

City of Fairview

BOARD OF COMMISSIONERS

April 18, 2013

Beverly D Totty, Mayor
Stuart L Johnson, Vice-Mayor
Patti L Carroll, Commissioner
Allen Bissell, Commissioner
Toney R Sutton, Commissioner
Andrew Hyatt, City Manager
Larry Cantrell, City Attorney
Theresa Porter, City Recorder

Present: Totty, Bissell, Carroll, Sutton

Others Present: Hyatt, Cantrell, Porter, Lovvorn, Pewitt, Cooper, Paisley, Harris

Absent: Johnson

1. Mayor Totty called the meeting to order at 7:04 p.m.

A. The prayer and pledge was led by Director Lovvorn.

2. Approval of the Agenda –

A. Commissioner Sutton made a motion to approve the agenda. Commissioner Bissell seconded. All were in favor.

3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). –

A. Neil Rice stated that he has spoken with Director Lovvorn on the need to relocate a couple of structures at the Historical Village from the original site plan. The area that has the barn on it, we wanted to put a log cabin there and in the front left area where it says 'future' it was our desire to relocate the amphitheater to that area for several reasons but mainly for convenience for the farmer's market. He stated that he was told that this was discussed at the last Planning Commission meeting that there seemed to be no difficulty with this idea except for placing the barn in the right corner, thinking that would be an unsightly structure to be located close to the road. Some suggested that a way to deal with this matter would be to remove the names of the structures sighted on this plan and just place them as they come along and with the appropriate approval. He stated that this seems very reasonable and agreeable and would like to recommend that idea of removing the names except for the school and the post office. We have in our possession a log structure and a log smoke house that we would like to place there, beginning in July. If the amphitheater was placed here then that would require an adjustment of the sidewalk. On tonight's agenda item 7A discussion of the projects, we would like to request an update on the architect's work on the mechanical, wiring and insulation work.

B. Millicent Kidder stated that she was here on behalf of the Friends of the Fairview Library. We saw the agenda item for the expansion of the library and she was here to say that the Friends strongly support any type of expansion or any type of growth for this library. It is one of the most used libraries in Williamson County and it is literally bursting at the seams. We sorely need more room for programs, for children, for children literacy programs, for books, for the computer area that is widely used by most of the

people in this city who don't have access to computers otherwise. She stated that the Friends would like to see this favorably considered.

- C. Jerry Bull stated that he was here as Chairman of the Board of Trustees of the Williamson County Library System and have with him the Director of the entire library system as well as our Fairview branch manager. You just heard about some of the issues surrounding the library which in 23 years has not had \$1 of capital improvements other than the rear parking lot that the county paid for about 12 years ago. Noting the incredible usage of this library and the extreme limitations of spaces and the fact that 47,000 residents visited last year. We have approved as the Board of Trustees an 800 foot expansion to the library at a cost of approximately \$128,000 and we feel having submitted flat budgets to the county for over 6 years that the time is right for them to share with this council the approval of that addition. As we see that is going to be on the agenda tonight we would fervently ask for your support, noting if you could cough up about half of that number and he is pretty confident that the county will and in both cases ones approval could be contingent upon the others. We would certainly solicit your endorsement of that and feel like that would be a great service to the community and to our patrons here in Fairview.

4. Awards and/or Recognitions –

- A. Chief Cooper stated that FM Global Insurance Company is a huge insurance company, they have been in business for over 200 years and they do commercial and heavy industrial insurers, they don't do residential. They have a foundation and they got wind of our Fire Prevention Program. We have a need for a computer data base for all the businesses in Fairview, so we will have a floor plan, where the nearest fire hydrants are, where the sprinkler hook up systems are, where the exits are, etc. and including the contract information for the business owner in the middle of the night. He presented a check to the Mayor in the amount of \$2,600 to fund this Fire Prevention Program. This will give us our software and our computers to get this project at no cost to the taxpayers. Mayor Totty said excellent, great job, and thanked Chief Cooper and thanked him for the citizens for his service and protection. Mayor Totty asked if there was any update on Mr. Gunny and the babies. Chief Cooper stated that today was B-day instead of D-day and kicked off at 08 hundred and by 09 thirty all members of the landing party were safely on the beach, triplets and all three girls, a set of twins and a spare as he called it, mother and babies are doing quite well. Gunny however, who chose to be in the delivery room during the C-section is an absolute basket case. Mayor Totty sent congratulations to him.

5. Public Announcements –

- A. City Manager Hyatt reminded everyone of the emissions testing every Tuesday from 7:30 a.m. to noon at the Hwy 96 fire station. Also you will see after the program goes off tonight if you are looking at channel 19 a new and improved channel 19 we have a crawl line and multiple things for you to look at for your viewing pleasure and we will be updating it continuously. We will also be providing replays of sporting events, musical events, chorus events and plays, things from the High School, Middle School and the Elementary Schools. The new equipment will allow us to do a lot more things.
- B. Mayor Totty stated that at 9:00 a.m. on Saturday there will be a plant swap at Bowie Nature Park. She stated that we are having a sub-committee meeting discussing the Community Garden, we are asking the Williamson County Master Gardeners to join us and any citizens that have an interest in

participating in the planning stages for the Community Garden and that is at 6:00 p.m. on Monday the 22nd here at City Hall. She asked everyone to put on their calendar that we will have a Clean Sweep which is Keep Fairview Beautiful that will be Saturday May 4, 2013 from 8:00 to 12 at Bank of America, sign in, you can do yourself, you can bring a group, you can bring a civic group, it is sponsored by the Chamber of Commerce in collaboration with Keep Williamson Beautiful and Keep America Beautiful.

6. Approval of the Minutes –

- A. The minutes for the February 21, 2013 Board of Commissioners meeting were presented for approval. Commissioner Sutton made a motion to approve. Commissioner Carroll seconded. All were in favor.
- B. The minutes for the March 21, 2013 Board of Commissioners meeting were presented for approval. Commissioner Sutton made a motion to approve. Commissioner Carroll seconded. All were in favor.

7. Old Business –

- A. Discuss and/or Take Action on City of Fairview Projects - City Manager Hyatt stated that the Mayor outlined and highlighted the projects at the State of the City Address

Bowie Lake Road – they have started digging the trench for the underground electrical, they have 60 days to do the project, the clock started around the first week of April, they have roughly 5 weeks left to finish which will be somewhere around the middle of May.

Roadscapes Project – we are moving along with that, the engineering firm Lose and Associates is doing the environmental to get that ready and we will be bringing you more information as we get closer to that.

The Triangle School Project – Donn has been in touch with the National Historical Association just to follow up a little bit on the letter we received from the TN Historical Association on some of the things that they were not willing to agree or approve, so Donn has tried on numerous occasions and has played phone tag with the gentleman in Washington that he needs to speak with, so we are doing some conversations there. Donn did not have anything to add.

The Bowie Park Forestry Plan – we have been able to get Dwight Barnett out there to identify the trees and he is getting some information together as we speak and hopefully in the next week we'll be able to get that together to get a bid package out.

The Welcome Signs – we have the cap stones placed on the sign on Hwy 96 and expect Design-A-Sign to probably put in place in the next week to 10 days. Gary has begun work on that to replace the backside.

Safe Routes To School – we are still waiting on environmental, spoke with Dianne Benedict the TDOT representative about a week ago and she has assured it is nearing completion.

Active Transportation – we have been in talks today as a staff on the paving projects and we will come back to you on a city paving project list probably at the next Board meeting.

Evergreen Park – we have ordered some picnic tables and benches to be put in place out there for your pleasure, we've thinned a lot of trees, we've gotten it in a workable area and a situation where you can get out there and enjoy it. We've discovered a little area where we can build a bridge across a little creek area where you can walk all the way around.

The Park Five Year Strategic Plan – Keith is on vacation this week but we are going to be looking more into that, the Park Board has asked us to look at that as

a staff and we'll be highlighting some of that and bringing it back to the Park Board.

The Transportation Plan – we do have some information that we've gotten together, as far as the cost that we anticipate on part of the roads to be put in basically around City Hall, Grand Blvd and then streets that we've identified as A, B, C, and D which would connect with Wiley and would go behind us a little bit with some dead ends and connect with Boone Street. Roughly with land acquisition, the engineer went high, we are looking roughly at \$15 million.

Farmer's Market – we are still waiting for some design changes but we do have a quote on that.

The City Center Overlays – they are going to bring this back up at the Planning Commission workshop.

Commissioner Sutton asked if he missed the discussion on Lake Van for the handicap accessibility. City Manager Hyatt stated that no there was no discussion and that nothing has moved on that as of yet and it went to the Park Board. Commissioner Sutton asked if this could be put on the city agenda. City Manager Hyatt said ok. Commissioner Sutton asked if we had any discussion on the bridge at Turnbull Creek. City Manager Hyatt stated that Keith has been in discussion with Mike Smith about a project that is quite an undertaking but it is in discussion.

Mayor Totty stated that the Planning Commission did discuss the PUD of the Historical Village and asked if there were any recommendations to be put forth or is it still in discussion. Director Lovvorn stated that from the discussion at the Planning Commission meeting the recommendation was to delete the names of the buildings and the other discussion was that if you move the amphitheater to the location that was requested you get into the area where the detention pond is, that area would have to have an engineer to redesign the detention area because you will be taking up some of the area with the amphitheater and he would need permission from the Board of Commissioners for that expenditure. Mayor Totty confirmed that if there is a recommendation from the Planning Commission it would be on the agenda for the first meeting of the next month. Mayor Totty asked if there was anything regarding the architect and the electrical and HVAC on Triangle School. Director Lovvorn stated that we are waiting on the National response. Mayor Totty confirmed that we are waiting on the National Registry to give us the clear understanding that it will not change the registry

8. New Business –

- A. Discuss and/or Take Action on Library Expansion Proposal From County – Mayor Totty stated that the Board was given the proposal for the expansion and it was the proposal that Mr. Bull spoke of and she opened the floor for conversation or questions. Commissioner Bissell stated that given the information he feels this is something we should do and if we do this he would like to see us move more toward the computer aspects of trying to provide that. He stated that he does have some concerns about the funding of it and would like to see how many of the 47,000 residents that visited the library are city residents and how many are county residents. Mr. Bull stated that they could provide that information. Commissioner Bissell stated that the Fairview residents also pay county taxes and if the city contributes 50% and the county contributes 50% then the Fairview residents are paying a larger percentage and before we allocate something that the usage was primarily Fairview residents and some would say it's causing the Fairview residents to pay twice, and if we are using it then that's fine maybe we should pay that much and feels it's a worthy endeavor and that is something worth checking in to. Commissioner Sutton asked if the 47,000 was for individuals or each use, Mr. Bull stated that it

was for individuals and not each use. Commissioner Sutton stated that it is the second largest used library in the county and has been for years. Mr. Bull stated that he provide that data as well. Commissioner Sutton stated that one thing he would like to check into is that you brought up education, literacy programs and things like that being used for children, schools and we have a funding program through the county that can only be used for the schools, he would like to look into the possibility if it's designated for the proper use that we can use some of that money for library. Commissioner Bissell stated that would sure give us a broader base to which to contribute. Mayor Totty stated that the expansion is a fabulous idea and is desperately needed and is elated that this is an opportunity to participate in to fill that need. Mayor Totty thanked everyone for all of their commitments and stated that the library to her, as growing up in a town as she sees Fairview, it's the heartbeat of a community. It says a lot of what is important and she believes it feeds people where they need to be fed, whether it be educational or literacy or some type of enjoyment reading, the library speaks the heartbeat of a community. Mayor Totty stated that she is very favorable and agrees with her fellow commissioners that a little more information is needed and will allow us to go into budget talks on the 22nd and it will be quickly discussed and it could get back on our first agenda in May. Commissioner Sutton asked that the City Manager look into using the Facilities Fund towards the library. Mayor Totty highlighted that there is a community room at the library and it is used by the public for different reasons and she would like to focus on that room and that ability because we do have a deficit of community spaces in Fairview and this would be a way to continue to serve the citizens whether it be civic or educational and would like to make sure that is continuing communication with Williamson County that if we see a computer class is needed that it's not said well that's not what the library's mission is, it's how we can see the citizens can be benefited by the space in the library.

- B. Discuss and/or Take Action on Fairview Marketing Plan Proposal – Mayor Totty stated that City Manager Hyatt shared with us a proposal from The Shopping Center Group and wanted to discuss the need to be able to market Fairview not only to the commercial but to the retail. The Shopping Center Group visited with us at the Economic Task Force March meeting and shared with us what they do for other cities and wanted this to be put in front of the Commissioners and wanted us to be able to discuss. This is a big chunk but once it's done, it's not done over and over; its used material then can be solicited through tradeshow and marketed through the Chamber, the Williamson County Economic Development, and the state Economic Development. There is an upfront set up fee and then it is just maintained and in this Shopping Center Group she gave us a large proposal. They do the majority of all of their studies online so what do we look like online, are we as sharp as we need to be and what do we need to focus on. We need to make sure everything is accurate and current, that it's what we want to say about our community; they are taking in characteristics, traffic counts, what other large businesses, what kind of job pool for employees and this is kind of a paper print of that. We may need to take a look at our internet based information just as strongly and would like to take this idea and bring it back to staff to say can we look at how we look online and what can we do because a lot of the online stuff other than paying programmers or paying design is much cheaper than paper print and it has shelf life and if that's where the cite selectors are looking first we need to definitely spend money where they are looking first. We can then be able to get The Shopping Center Group to talk to us about a condensed version that would be something we can hand out at City Hall when someone says they are looking in Fairview to develop. Mayor Totty stated she wants to be able to discuss how are we marketing Fairview and

what they are seeing now, is it what we want them to see. Commissioner Sutton stated that he feels it should be updated completely to make sure we get the proper developments to look at us, there is a lot of placing to go, to get the information, there is a TDOT site that gives the population, growth, commercial area and he said it's going to be up to us to develop that site to where it is attractive for us. Commissioner Carroll stated that she feels that marketing is one of the things we are lacking, self-promotion of our own city and the City Manager since he came and the Commissioners before worked on the website and trying to bring that up to date but as far as getting the information out there we have made strides to try to do that. She feels a good start would be to look at what we already have and see what we could do to improve those sites and make us more marketable. We need to look at what we are marketing, do we want more people to move in or more businesses, as we get more roof tops we get more businesses. Are we marketing retail or industry, and a lot of that we have to decide what the face of our community looks like. Commissioner Bissell stated that he is not sure what we are buying, are we talking about buying a slicker package or a slicker package with somebody's services that is going to go out and there to several places and bring them to Fairview. He feels Wal-Mart has opened the door and the rooftops and the buildings will bring that and a slicker package could cost from \$12,000 to a 3 year contract of \$50,000 and are they going to the businesses to promote Fairview or do we have to wait for them to come to us. He stated that he is not willing to spend \$50,000 if we still have to go to businesses and wouldn't know where to go with the slick package. Mayor Totty stated that at the Economic Development Task Force in March The Shopping Center Group was there and laid out an amazing presentation on how they market cities. White House was used as a benchmark with a population of 5,000 or 6,000, Wal-Mart came to its area and now it's around 10,000 and what happened in their area could happen in our area and The Shopping Center Group has been involved with them on an ongoing basis. With the \$29,500 they give us a packet to present, they are not employed presenting for us as our economic/chamber/staff/ambassadors. The \$12,000 is a condensed version of the packet. The main purpose of her bringing this to the Board was to communicate is we saw the need in one of our Strategic Planning to talk about the focusing of the identity of Fairview and focus on the marketing of Fairview, that we are paying attention and that we know what people are seeing about us and we agree with it and if are marketing and participate in going around to the tradeshow and economically developing our community either our self as Fairview or with Williamson County Economic or TN Economic that we are giving them more than nothing or we are giving them more than a trifold that we put together that looks good but that may not be anything for them to look at for what they are looking for. It's more of an informational and for us to continue discussing what are we willing to pay on marketing Fairview. If we have marketing dollars in our budget, what are we doing with those marketing dollars and are we doing the best by making sure that what they are seeing right now about Fairview is what we want people to see, is that who our community is and is it correct. If not, she feels this is where we should start before we start spending money on a package we need to make sure what they are seeing already is right. We have two major thoroughfares cradling Fairview, we have Wal-Mart coming in and we should show off our assets. Commissioner Bissell stated that TVA can give us a lot of the information that The Shopping Center Group told us they could get, TVA can get it for free. He stated that it seems to him that our money could be better spent on having a front person than to put together the package, someone who is passionate about our city to go out and talk to these people or some marketing firm that already has the connections.

Mayor Totty stated that the gentleman marketing Bowie Commons said his full time job is marketing Fairview so we do have people out there that we are not paying and their job is to market us to the right people. Let's focus on what we look like on the internet. Commissioner Sutton stated that restaurants have people that go out and see where the best locations for them to grow, they go out and do traffic surveys, etc. they need to be able to know how many rooftops have been approved, forecast on jobs, he heard there will be approximately 225 jobs for Wal-Mart, all these things need to be on the website that they are looking at. He stated one of the things he would like us to look in to is a partnership with the Chamber of Commerce and stated he didn't want to spend \$35,000 to have someone put together a package. Mayor Totty stated that she did reach out to Melissa Morgan a TVA representative after The Shopping Center Group gave us the presentation and Melissa Morgan said she works with The Shopping Center Group on a regular basis with many towns across middle TN and she also said that what they benefit from is that they are a partnership and collaboration of making sure what people are looking for. It is in the works to have her back maybe in the fall and being able to direct us as to what she can put together and what we're doing as staff and then being able to say this is what people are seeing. Commissioner Sutton stated that he was very impressed with her the last time; she did a study on a 25 mile radius of the city and gave us a ton of information. Commissioner Carroll stated that for two years the Economic Task Force has given us information and we still have nothing and at what point are we going to use this information. She stated that she feels our first starting point is with what information do we need to update our website, what promotional information, we don't need a company to come in to put this together.

- C. Discuss and/or Take Action on the Strategic Plan Workshop – Mayor Totty stated that at 6:00 p.m. we had a Strategic Plan Workshop, in 2011 we had a Strategic Plan done by MTAS and in March 2013 we revisited that and we also discussed what is our Strategic Plan currently and how are we working on it. At the workshop we had a discussion on our number one goal that seems to be surfacing each time which is City Center Boulevard, roads, bridges, traffic, downtown all of those encompassed in the Town Center overlay and the road systems that could be looked at to allow the traffic to be alleviate from Hwy 100. She stated that Director Lovvorn put together a road overview from Town Center, the connectivity from Hwy 96 to Hwy 100 and future roads. Director Lovvorn presented the Town Center overlay. Mayor Totty stated that City Hall was about in the middle of the overlay, 96 Hwy of course where you see Grand Boulevard stopping where you see Cox Pike, if you know where that is then that connects for Lake Road going over to 96 Hwy, then this street across from Boone Street across the 100, street B. This is being identified as the downtown area, how is the best way to get traffic around, keep the commerce and then have it be able to be a more developable area around Town Center and downtown area. This is in conversation, we had a little workshop about that we do identify the roads, the bridges and the traffic is something we are focusing on as move forward in strategic planning. We did have a recommendation from that workshop. Mayor Totty made a motion that the recommendation for the impact fees and the environmental fees be discussed and put on the next Planning Commission agenda. Commissioner Carroll seconded. All were in favor.
- D. Present and Discuss Proposed 2013-2014 Budget and Budget Workshop Schedule – CFO Pewitt stated that the proposed workshop calendar would be Monday, April 22nd from 10:00 a.m. to 12:00 p.m. all meetings would be held in the commission chambers, we will discuss the police department, fire department and the codes department budgets that day. The second proposed

date is Thursday May 2nd from 10:00 a.m. to 12:00 p.m. and we would discuss parks, streets and admin departments and that would allow us to then discuss at the Thursday, May 2nd Board of Commissioners meeting if we would like to have additional workshops, was the thought on trying to get those in before the next workshop. She stated that she believed Larry said we didn't have to have a vote approval but just a suggestion. Commissioner Bissell asked if these were public meetings and if they would be advertised. City Attorney Cantrell stated that they were public meetings and that they would be advertised, this is just to set up a meeting, there won't be any votes taken at those meetings, they are for discussion. Commissioner Bissell asked if they could discuss anything that wasn't in those departments listed. City Attorney stated that as long as it was about the budget you could discuss anything you wanted to, all she needs is a direction from the Board do they want to accept those dates then she can go ahead and advertise them. Mayor Totty recommended to the CFO to make sure the agenda item is on the agenda, discuss and/or take action on budget workshops for the first meeting in May. Commissioner Sutton asked if the workshop can be recorded, because he would not be able to attend one of the meetings. City Attorney stated that generally anything that you can't take a vote on is not recorded; there is no prohibition against doing it there is just no statute requirement that you do it. Commissioner Bissell asked the City Manager to see to it they are recorded. CFO Pewitt stated that on April 10th she submitted the first draft of the budget and that she and the City Manager met with each department head and asked for their wants and needs for this budget year and this includes all of those items. Commissioner Carroll stated that she liked how the packet was done this year; it's easy to read and understand. CFO Pewitt stated that we did have the line item page for discussion; she added the library extension and the marketing dollars so it can be remembered during discussion in the workshops. Mayor Totty stated that at this point you've presented to the public that we have a proposed budget, you've presented to the Commission the proposed budget in writing, and it is something that is a public document at this point. Unless the commissioners would like for you to go further in-depth at this time, she is satisfied with the presentation of the proposal. CFO Pewitt asked if this meant she could post it on the website and Mayor Totty and the Board said yes. Mayor Totty stated she would like the current budget on the website also. CFO Pewitt stated that is was on the new page of the website. Commissioner Sutton asked if the adjustment of the salaries were in the budget and CFO Pewitt stated that she just started with the base point of exactly what we had last year as a place to start. City Attorney stated that these are all public documents and it is ok to post on the website. Mayor Totty and CFO Pewitt stated that the new budget will be on the website tomorrow, the current budget is on the website and the past two audits.

9. City Manager Items for Discussion –

- A. Miscellaneous Updates – City Manager Hyatt stated that we have posted on our website the Board openings; there are several that expire in June 2013 and if anyone is interested please go to the website. Also the TN City Managers Association conference is next week in Nashville and I will be attending that on Wednesday afternoon, Thursday and part of Friday but will be available if anyone needs me via the telephone.
- B. Staff Comments –
CFO Pewitt presented the March financials and stated that our target number is 75% for the month of March our revenues are at 68% and our expenses are at 74.75%. We are going to try to cut off expenses on the first of June. The notice of RFP for auditors went in the paper on April 9th and is on the website and the

opening date is set for May 2nd at 2:00 p.m. in this room and hopefully it will be on the May 16th agenda. We do have the finance page on the website, it's under departments, city finance department it lists the last two years audits and the last two years budgets that were approved and the proposed budget will go on it tomorrow.

C. City Attorney Comments – None

10. Communications from the Mayor and Commissioners –

- A. Commissioner Bissell had none.
- B. Commissioner Carroll stated that when we were talking about impact fees it was not mentioned that money is for the roads and she would like to designate the money from environmental fees. At the Ambassador of Williamson County Schools one of the speakers was talking about as far as the schools and the vision is basically what do we want our future to look like for our future generations and are we making sound decisions, we want them to come back to live here and work here. It was another great experience and I am very proud to be able to be a part of this and the school system educates our kids very well for very little money in comparison to the state and other states.
- C. Commissioner Sutton told Donn that he appreciated what he had done to the presentation that it was a lot more visible on the screens and easy to see, Donn stated that he did use a different program. Commissioner Sutton told everybody that he appreciates the work that they do. He stated that the wheels of government truly do move slowly but we want to be cautious at the same time and be conservative at the same time but we know we are going to grow, we have grown more in the past five years than we have in the last fifty years so the progress is there and it's going to keep coming, we are very well diversified at this point and my goal is to try to keep us diversified. Keep in mind the people that have lost their lives in Boston, Texas and the people here in TN where a wall fell on some people, keep their families in mind and prayers.
- D. Mayor Totty stated that she has had the honor of working with the Senior class of 2013 Fairview High School working through the Mayor Youth Council they have stepped up and are going to be an instrumental part with our Clean Sweep in identifying the Jacket Pride for Keep Fairview Beautiful. If you have students out there that are not involved we are working on a penny war and the penny war will be per class, the class that brings in the most pennies will have that monies for their participation whether it be for their prom or for their activities and hopefully the Senior class is stepping up and what my goal is as Mayor is to say you are important, you are our future and encourage you to see that you are not too young to help do something very important which is to help keep Fairview beautiful. We are going to take a tour on Earth Day which is the 22nd and we are going to tour Fairview and I'm going to allow the Youth Advisory Board to tell me what they think about Fairview and they will be helping on May 4th which is Clean Sweep. She gave her condolences to the families who lost loved ones and stated that we are at half-mast here at City Hall in respect of the Boston Marathon, and her heart and prayers go out to the people who have lost ones and have been injured in that event

11. Mayor Totty asked for adjournment.

- A. Commissioner Sutton made a motion to adjourn. Mayor Totty seconded. All were in favor. The meeting adjourned at 8:20 p.m.

**Theresa Porter
City Recorder**