

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

May 17, 2018

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Burks, Lucas, Rainey
Others Present: Collins, Potter, Johnson, Costanzo, Humphreys, Paisley
Absent: Crutcher

1. **Roll Call** – Mayor Carroll confirmed a quorum with Vice Mayor Crutcher absent

2. **Call to Order by Mayor Carroll at 7:07 p.m.**

A. Prayer and Pledge led by Mayor Carroll

3. **Approval of the Agenda**

Motion: Rainey

Second: Burks

All were in favor

4. **Public Hearing – none**

5. **Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).**

A. Kris Mangrum of 7604 English Ivy Pass, purchased property on Black Pine and came before the board a few months ago for rezoning to residential. He is trying to get power, water and sewer to the area but will need to get easements from the city. The power pole would need to be on park property behind a fence where it is not currently maintained. He would feed off an existing pole on Mr. Cummings property to this new pole. According to the covenants the city has the right to grant these easements. City Manager Collins notes it would need to be added to the agenda for approval or a resolution could be drafted if approved tonight. It doesn't appear any of these would be an obstruction to the city. Commissioner Rainey made a motion to approve the easements tonight with Commissioner Burks seconding. All were in favor and Collins noted we will draft a resolution for a matter of record.

6. **Awards and/or Recognitions – NONE**

7. **Public Announcements** – Fairview High graduation is Saturday and we wish congratulations to all graduates

8. Staff Comments – NONE

9. Approval of the Minutes – N/A

10. Consent Agenda Consisting of Items as Follows

A. Minutes from the May 3, 2018 Board of Commissioners Meeting

Motion: Burks
Second: Lucas
All were in favor

11. Old Business

12. New Business

A. Certificate of Compliance Renewal to Sell Wine in a Retail Food Store (Publix, 7014 City Center Way)

Motion: Rainey
Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	ABSENT	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

B. Resolution No. 11-18, A Resolution of the City of Fairview, Tennessee, Designating the Storage of Bowie Nature Park Historical Items and Materials at the Williamson County Museum and Archives

Motion: Burks
Second: Rainey

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	ABSENT	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

C. Ordinance No. 2018-09, An Ordinance of the City of Fairview, Tennessee Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019 – Collins thanked the staff for their hard work on the budget noting it reflects their desire to give the highest level of service in the most fiscally responsible way. We are level staffed for the coming year, don't anticipate purchasing any replacement vehicles, we have budgeted level funding (no revenue increases) and this budget reflects a modest 1 step or 2% raise for all employees. The proposed intergovernmental revenue includes \$753,000 of one-time dollars in and out as reimbursements from the state for the work on the Cumberland Drive/Crow Cut/Highway 100 intersection and multi-modal sidewalk project (both of which we have to cash flow.) Our proposed operating budget is \$200,000 less than last fiscal year. We anticipate an ending balance this fiscal year of \$1,679,000 which is 25% of our operating budget (the state prefers 10% or more so we are well above). Pursuant to our own ordinance we need at least \$284,000 in reserves but we have \$300,000 so we are fully funded. Our debt service is 3.75% of our budget which is really unheard of for municipalities. The threshold max is considered 20% while under 10% is exceptional. We do project a deficit based on one time in/out monies and Collins states he is comfortable with the budget as presented and appreciates the consideration of the board.

Motion on the Budget: Lucas
Second on the Budget: Rainey

	Yes	No
Mayor Carroll	x	___

Vice Mayor Crutcher	ABSENT	
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

Motion on the Tax Rate: Burks
 Second on the Tax Rate: Lucas

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	ABSENT	
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- D. Resolution 12-18, A Resolution of the City of Fairview, Tennessee, Approving a Contract with Civil and Environmental Consultants (C.E.C.) for Professional Services Related to the Fairview Boulevard – Collins notes this is the formal contract for approval in accordance with the state guidelines.

Motion: Lucas
 Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	ABSENT	
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- E. Resolution 13-18, A Resolution of the City of Fairview, Tennessee, Approving an Amendment to the Contract 160087, Pin 123627.00 between the State of Tennessee and the City of Fairview for the Construction of a Sidewalk along Fairview Boulevard (SR-100) between Bowie Lake Road and Park Village Court – Collins notes we were slated for construction to begin by August 10, 2018, however, the state has approved an extension on this phase and we have until February 9, 2019 to begin construction. The overall completion date remains August of 2020.

Motion: Burks
 Second: Lucas

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	ABSENT	
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- F. Approval of Pyro Shows Material Contract for Independence Day Celebration

Motion: Lucas
 Second: Rainey

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	ABSENT	
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- G. Approval of Extreme Lighting and Sound Event Production Services Agreement for Independence Day Celebration

Motion: Lucas
Second: Rainey

	Yes	No
Mayor Carroll	x	_____
Vice Mayor Crutcher	ABSENT	_____
Commissioner Burks	x	_____
Commissioner Lucas	x	_____
Commissioner Rainey	x	_____

- H. Addendum D, Extension to the Interlocal Agreement Between Williamson County and the City of Fairview for the Provision of Periodic Road Work and Maintenance to Municipal Roads – Collins notes this is an extension of our existing contract and if the county is performing road work on a road that is part of, connected to or adjacent to a city street, they can perform work at their rate (with our approval). Recent examples of this are the resurfacing on Overby and Anderson roads completed this year.

Motion: Burks
Second: Rainey

	Yes	No
Mayor Carroll	x	_____
Vice Mayor Crutcher	ABSENT	_____
Commissioner Burks	x	_____
Commissioner Lucas	x	_____
Commissioner Rainey	x	_____

13. City Manager Items for Discussion

- A. Miscellaneous Updates – NONE
- B. City Attorney Comments - NONE

14. Communications from the Mayor and Commissioners

- A. Commissioner Rainey - NONE
- B. Commissioner Lucas congratulates all the graduates and tells them to take in the moment and enjoy. Lucas thanked all the staff and all who are involved behind the scenes in preparing the budget. He knows it takes a lot of work and he appreciates it.
- C. Commissioner Burks notes Collins presented a sign design for Veterans Park in the workshop. Mr. Jim Vansickle notes the local American Legion has been working with this for a few months and they would now like to move forward and find a sign company who can manufacture. Collins adds the funds are in the budget for this fiscal year and we will take the draft and move forward to get estimates to bring back to the Board and American Legion for approval.
- D. Mayor Carroll apologized for missing the last meeting for her daughter's graduation and she wishes everyone a good weekend.

- 15. Adjournment** – Commissioner Burks made a motion for adjournment with Commissioner Rainey seconding and meeting was adjourned at 7:41 p.m.

Brandy Johnson
City Recorder