010**

Ken Brison, Mayor
 Stuart L. Johnson, Vice-Mayor
 Eddie Arney, Commissioner
 Allen Bissell, Commissioner
 Toney Sutton, Commissioner
 Andrew Hyatt, City Manager
 Larry Cantrell, City Attorney
 David Mayberry, Recorder

Present: Brison, Johnson, Bissell, Arney, Sutton

Others Present: Cantrell, Lovvorn

1. Mayor Brison called the meeting to order at 7:00 p.m.

A. The Prayer and Pledge to the Flag were led by Mayor Brison

2. Approval of the Agenda –

A. Vice-Mayor Johnson made a motion to approve the agenda as amended.
 Commissioner Sutton seconded. All were in favor.

3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). - NONE

4. Awards and/or Recognitions – NONE

5. Public Announcements –

A. City Manager Hyatt announced that the Williamson County rabies clinics would be held at Fairview Elementary on April 3 and at City Hall on April 24, from 1-3 p.m.

6. Approval of the Minutes –

A. Presented for approval were the minutes of the Board of Commissioners Meeting held on February 18, 2010. Commissioner Bissell made a motion to approve the minutes as presented. Commissioner Sutton seconded the motion. All were in favor.

7. Old Business –

A. Discuss and/or take action on report from Property Ad-Hoc Committee – City Manager Hyatt informed the Board that the Committee met earlier that evening to discuss changing the generator from diesel fuel to natural gas. The total cost of the change was presented as \$49,984. Hyatt recommended approving \$27,356 for the change. The reduced amount did not include salaries for the contractor's downtime. Vice-Mayor Johnson asked what the ramifications of approving the change order for a different amount would be. Cantrell replied that the matter would be resolved among the parties later or be taken to arbitration. Commissioner Arney made a motion to approve \$27,356 for the change order once it was submitted along with all required documentation. Johnson seconded. All were in favor.

- B. Reclassification of Fire Station budget – City Manager Hyatt presented the Board with Budget Amendment Resolution #2, explaining that this was basically a housekeeping item. Mayberry elaborated, stating that the money donated by the County had originally been put in the overall budget, but this needed to be put in a separate line item. Vice-Mayor Johnson made a motion to approve the Resolution. Commissioner Arney seconded. All were in favor.

8. **New Business –**

- A. Discuss and/or take action on appointing members to Tree Board – Hyatt stated that there were currently 2 vacancies on the Tree Board. Commissioner Arney made a motion to advertise for positions. Vice-Mayor Johnson seconded. All were in favor. Also mentioned was the possibility of having an open application process in the future. It was decided to place that on the next agenda.
- B. Discuss and/or take action on changes to Policies and Procedures manual regarding salaried employees – City Manager Hyatt addressed the Board, telling them that the current manual lists certain positions that are considered salaried. He suggested changing the manual to read, “Salaried positions are FLSA-exempt employees.” This would keep the City from having to change the manual every time there was a job description change. Vice-Mayor Johnson made a motion to approve, with Commissioner Arney seconding. All were in favor.
- C. Discuss and/or take action on concrete work at City Hall – Hyatt presented a proposal to the Board for pouring a sidewalk behind City Hall that would lead to a picnic table near the back of the property. He stated that this would be a good place for employees to take breaks, and would hopefully lead to a greenway to the Park some day. The estimated cost was \$2,090, which would come out of the Street Fund. Vice Mayor Johnson made a motion to approve the project, with Commissioner Arney seconding. All were in favor.
- D. Discuss and/or take action on changes to website – City Manager Hyatt addressed the City’s website, stating that he knew it needed to be updated to be more comprehensive and user-friendly. He stated that this could be completed by April or May. He then introduced Greg Robble, who maintains the website for the City. Mr. Robble presented a prototype of the new website to the Board and the audience. He agreed that the website is the best place to market the City. Commissioner Bissell added that the redesign was much improved, but he’d like to see a section dedicated to new residents. He would like to promote the City as economical and safe. Robble stated that could be done, but he’d need assistance with writing the new content. Commissioner Bissell stated that he would be able to help. Hyatt also informed the Board that the City is looking at accepting online payments in the future.
- E. Discuss and/or take action on renaming City Center Circle to City Center Way – City Manager Hyatt addressed the Board, noting that City Center Circle would not ever be a circle, and he recommended renaming it to City Center Way. He added that the 911 Center was in agreement with the change. Vice-Mayor Johnson made a motion to approve the change, with commissioner Arney seconding. All were in favor.
- F. Discuss and/or take action on banners for light posts at City Hall – City manager Hyatt told the Board that it should cost about \$950 to get all the brackets and initial banners to decorate City Center Blvd. He stated he

would bring an exact quote to the next meeting. Vice-Mayor Johnson added that he knew a local vendor, and he would get the City in touch with them for a quote as well

- G. Discuss and/or take action on donation to Fairview Public Library – Commissioner Sutton stated that he attended the Library’s 20th anniversary. He gave some figures about the large volume of people that use the Library, and stated that they had a 10% budget cut from the County for the previous 2 years. He made a motion to donate \$1,000 to the Fairview Public Library, with Vice-Mayor Johnson seconding. Commissioner Bissell stated that it was a great idea, but he questioned where the City would draw the line. He added that the schools would like some money, like Brentwood and Franklin provide, and there were other organizations that also would like support. Mayor Brison stated that the City used to donate about \$50,000 to various organizations, but that had been cut over the past few years. Commissioner Sutton acknowledged those concerns but stated that he felt this was a worthwhile donation. Commissioner Arney suggested the Budget Committee look at a process for donations during the next budget process. The matter then came to a vote. All were in favor.

9. City Manager Items for Discussion -

- A. Miscellaneous Updates – Hyatt presented a letter from the Town of Nolensville asking for Fairview’s support on a Greenway project. They were asking the City to send a letter to the Governor declaring their support. Vice-Mayor Johnson made a motion to show support, with Arney seconding. Johnson then read the letter. All were in favor.
- B. City Attorney Comments – None.

10. Communications from the Mayor and Commissioners –

- A. Commissioner Sutton reminded everyone that April 17th was the next Clean Sweep event, and there would also be a food drive that day.
- B. Vice-Mayor Johnson thanked Greg Robble for coming to the meeting tonight and for all the work he does for the City.

11. The meeting adjourned at 7:49 p.m.

Ken Brison
Mayor

David Mayberry
City Recorder