

City of Fairview

BOARD OF COMMISSIONERS

May 17, 2012

Beverly D Totty, Mayor
Allen Bissell, Vice-Mayor
Patti L Carroll, Commissioner
Stuart L Johnson, Commissioner
Toney R Sutton, Commissioner
Andrew Hyatt, City Manager
Larry Cantrell, City Attorney
Theresa Porter, City Recorder

Present: Totty, Bissell, Carroll, Johnson, Sutton

Others Present: Hyatt, Cantrell, Porter, Hooper, Pewitt, Lovvorn, Cooper

Absent: Harris

1. Mayor Totty called the meeting to order at 7:02 p.m.

A. The flags were presented by the JROTC. The prayer and pledge were led by Mayor Totty.

2. Approval of the Agenda –

A. Vice-Mayor Bissell made a motion to approve. Commissioner Sutton seconded. All were in favor.

3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). –

(1) Dr. Neil Rice stated that the Historic Association has been good stewards since their beginning in 2007. He stated that they have been good stewards by keeping good records and watching carefully the spending of the funds they have received. They have kept the 5013C status current.

(2) John Stark asked what's going on with our nature park. He stated that there are rumors of logging for profit, back door entrances, more horse trails, fountains in the lakes and concrete dance floors. He stated that Dr. Bowie gave us the city park for us to enjoy nature, not for the city to make any money.

(3) Eva Harris stated that she was here to relay a request from the friends of Bowie Nature Park. The request is to widen only the portion of Bowie Lake Road that is near the fire hall and instead of widening the road inside the park and paving the road and parking lot at the Nature Center, put that cost into a fund, which is around \$100,000 or more, and dedicate it to the future grand entrance with the proposed sidewalk.

4. Awards and/or Recognitions –

A. Mayor Totty introduced Sgt. Hill and the JROTC. Sgt. Hill introduced the new Battalion Commander Stacey Baird and the outgoing Battalion Commander Allen Bramel. He stated that this group had earned three awards. They took third place in physical fitness, third place in co-ed division over all and first place in repelling and knots. He mentioned that they had won one other award trophy in land navigation.

5. Public Announcements –

- A. City Manager Hyatt announced that May Fest is Saturday May 26, 2012 at Bowie Nature Park beginning around 12:00 and going until 8:30 to 9:00 and our featured entertainer is Mrs. Pam Tillis.
- B. Mayor Totty announced that on May 31, 2012 there will be a Town Hall Meeting starting at 7:00 here at City Hall with the subject topic being Parks and Recreation and welcomed public input.
- C. City Manager Hyatt announced that tomorrow Friday 18, 2012 around 6:00 a.m. there will be a group of veterans marching through Fairview along Highway 100 to Cox Pike with police and fire escorts. This is part of carryingtheload.org.

6. Approval of the Minutes –

- A. The minutes for the May 3, 2012 Board of Commissioners meeting were presented for approval. Vice-Mayor Bissell made a motion to approve. Commissioner Johnson seconded. All were in favor.

7. Old Business –

- A. Second and Final Reading of Bill #2012-04, Ordinance No. 783 An Ordinance to Change the Zoning of Certain Property at 7008 Glen Haven Drive – Vice- Mayor Bissell read the caption. Vice-Mayor Bissell made a motion to approve. Commissioner Johnson seconded. All were in favor.
- B. Discuss and/or take action on Lifting the Cap on Auxiliary Officers and Volunteer Firefighters. This was moved to June 7, 2012 to allow the city attorney time to prepare an ordinance.
- C. Discuss and/or take action on the County Fire Contract. Fire Chief Mike Cooper introduced Mac Purdy Director of Emergency Management and Bill Jorgensen, Director of Public Safety. Mr. Purdy went over the county's strategic plan, future fire station locations and apparatus replacement program. After a lengthy discussion Mayor Totty thanked them for their time and attention and stated that she does appreciate the partnership we have with them and hope to continue the working relationship that we have with them. No action was taken and it was decided to continue talks.
- D. Discuss and/or take action on TN Forestry recommendations from Mr. Barnett. The timber process recommendation is for the Board to authorize the process to remove and thin the pine trees by end of May 2012. Send out bids for the timber forest company to return by June 16th, open an award bid by June 23rd, schedule timber cut by the Fall of 2012. Recommendation #2 Prairie Grass, authorize the process to convert the TVA area and dome area to prairie grass by mid 2012. Apply for 100% grant, schedule trail realignment in TVA area to be completed before August 1st. Authorize approved prairie grass vendor to kill off current grass in dome area after August 1st and September 2012 planting of prairie grass and wild flowers. Vice-Mayor Bissell made a motion to approve the bid process of thinning the trees and table the prairie grass. Mr. Barnett stated that he suggests leaving all the pines as is around the major recreation areas like Lake Van and the dome area. The idea is to reduce the density of the pine trees. Commissioner Johnson seconded the motion and added the amendment to immediately, within reason and based on the Department of Forestry recommendation, replace those trees with hardwoods with whatever they say should be put in there and also to do the prairie grass and still give us time to decide what to do with the dome area. Vice-Mayor Bissell seconded the amendment. Director Hooper commented that the Greenway Project would need to be decided on before the prairie grass could be planted. All were in favor of the amendment. Mayor Totty called the vote on the original motion. All were in favor.

- E. Discuss and/or take action on Structural Engineers Report on Triangle School – Commissioner Sutton asked City Engineer Will Owen if he was the one who prepared the report. Mr. Owen stated that Bob Warren filed the report. Commissioner Sutton made a motion to delay this until the Board can hear from the person who put the report together. Commissioner Johnson seconded. After some discussion Commissioner Johnson withdrew his second and Commissioner Sutton withdrew his motion. Mr. Owen stated that he visited the Triangle School and determined that a structural engineer was needed. He reported that the budgeted amount for the report was \$6,500 and the actual cost was \$4,600 and then stated that the work to date had been done in a nature to most likely preserve it from further degradation and failure. The recommendations Mr. Warren made in his report were three no brainer must be done actions and a list of six or seven actions if you wanted to go to a full assembly use. As the structure stands today they would not recommend that it be used as a full assembly use or opened up to a small touring or historical viewing. The three primary items that absolutely need to be done are, remove the brick flue, attach hurricane clips and replace one of the floor joists. The estimate to bring it up to assembly use is \$40,000 for structural improvements. Dr. Rice estimates another \$30,000 to \$40,000 to finish out the project. Dr. Rice feels he can raise \$20,000 to \$30,000 towards the cost. Commissioner Sutton made a motion to get detailed plans to put out for open bid and get back with the Board as soon as possible. Commissioner Johnson seconded. All were in favor except Vice-Mayor Bissell.
- F. Discuss and/or take action on Awarding of Contract for Greenway Project and Lake Van Project – City Manager Hyatt stated that two bids were received one at \$624,000 and the other at \$604,000. He also stated the original engineer brought it in at about \$222,000. City Engineer Will Owen stated that the state is viewing the Greenway Project as the primary component for the grant. The current estimate for only the Greenway Project is between \$200,000 and \$210,000. The second option includes the Greenway Project and a portion of the Lake Van Trail starting at the parking lot/picnic area then goes over the damn and includes a pedestrian bridge over the spill way of the damn and goes to the point where there is a swell and stopping before the first boardwalk. The estimate for option two is \$350,000. The third option includes the Greenway Project, Lake Van Trail through the first boardwalk and the trail to the second boardwalk. The estimate for option three is \$450,000. After further discussion Mayor Totty made a motion to defer this item to the next board meeting and to set up a project workshop in the next 10 days. Commissioner Carroll seconded. All were in favor. Vice-Mayor Bissell made a motion to defer the acceptance or denial of the bids until the June 7, 2012 meeting. Commissioner Carroll seconded. All were in favor. The projects workshop was set up for May 31, 2012 at 5:30 prior to the town hall meeting.
- G. Discuss and/or take action on Final Budget Review – CFO Crystal Pewitt presented the changes to the budget. Vice-Mayor Bissell made a motion to set a special meeting after the town hall meeting on May 31, 2012 to have the first reading of the ordinance and to set the public hearing resolution. Commissioner Johnson seconded. All were in favor.

8. New Business –

- A. Discuss and/or take action on Resolution No. 07-12 Establishing Procedures for Public Inspection of Access To, Copying and or Duplication of the City's Public Records – Vice-Mayor Bissell read the caption. Commissioner Johnson made a motion for approval. Commissioner Sutton seconded. All were in favor.
- B. Discuss and/or take action on Removing Accessory Apartments Within the Commercial General Zoning District as a Permitted Use – Vice-Mayor Bissell read the caption to Bill #2012-07 Ordinance No. 786. Director Lovvorn stated that this was brought up by Fire Chief Cooper, it poses a problem when the fire

department goes out on a call and they don't know there is a resident occupying a commercial building. Commissioner Sutton motioned to approve. Vice-Mayor Bissell seconded. All were in favor.

- C. Discuss and/or take action on a Monument Honoring Military Veterans – City Manager Hyatt stated that he is looking into prices and the monument will be placed on city property. Commissioner Sutton made a motion to move forward for bid processing and to check on grants. Commissioner Johnson seconded. All were in favor.
- D. Discuss and/or take action on School Requests – Mayor Totty presented four proposals on the school requests. She stated that the schools will be working with an IT Director and a Purchasing Administrator at Williamson County Schools and they would only need the money from us not the equipment. Vice-Mayor Bissell made a motion to give the schools \$70,000 out of the school fund. Commissioner Johnson seconded. There was discussion on how to separate the funds to each school. Vice-Mayor Bissell rescinded his motion and restated the amount to be \$81,000. Commissioner Johnson seconded. All were in favor.
- E. Discuss and/or take action on Park Board Commission Seat Recommendation – Mayor Totty stated that there has been a request for removal of the seat for Vice-Mayor Bissell. There has been a recommendation for a new Park Board seat, Mayor Totty asked Commissioner Johnson if he would remove the seat and allow for an opening for a recommendation. He replied “yes, ma’am”. Mayor Totty stated that there were two open commission seats and asked for volunteers. Vice-Mayor Bissell nominated Commissioner Carroll. Commissioner Carroll accepted the nomination. Commissioner Carroll nominated Commissioner Sutton. Commissioner Sutton declined. Commissioner Johnson nominated the Mayor. Mayor Totty asked City Attorney Cantrell is a designee could be appointed for a commissioner seat. Attorney Cantrell said he would need to check on the designee. Mayor Totty accepted the nomination. Commissioner Sutton seconded. All were in favor.

9. City Manager Items for Discussion –

- A. Miscellaneous Updates –
 - (1) City Manager Hyatt stated that we will be building a ramp, an ADA accessible ramp here in the commission chambers. Staff will be doing the work and the cost will be at a minimal.
- B. Staff Comments –
 - (1) Chief Harris stated that one of the police cars was in an accident and it was totaled but no one was hurt.
 - (2) CFO Crystal Pewitt gave the April financial report.
 - (3) Chief Cooper stated that he needed the City Manager to call an Ad Hoc Public Safety Committee meeting. He then asked the Vice-Mayor and Commissioner Sutton if they could arrive just before the meeting to receive a presentation. They both replied “yes”.
- C. City Attorney Comments – Attorney Cantrell brought to the Board's attention that TCA 6-20-204 sets the amounts of the salaries of the Mayor and the Commissioners at a maximum of \$500 a month for the Mayor and \$450 a month for the Commissioners. Any increases or decreases to the salaries would need to be approved during the budget process and will take effect in November at the beginning of the new term.

10. Communications from the Mayor and Commissioners –

- A. Commissioner Sutton stated that he would like to present the donation to the schools during a regular board meeting. He apologized to the general public for the delay in the handicap accessible trail project and said he would continue to keep working on it. He thanked everyone for staying over and showing interest in the meeting.

- B. Commissioner Johnson added to the June 7, 2012 to take action on a contract for the city manager.
- C. Commissioner Carroll thanked everyone for coming out and stated that she was excited about the opportunity to give back to the schools.
- D. Vice-Mayor Bissell stated that in response to the information provided by the attorney that he is not interested in including a raise for the board. He feels we have a good budget, a well planned budget, well discussed, thoroughly worked budget and he doesn't have any desires to go there.
- E. Mayor Totty invited the public to the town hall meeting on May 31, 2012 at 7:00 p.m. Shared information that the Urban Forestry has a grant, it is TN Agricultural Enhancement Tree Planting Grant. Stated she wanted to share this information with our grant writer to investigate as we are moving along on the planting of hardwoods and trees in the replacement of the pines, to be completed by July 13, 2012 for a grant opportunity. She mentioned that October 3, 2012 is International Walk to School Day and it will tie into our Safe Routes to School Program and the sidewalks that are underway. She mentioned that on June 14, 2012 the former planner for the city of Franklin will be here. She asked if everyone would take a moment and stand in silence to observe Memorial Day, our soldiers and our military.

11. Mayor Totty called for a motion for adjournment –

- A. Vice-Mayor Bissell made a motion for adjournment and Commissioner Johnson seconded. All were in favor. The meeting adjourned at 10:40 p.m.

Theresa Porter
City Recorder