

## City of Fairview

**BOARD OF COMMISSIONERS****April 21, 2011**

Beverly D Totty, Mayor  
 Allen Bissell, Vice-Mayor  
 Patti L Carroll, Commissioner  
 Stuart L Johnson, Commissioner  
 Toney R Sutton, Commissioner  
 Andrew Hyatt, City Manager  
 Larry Cantrell, City Attorney  
 David Mayberry, Recorder

Present: Totty, Bissell, Carroll, Johnson, Sutton  
 Others Present: Cantrell

- 1. Mayor Totty called the meeting to order at 7:04 p.m.**
- 2. Approval of the Agenda –**
  - A. Mayor Totty noted that items 8D and 8E needed to be swapped. All were in favor of the agenda as amended.
- 3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each).** – Dan Parsons, CPA, was on hand to present the audit report. Vice-Mayor Bissell asked if there were any irregularities found during the audit. Parsons stated that there were none. He added that there had been a lot of turnover in staff during the period under audit, and a learning curve, but the staff had done well.
- 4. Awards and/or Recognitions – NONE**
- 5. Public Announcements –**
  - A. City Manager Hyatt informed the Board that the emissions testing would be every Wednesday starting in May due to the large turnout.
  - B. Mayor Totty invited everyone to the next Economic Development Task Force meeting on May 17<sup>th</sup>. She also mentioned the National Day of Prayer on May 5<sup>th</sup>.
- 6. Approval of the Minutes –**
  - A. The Minutes for the meeting held on March 17<sup>th</sup> were presented for approval. Commissioner Sutton made a motion to approve, with Commissioner Johnson seconding. All were in favor.
  - B. The Minutes for the meeting held on April 7<sup>th</sup> were presented for approval. Commissioner Sutton made a motion to approve, with Vice-Mayor Bissell seconding. All were in favor.
- 7. Old Business –**
  - A. Discuss and/or take action on payment options for City Center Way extension – City Manager Hyatt informed the Board that there was still \$47,000 outstanding on the extension project, plus another \$4,500 for streetlights. Mayberry explained that this was set to be paid out of

reserves, but could be rolled into the financing secured at the last meeting. No action was necessary to pay out of reserves, and no action was taken.

- B. Discuss and/or take action on Roadscapes Grant – City Manager Hyatt told the Board that he had spoken to TDOT and they confirmed that there would be additional costs with the project, but they were not sure how much. There was also some environmental assessment work and engineering that were not part of the grant. Commissioner Sutton made a motion to decline the grant at this time. Commissioner Johnson seconded the motion. City Manager Hyatt went on to say that the City could take the \$20,000 set aside for the project and purchase some signs and trees and make the project a multi-year project and plant things as the money allowed. All were in favor.

## **8. New Business –**

- A. Approval of contract with Sierra Hull & Hwy 111 – Vice-Mayor Bissell made a motion to approve the contract. Commissioner Sutton seconded. Commissioner Johnson then asked about the hotel rooms in the agreement. Mayberry answered that they had found some rooms that would fit in the budget for the event. He then asked about the time in the contract, as it had originally been presented as 2 hours. He made a motion to approve the contract, contingent on extending it to 2 hours, with a rate proportional to the current one. Mayor Totty seconded. All were in favor.
- B. Ernest Ferguson Day - There was a proposal to designate May 14 as “Ernest Ferguson Day.” Commissioner Johnson made a motion to create a proclamation as such. Commissioner Sutton seconded. All were in favor.
- C. Discuss and/or take action on Farmer’s Market at Bowie Park – City Manager Hyatt presented an option of holding the Farmer’s Market at the park. Mayor Totty stated that there had also been discussion of holding a Farmer’s Market at the Triangle School property. Commissioner Johnson made a motion to look into the options. Commissioner Sutton seconded. All were in favor. -
- D. Discuss and/or take action on contract at Health Clinic - Mayor Totty clarified that the letter was sent to the County because expenditures were not in line with the budget and the City’s intent was not to close the clinic, but to renegotiate the agreement. She then made a motion to defer until after a meeting with the County Mayor. Commissioner Sutton seconded. All were in favor.
- E. Discuss and/or take action on any recommendations from Budget Workshop – Vice Mayor Bissell recommended to establish a donation fund of up to \$15,000 to be donated at the Board’s approval and to give the City Manager a raise in line with the other employees of the City. Commissioner Sutton seconded the motion. All were in favor.

## **9. City Manager Items for Discussion -**

- A. Miscellaneous Updates – Hyatt informed the Board that there had been interest in the Deer Ridge property, and he would have more information at the next meeting.
- B. Staff Comments –
  - (1) Mayberry presented the financial information for March.
  - (2) Captain Sutton presented the police department report.
  - (3) Cooper gave the report for the Fire department.
- C. City Attorney Comments – Cantrell clarified about the easement at the park relating to a Farmer’s Market

**10. Communications from the Mayor and Commissioners –**

- A. Commissioner Carroll thanked the Police Department for their work on finding the missing teen. She then mentioned that Helping Hands was looking for a new location and they had already served 1,023 people this year.
- B. Commissioner Sutton also commended the police department. He then extended his condolences to the family of Tom McCormick.
- C. Mayor Totty reminded everyone of the National Day of Prayer on May 5<sup>th</sup>.

**11. The meeting adjourned at 8:20 p.m.**

**David Mayberry**  
**City Recorder**