

**BOARD OF COMMISSIONERS**

**June 2, 2005**

Ken Brison, Mayor  
Eddie Arney, Vice-Mayor  
Wayne Hall, Commissioner  
Stuart L. Johnson, Commissioner  
Darrell Mangrum, Commissioner  
Alan W. Deck, City Manager  
Larry Cantrell, City Attorney  
Kathleen Daugherty, Recorder

Present: Brison, Arney, Hall, Johnson, Mangrum

Others: Deck, Cantrell

Absent:

**1. Mayor Brison called the meeting to order at 7:00 p.m.**

A. Vice-Mayor Arney led the prayer and pledge to the flag.

**2. Approval of the Agenda:**

A. Added to the Agenda:

(1) Item 8 (F) under New Business - Mayor Brison asked to add discuss having a meeting to discuss design standards for subdivisions.

Mangrum made a motion to approve the agenda. Arney seconded the motion. All were in favor.

**3. Citizen Comments (Limited to the first five citizens to sign in and limit of five minutes each). None**

**4. Awards and Recognitions - None**

**5. Public Announcements – None**

**6. Approval of the Minutes –**

A. Presented for approval were the minutes of the Board of Commissioners Meeting held on May 19, 2005. Hall made a motion to approve the minutes as presented. Mangrum seconded the motion. All were in favor.

**7. Old Business – None**

## 8. New Business –

- A. Recommendations from the Planning Commission Meeting held on May 10, 2005:
  - (1) Approve a major thoroughfare plan – A copy of the recommended plan by Gresham and Smith who prepared the Comprehensive Plan was available to the Board Members. It was discussed that the plan is always subject to change. Hall made a motion to approve the plan. Arney seconded the motion. All were in favor. (see attached copy)
- B. Appointments and Reappointments to Boards and Commissions:
  - (1) Reappointment of Ricky Campbell to the Board of Zoning Appeals – Johnson made a motion to reappoint Campbell. Arney seconded the motion. All were in favor.
  - (2) Appointment to replace Mark Dietz on the Planning Commission – Mayor Brison advised that he did not have a recommendation at this time.
  - (3) Appointment to replace Walt Totty (Contractor Member) of the Tree Commission – Mayor Brison advised that he did not have a recommendation at this time.
  - (4) Appointment to replace Lynne Bachleda on the Tree Commission – Mayor Brison advised that he did not have a recommendation at this time.
- C. Discuss the Police Auxiliary – Vice-Mayor Arney asked if the numbers for the incentive plans for the police auxiliary and the fire volunteers could be put in their next meeting packets. Johnson asked Arney if this was to compare the two plans. Arney advised that it was. Deck stated that he could already tell them the two plans are not the same and he will **\*put** a copy of the plans in the next meeting packets. Brison asked Deck to also have the two Chiefs at the next Board Meeting.
- D. Discuss/Action on the Cross-Connection Program – Vice-Mayor Arney advised that he has had several phone calls about letters that there were sent out stating the business owners are responsible for having their own business inspected for backflow preventers. (The current policy is that the business owner will have the inspections completed.) Arney wanted to know that if the City has someone certified why he can't do the inspections. Deck stated that he did not feel the City should do the inspections because of the lack of manpower. Vice-Mayor Arney and Commissioner Johnson felt that the City should do the inspections or pay to have the inspections done. Deck stated that a list of certified inspectors was sent with the letters. Deck also advised that it also puts the City in a liability position if an employee does the inspections. Deck stated that a second letter will be sent tomorrow or Monday. Deck also reminded the Board that they can change the policy. Hall asked that if the Water Authority takes over if they will be handling the cross-connection program. He was advised that they would. Mayor Brison stated that he knows this needs to be done or they will be in trouble with the State.

- E. Discuss Grease Traps – Vice-Mayor Arney asked Deck about the City's grease tap policy. Deck stated that we don't have that many that need grease traps but once again we don't have the manpower to check them all. Arney asked if the City requires restaurants to have grease traps. Deck stated that he would have to check with city engineers to see if we have a written policy. Arney stated that the reason he asked is that his business needs one and he is planning to install one. He also felt there should be a policy requiring restaurants to have them as long as the City is in control of the sewer. Deck will report back at the next meeting.
- F. Design Standards for Subdivisions – Mayor Brison asked the Board if there is any interest in having a design standard for subdivisions. The Planning Commission Chairman feels that the Board should decide before the Planning Commission spent any extra time on the project. Hall advised that the Planning Commission Chairman has some plans that look very good to him. Arney suggested that they have him come to the next Board Meeting to discuss the design standards. Brison advised that this will require builders to lay out on their plans the type of housing they are putting on each lot. It was decided to have Mark Dietz attend the next Board Meeting to further discuss design standards.

**9. City Manager Items for Discussion and/or Action –**

- A. Deck reported that the contract with Sensus Metering Systems needs to be renewed. This is the company that services the handheld meter reading devices. Arney then made a motion to renew the contract with Sensus Metering Systems. Mangrum seconded the motion. All were in favor. Deck gave the Board Members an update on the new meters that can be read from a vehicle.
- B. Miscellaneous Updates –
  - (1) Deck reported that Elmo Lunn with the Water Authority called and wanted to meet with him. Lunn said they will have an offer no later than the next Board Meeting. Deck advised he encouraged Mr. Lunn to have offer ready sooner than that if possible. Deck recommended that from this point on that any issue concerning the Water Authority be treated as a legal item because it is the sale of an asset. He asked the Board to be prepared for a series of legal meetings over the next few weeks. All offers from the Water Authority will come to him but be listed to the City Attorney.
  - (2) Deck also asked the Board to have a Special Meeting to discuss and take action on the Budget for the fiscal year 2005-2006. If the budget is not adopted he cannot hire personnel that are scheduled to start on July 1st and there will be no cost of living raises for the employees. It was decided to have the special meeting on Saturday, June 4<sup>th</sup> at 2:00 p.m.

(3) Deck reported that the City is accumulating a small amount of money in the MPO (Metropolitan Planning Organization). Fairview became a member three years ago and has received an annual allocation which is beginning to grow. It has the potential to be of help to us in the future. It requires a 20% match and has to be a TDOT project such as turning lanes, sidewalks, traffic lights, etc. At the present time \$186,000 has accumulated in the account. The City will continue to receive \$56,805 annually. This means that in a couple of years we will have enough to do some work and maybe attract a nice retail business.

(4) Deck also reported that he and Danny Bledsoe (the new engineer) have met with SSR. They have started transferring their files to Bledsoe and the software matches up fairly well. Bledsoe will be here for the Planning Commission Meeting this month.

- F. City Attorney Comments – Cantrell reported that we are coming upon the end of the building warranty and they need to make a list of items that still need repair and submit it to the bonding company. He advised that he does not have an agreement on the annexation law suit yet. He also advised that he has the contract on the sale of the property to the Arthritis Foundation for the Mayor's signature.
- G. Deck stated that he has contacted two companies that will give him an estimated value on the old grader so that he can advertise it for sale.

#### **10. Communications from the Mayor and Commissioners -**

- A. Arney reported that the Police Department has received a grant for computers **\*to be put in** the patrol cars. Arney also asked that it be put on the agenda to purchase a couple of tasers for the police department.

#### **11. The meeting adjourned at 8:00 p.m.**

**\*corrections**

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Mayor

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City Recorder