

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

May 2, 2019

John Blade, Mayor
Debby Rainey, Vice Mayor
Derek K. Burks, Commissioner
Rod Dawson, Commissioner
Scott Lucas, Commissioner
Scott Collins, City Manager
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Blade, Burks, Dawson, Lucas
Others Present: Collins, Johnson, Potter, Hughes, Humphreys, Paisley
Absent: Rainey

1. Roll Call – by Johnson

	Present	Absent
Commissioner Burks	x	___
Commissioner Dawson	x	___
Commissioner Lucas	x	___
Vice Mayor Rainey	___	x
Mayor Blade	x	___

2. Call to Order by Mayor Blade at 7:00 p.m.

3. Prayer and Pledge led by Mayor Blade

4. Approval of the Agenda and Executive Session Announcements –

Motion: Burks
Second: Lucas

	Yes	No
Commissioner Burks	x	___
Commissioner Dawson	x	___
Commissioner Lucas	x	___
Vice Mayor Rainey	ABSENT	
Mayor Blade	x	___

5. Public Hearing(s) – N/A

6. Citizen Comments – NONE

7. **Announcements, Awards, Recognitions - NONE**

8. **Staff Comments and Reports –**

- A. **Police Report** – Chief Humphreys presented the April 2019 report noting the department is fully staffed at 21, overtime was down one hour from last month and training hours totaled 366. Their call volume was down 7% for a total of 920 for the month. Arrests were slightly down with DUI charges the same, drug charges slightly down but citations increased at 87. 8 of these were in the school zone for cell phone usage. We began by patrolling and issuing warnings for cell use in school zones, followed up with signage and then began enforcing. We had 18 accidents for the month with 15 having only property damage and three injury accidents. We had one PR event in conjunction with Fred's and the Williamson County Anti-Drug Coalition collecting 60 pounds of unused pharmaceutical drugs. We store these then the DEA logs and destroys them. We also installed four car seats. Citizens may also come by the station or call and see if a certified car seat installer is on duty.
- B. **Fire Report** for April presented by Chief Hughes. The department had 86 emergency calls which is down slightly. As usual, medical calls made up the majority with 9 motor vehicle accidents and 3 fires. The department completed 403 hours of training including facility training and driver training as well as their regular online training. In June, the simulator will be on site from the fire academy. If citizens need smoke detectors installed please contact the fire department. Our new radio system was activated on April 25th and this affected our total training hours as we spent a lot of time training for the new system. So far we have had no issues and the process has been a seamless transition.
- C. **City Manager** provides updates on several items:
- Week of May 13 work will be done on the ADA trail from the Nature Center to Joann's classroom and the work should take about a week
 - Highway 100 sidewalk repairs are complete and if you see any other areas that need repair please make us aware
 - Chipper service is operational and we have had some heavy first runs. We are still issuing leaf bags on request and will pick these up the same day as chipper service runs in your area.
 - Flag poles and signage have been installed at Veteran's Memorial Park with flags and landscaping to be installed soon.
 - Water/Sewer advisory committee has been established and we met with the WADC senior staff. A rep from our committee will attend as many of the WADC board meetings as possible and plan to relay our suggestions and opportunities to improve our relationship with WADC in January to the BOC.
 - Thank you to Keith Covington – we know you have put in a lot of work but we have a lot more work now that the plan has been accepted. We have had great community input and hope they recognize the work that has been put in.
 - Budgets will be finalized and posted for review
 - Focus on Fairview event will give a general update on the operations of the city and will be held on two occasions this year to allow for more community participation; Thursday, May 23 at 6:00 pm and Saturday, June 8 at 8:30 am
 - Striping on City Center Way – we are aware of the concerns and it was all a miscommunication regarding the color of the stripe and will be taken care of

9. **Consent Agenda** (Any Item May Be Removed for Individual Consideration)

- A. Minutes from the April 18, 2019 Board of Commissioners Meeting
B. Minutes from the April 18, 2019 Board of Commissioners Work Session

Motion: Lucas

Second: Burks

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	—	—	—
Commissioner Dawson	x	—	—	—
Commissioner Lucas	x	—	—	—

Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

10. Old Business - NONE

11. New Business

- A. Application for On-Premise Beer Permit for Nando's Burrito and Taco Shop, Inc., 7008 City Center Way, owners: Jesse Smith & Martin Ortega

Motion: Lucas
Second: Dawson

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

- B. Resolution 12-19, Acceptance of 2040 Comprehensive Plan – Keith Covington with Common Ground Designs presented the comprehensive plan. A Comprehensive plan is a vision created with public input used to guide decisions. It is not legally binding, not zoning, nor set in stone. The plan was completed because Fairview is growing and so are our surrounding communities which impacts us and to define our community assets. Since 2010, the growth rate for Fairview has been 2.4% annually. There are four basic phases of a comprehensive plan; 1) understand; 2) plan; 3) refine; and 4) implement. The draft plan was presented on March 22 to the advisory committee and then the planning commission adopted the version being presented tonight on April 9, 2019. The plan is structured by defining various elements followed by recommendations for each section. These sections include: vision statement, goals, and a framework plan which all take into consideration the following; light manufacturing/warehouse; transportation/mobility; community facilities; historic & cultural resources; utilities and infrastructure; and land use and development. The plan should be used to guide regulatory updates, such as zoning, design standards and sub regs, to guide development decisions, such as zoning change requests, and to promote change where it's wanted and preserve things where it's not. The key now is to adopt the plan and implement it but know it won't implement itself and won't happen overnight. It will need to be revisited regularly. Covington thanked the advisory committee for their participation noting the entire project was a collaborative effort that took 10 months and thousands of hours.

Motion: Lucas
Second: Burks

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

- C. Resolution 13-19, Cancellation of the July 4, 2019 Board of Commissioners Meeting – resolution cancels meeting on the 4th and moves to July 11

Motion: Burks
Second: Dawson

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			

Mayor Blade	x	___	___	___
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D. Resolution 14-19, Establish Sidewalk Fund

Motion: Burks

Second: Dawson

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

E. Ordinance 2019-09, An Ordinance of the City of Fairview, Tennessee, Adopting an Amended Budget for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019

Motion: Lucas

Second: Burks

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

F. Ordinance 2019-10, An Ordinance of the City of Fairview, Tennessee, Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2019 and Ending June 30, 2020

Motion: Burks

Second: Lucas

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

12. Communications from the Mayor and Commissioners

A. Commissioner Burks apologizes for the sound quality tonight noting that citizens may review the April Planning Commission meeting to hear the same comprehensive plan presentation.

B. Commissioner Lucas - NONE

C. Commissioner Dawson - NONE

D. Vice Mayor Rainey - ABSENT

E. Mayor Blade - NONE

13. Adjournment – Commissioner Lucas made a motion for adjournment and meeting was adjourned at 7:52 p.m.

Brandy Johnson
City Recorder