



CURRENT BOARD MEMBERS

- [Lisa Anderson — Mayor](#)
- [Chris McDonald — Vice-Mayor](#)
- [Wayne Hall — Commissioner](#)
- [Carolyn Roberts — Commissioner](#)
- [Don Bufalini — Commissioner](#)

SPECIAL MEETING
APRIL 8, 2026
7:00 PM

MINUTES

1. Call To Order

Call to order by Mayor Anderson at 7:05PM.

2. Roll Call

Staff present: Rachel Jones, Keith Paisley, Patti Carroll, Ben Knox, Josh Hogan, Officer Micah Fann

Board present: Mayor Anderson, Vice Mayor McDonald, Commissioner Hall, Commissioner Roberts, Commissioner Bufalini

3. Prayer and Pledge

Prayer and Pledge lead by Mayor Anderson.

4. Citizen Comments (limited to the first 5 citizens to sign in and a limit of 3 minutes each)

None

5. Old Business

A. Resolution 15-26

A Resolution authorizing the Mayor to execute Task Orders for Emergency Debris Removal and Emergency Debris Monitoring Services for the City of Fairview, Tennessee.

Mayor Anderson invited representatives from Phillips Environmental and Thompson Consulting Services to come forward to respond to questions from the Board. Discussion focused on the scope and cost estimates for remaining debris removal, including whether a second pass over previously serviced streets should be conducted. Board members expressed concern about the financial impact of revisiting streets already cleared, noting that limiting efforts to streets not yet serviced could significantly reduce overall costs, including monitoring expenses. It was also noted that additional debris has been placed at the curb since the initial pass. The contractor confirmed that debris removal costs are based on total work performed and that reducing scope would lower expenses. Monitoring services indicated their costs would also decrease, though some fixed administrative costs would remain. Board members supported limiting future debris removal to a single pass on unserviced streets, with reliance on the City's chipper service for any remaining debris on previously completed streets that complies with the chipper service regulations. The availability of tracking tools and mapping data to identify completed areas was confirmed. Concerns were raised regarding debris left in yards and prioritization of certain areas. The contractor stated they could coordinate with the City to address priority locations. Operations were scheduled to begin the

following day within city limits, with park work to follow, utilizing multiple crews to expedite completion. It was reiterated that debris must be placed at the curb, as crews will not enter private property.

Mr. John Werner, financial advisor with Cumberland Securities, addressed the Board regarding potential financing options to fund the debris removal project pending FEMA reimbursement. He explained that the City will have approximately 60 days after its FEMA meeting to complete eligible work and emphasized the importance of securing funding in advance. Mr. Werner reported that he has been in communication with the State of Tennessee and financial institutions and is exploring options for short-term financing, likely in the form of a note, to provide immediate access to funds. He indicated that interest-only payments would be required until reimbursement is received, estimating interest costs between approximately \$100,000 and \$108,000 for a project in the range of \$2.5 to \$2.7 million. He noted that FEMA is expected to reimburse approximately 75% of eligible costs, leaving the City responsible for the remaining 25%, estimated at up to \$700,000. Mr. Werner stated that additional planning is needed to determine how to address this portion and that he is working with the Comptroller's Office and bond counsel to explore compliant solutions under state law. Mr. Werner expressed confidence that funding can be secured quickly and recommended that the Board authorize preparation of a resolution for a not-to-exceed amount (suggested at \$2,750,000) to allow flexibility for project and closing costs. He will return at a future meeting with more detailed financing terms and options. He further advised that the proposed financing would not impact existing debt obligations and encouraged the City to pursue grant opportunities where possible.

Representatives from the contractor and monitoring team stated they have structured project estimates to avoid exceeding projected costs and do not anticipate overruns unless unforeseen circumstances arise. They expressed confidence that final costs will align more closely with current expenditures, including work at the park. Board members discussed separating the park project from street debris removal. It was proposed to begin park cleanup immediately using available Tree Bank funds, as the estimated cost (approximately \$150,000) is within available funding and may later be eligible for partial reimbursement. Discussion also addressed potential cost savings related to combining versus separating contracts for debris removal and monitoring. It was clarified that combining certain debris removal activities (such as road collection and mulching) could reduce monitoring costs by an estimated 25--30% due to increased efficiency, while the park project remains a separate operation. Contractors confirmed flexibility in resource allocation to accelerate project completion and reduce overall monitoring hours. Additional cost-saving measures discussed included limiting repeat passes on previously cleared streets and encouraging residents to avoid placing additional debris at the curb.

Mr. Werner clarified that financing approval requires a separate resolution at a future meeting and that while the Board may obligate funds for work, formal financing arrangements must follow proper procedures. It was also noted that task orders are required to authorize work under existing contracts, and the Board should clearly define the scope of work being approved. The Board expressed intent to proceed with preparing a financing resolution for a future meeting.

Motion to approve by Vice Mayor McDonald. Seconded by Commissioner Roberts. Motion carried, 5-0 (unanimous).

6. New Business

A. Resolution 21-26

A Resolution authorizing the use of Tree Bank funds for landscape maintenance, debris cleanup, removal of dead, damaged, or hazardous trees, and replacement planting at Bowie Nature Park following winter storm Fern.

The Board discussed the use of Tree Bank funds for park debris cleanup. Commissioner Roberts confirmed with Mr. Hogan that applicable regulations allow Tree Bank funds to be used for debris removal, tree cutting, and associated monitoring services, as these activities qualify as landscaping within public spaces. It was clarified by Mr. Hogan that the funding is limited to public property, such as the park. The Board acknowledged that a portion of the project may be eligible for reimbursement and discussed the need to plan for replenishing the Tree Bank fund for any unreimbursed expenses, potentially through future budgeting.

Motion to approve by Vice Mayor McDonald. Seconded by Commissioner Hall. Motion carried, 5-0 (unanimous).

7. Meeting Adjournment

Motion to adjourn by Commissioner Roberts at 7:58PM.

City Recorder, Rachel Jones

Rachel Jones

Mayor, Lisa Anderson

Mayor Lisa Anderson

The above minutes are intended to serve as a summary of the motions passed and matters discussed during the meeting. This document is not intended to be a verbatim transcript of all statements made.