

**BOARD OF COMMISSIONERS****April 7, 2011**

Beverly D Totty, Mayor  
 Allen Bissell, Vice-Mayor  
 Patti L Carroll, Commissioner  
 Stuart L Johnson, Commissioner  
 Toney R Sutton, Commissioner  
 Andrew Hyatt, City Manager  
 Larry Cantrell, City Attorney  
 David Mayberry, Recorder

Present: Totty, Bissell, Johnson, Sutton  
 Others Present: Cantrell

- 1. Mayor Totty called the meeting to order at 7:04 p.m.**
- 2. Approval of the Agenda –**
  - A. Mayor Totty added item J under “New Business” – Discuss and/or take action on letter from Habitat for Humanity. She also noted that 8B & 8C were to be removed, and Item 6 would be deferred to the next meeting. All were in favor of the agenda as amended.
- 3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). - NONE**
- 4. Awards and/or Recognitions – NONE**
- 5. Public Announcements –**
  - A. Mayor Totty invited everyone to Clean Sweep Day on Saturday from 8-1 at Bank of America.
- 6. Approval of the Minutes – Deferred**
- 7. Old Business –**
  - A. Discuss and/or take action on recommendations from Workshop Meeting regarding Facilities Use Plan – Vice Mayor Bissell summarized the discussion from the workshop meeting, stating that there were more cons than pros to letting groups use City facilities. He made a motion to prohibit rental of any city facility until a facility is deemed fit for such purpose. The motion died for lack of a second.
  - B. Discuss and/or take action on Strategic Plan – Vice Mayor Bissell made a motion to approve the Goals, Mission, and Vision Statement as follows:
 

**Vision** - Fairview - A preferred place to live.

**Mission** - To provide a "quality of life" that allows citizens to:

    1. Be safe in their person and property.
    2. Secure in the exercising of their rights.

3. Progressive in development of economic opportunities.
4. Respectful to our past, our beliefs, and each other.

**Goals:**

1. To complete the Town Center.
2. Improve planning and economic development.
3. Establish a city marketing plan.
4. Conduct an enhanced code enforcement program.
5. Establish a clear identity for the city.

Mayor Totty seconded this motion. Commissioner Sutton asked for clarification, and Mayor Totty restated the motion. Commissioner Johnson asked if this would obligate any future Board to anything, to which Cantrell replied that it was merely a plan and any future Board could change it as they saw fit. Mayor Totty then called for a roll-call vote. *For:* Sutton, Bissell, Totty. *Abstain:* Johnson

- C. Discuss and/or take action on payment for City Center Way extension, including resolution for financing – City Manager Hyatt presented the loan application to the Board, and Mayberry explained that the Tennessee Municipal Bond Fund had prepared the loan and gone to 5 different banks for the lowest rate, which was 3.98%. Vice-Mayor Bissell then made a motion to approve the loan application, with Commissioner Sutton seconding. All were in favor. Vice-Mayor Bissell then read the caption of the resolution authorizing financing, with Commissioner Johnson seconding. All were in favor.
- D. Discuss and/or take action on Roadscapes Grant – City Manager Hyatt made a recommendation to write a letter to TDOT to withdraw from the grant and fund improvements separately. Mayor Totty made a motion to defer until she received more information from TDOT. Commissioner Sutton seconded. Commissioner Sutton then discussed the changes to the Grant from when the City originally applied. All were in favor.

**8. New Business –**

- A. Approval of expenses for Mayfest event – City Manager Hyatt informed the Board that they were seeking sponsors for the event, and currently had about \$2,500 committed. Vice-Mayor Bissell made a motion to approve up to \$7,500 in expenses for the event, with revenues to offset the costs of the event, and any excess revenue to be applied to future events. Mayor Totty seconded. All were in favor.
- B. Deferred
- C. Deferred
- D. Discuss and/or take action on use of take-home vehicles – Captain Sutton of the Police Department presented some statistics on vehicles taken out of the City Limits. There were 11 cars taken outside of the City Limits, with 2 of those being K-9 officers. The average distance from the City Limits was 3.8 miles. He added that the police department voluntarily parked their take-home cars in 2008 when gas went above \$4.00/gallon. There was discussion as to other cars that were taken home, and there were only 2 that were taken out of the City, each with a distance of less than a mile. Vice-Mayor Bissell added that it might not be time yet to change the policy, but to strictly enforce the current policy. There was no further action taken.
- E. Approval of TDOT Contract for mowing and trash pickup – Hooper presented a contract for the mowing of the median at Hwy 96 & 100, along with trash pickup in the City. He added that TDOT would now be paying us for services we already provided. Vice-Mayor Bissell made a motion to approve, with

Commissioner Sutton seconding.

- F. Approval of mulch policy – City Manager Hyatt presented a proposed policy for the sale of mulch. It was suggested that the sale be advertised as “wood chips” instead of mulch. Wayne Hall mentioned that certain kinds of wood were poisonous to horses, and suggested we advise people that we didn’t guarantee what kind of wood it was. Attorney Cantrell advised that the “as-is, where-is with all faults” disclaimer was sufficient. Commissioner Sutton made a motion to approve the policy, replacing “wood chips” for “mulch”. Vice-Mayor Bissell seconded. All were in favor.
- G. Discuss and/or take action on recommendations from Budget Workshop – there were no recommendations, and the next workshop was scheduled for April 14<sup>th</sup>.
- H. Discuss and/or take action on contract and expenses at Health Clinic – City Manager Hyatt presented the expenses incurred at the Health Clinic, including the 2<sup>nd</sup> new HVAC unit required in the past 12 months. Commissioner Johnson made a motion to replace the broken unit with a new one, and Commissioner Sutton seconded. All were in favor. Commissioner Johnson then made a motion to terminate the current contract effective July 1 and enter into negotiations for a new contract. Commissioner Sutton seconded. All were in favor.
- I. Discuss and/or take action on updating municipal code regarding allowable permits for package sales of liquor – There was discussion on keeping the allowable number of permits at 4, but it was noted that there could not be any more without Board action until the next federal census due to the population requirements. No further action was taken.
- J. Discuss and/or take action on letter of support for Habitat for Humanity – Habitat for Humanity is applying for a grant and asked the Board for a waiver of permit fees of up to \$500, which would improve their chances of getting the grant. Commissioner Johnson made a motion to approve the waiver of fees, subject to the waiver taking place before December 31, 2011. Commissioner Sutton seconded. All were in favor.

#### **9. City Manager Items for Discussion -**

- A. Miscellaneous Updates – Hyatt informed the Board that the paving for City Center way would be complete very soon.
- B. Staff Comments –
  - (1) Lovvorn gave the Codes Department monthly report.
  - (2) Hooper gave the streets department report
  - (3) Cooper gave the report for the Fire department
- C. City Attorney Comments – None

#### **10. Communications from the Mayor and Commissioners –**

- A. Vice-Mayor Bissell asked for clarification on the facilities use policy, and Cantrell replied that with no action, it would remain as it was, with no use specified or sanctioned by the City.
- B. Mayor Totty reminded everyone of the Clean Sweep Day, as well as the budget meeting on April 14<sup>th</sup>.

#### **11. The meeting adjourned at 8:58 p.m.**

**David Mayberry**  
City Recorder