

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

JUNE 6, 2019

John Blade, Mayor
Debby Rainey, Vice Mayor
Derek K. Burks, Commissioner
Rod Dawson, Commissioner
Scott Lucas, Commissioner
Scott Collins, City Manager
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Blade, Burks, Dawson, Lucas
Others Present: Collins, Johnson, Potter, Hughes, Humphreys, Paisley
Absent: Rainey

1. Roll Call – by Johnson

	Present	Absent
Commissioner Burks	x	___
Commissioner Dawson	x	___
Commissioner Lucas	x	___
Vice Mayor Rainey	___	x
Mayor Blade	x	___

2. Call to Order by Mayor Blade at 7:03 p.m.

3. Prayer and Pledge led by Mayor Blade

4. Approval of the Agenda and Executive Session Announcements –

Motion: Lucas
Second: Burks

	Yes	No
Commissioner Burks	x	___
Commissioner Dawson	x	___
Commissioner Lucas	x	___
Vice Mayor Rainey	ABSENT	
Mayor Blade	x	___

5. Public Hearing(s)

- A. **Item 10C, Section 8 (Tax Rate)** – no comments
- B. **Item 10C (Budget)** – no comments

6. Citizen Comments - none

7. Announcements, Awards, Recognitions

- A. Dairy Month Proclamation read honoring local Leah Kennedy who was named Williamson County Dairy Month Chairman for June 2019.

8. Staff Comments and Reports –

- A. **Police Chief**, Zack Humphreys gave the police report for the month of May 2019. Staffing remained level at 21, overtime hours increased slightly from April for 175.5 total hours and training hours also increased from April to 392 total. Calls increased from 920 in April to 949 in May with 110 arrests made and 95 citations issued. We saw 24 traffic accidents in May including 20 of only property damage and four with injuries. Fairview Police and Fairview Fire enjoyed some friendly competition on May 28 for the Battle of the Badges blood drive. Fairview Fire won the second year in a row beating out the PD by two pints. This was the most successful drive to date in the Fairview community. Also note, as of July 1, the no hands cell phone use law goes into effect in Tennessee along with new fines.
 - Commissioner Dawson asks Humphreys about the recent body camera upgrade. Humphreys states our system was inefficient, downloads were sketchy, and we continually had issues with both hardware and software functionality. We asked our new IT for assistance but there were configuration issues. We reached out to the manufacturer, Panasonic, who after discussions, sent out two techs for two days, dismantled and rebuilt our system, updated our hardware and software, configured our MDT's, gave us new free mounting clips and switched to a docking station rather than data link. We were asked to pay only for docking stations and only ended up paying the equivalent cost for one (\$1,800). Everything seems to be working seamlessly now.
- B. **Fire Chief**, Scott Hughes presents the fire report for May 2019. Calls for May were slightly down at 83 with 54% of calls being medical, 12% motor vehicle accidents, 1% fire and 33% other. Total training hours for May were 422. Hughes thanked the citizens for participating in the recent blood drive and noted that May is a busy month keeping kids cooled off at all the school celebrations.

9. Consent Agenda (Any Item May Be Removed for Individual Consideration)

- A. Minutes from the May 16, 2019 Board of Commissioners Meeting
- B. Second and Final Reading of Ordinance 2019-09, An Ordinance of the City of Fairview, Tennessee, Amending the Previously Adopted Annual Budget for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019
- C. Second and Final Reading of Ordinance 2019-10, An Ordinance of the City of Fairview, Tennessee, Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2019 and Ending June 30, 2020

Motion: Lucas
 Second: Burks

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

10. Old Business (none)

11. New Business

- A. Event Production Services Agreement with Extreme Lighting and Sound for the 2019 Independence Day Celebration

Motion: Burks
 Second: Lucas

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___

Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

B. Special Event Beer Permit for Jingo Market for Independence Day Celebration, July 3, 2019

Motion: Burks

Second: Dawson

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

C. Appoint BOZA Open Seat – Collins notes we need to fill this opening. Two meetings ago we filled an opening on the planning commission by appointing Haley Schulist. That seat actually expires this month and will need to be filled again for the coming term. Collins is reaching out to those interested in serving.

Motion: Lucas – to defer

Second: Burks

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

D. Resolution 17-19, A Resolution of the City of Fairview, Tennessee, Designating a Vehicle, or Vehicles, and/or Equipment as Surplus, Authorizing the Disposal of Said Vehicle(s) and Equipment, and Designating the Auction or Sale Proceeds from Surplus Items

Motion: Dawson

Second: Burks

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

E. Resolution 18-19, A Resolution of the City of Fairview, Tennessee, Board of Commissioners Authorizing the Mayor to Execute the Annual Interlocal Agreement Between Williamson County and the City Regarding the Fairview Health Clinic

Motion: Burks

Second: Lucas

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

F. Ordinance 2019-12, An Ordinance of the City of Fairview, Tennessee, to Amend the Zoning Ordinance as it Pertains to Article VII “Supplemental Design Provisions”, Section 7-101 “Development Standards for Multi-Family Dwellings”, Subsection 1 “Purpose” – this ordinance removes the PUD designation for

townhomes. Our zoning currently states they should be classified as PUD but the only requirement that applies is the use of a single roof over the structure. This ordinance removes that requirement.

Motion: Burks

Second: Dawson

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

- G. Ordinance 2019-13, An Ordinance of the City of Fairview, Tennessee, to Amend the Zoning Ordinance as it Pertains to Article VII “Supplemental Design Provisions”, Section 7-101 “Development Standards for Multi-Family Dwellings”, Subsection 5H “Mail Delivery” – City Manager Collins states our current design standards state each house has its own mailbox, however, the USPS recently moved to cluster requirement. Due to the fact this is not our own requirement it could be difficult for us to enforce. This ordinance amends our standards to adhere to the USPS system as approved by the USPS. So, if USPS requires something then so does the city. No structure will be owned by the city for cluster mail receptacles.

Motion: Burks

Second: Lucas

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

- H. Ordinance 2019-14, An Ordinance of the City of Fairview, Tennessee, to Amend the Zoning Ordinance as it Pertains to Article VIII “Commercial District Regulations”, Sections 8-104 “CG – Commercial General” and 8-107 “CMU – Commercial Mixed Use” Subsection 2 “Uses Permitted with Supplemental Provisions” – City Manager Collins notes under our current guidelines, there are provisions where a residential development would be allowed within commercial districts. One example is the Caspian Hills complex on Highway 96. Collins relays that years ago there was debate over leased property within a development should be zoned as commercial because the leasing makes it a business and not residential. Reality is there are ways to manage rental property separately and the issue is if you wanted to open a tobacco shop within any townhome there. This ordinance revises so that there is not comingling of uses unless it is a development specifically planned for both residential and commercial usage.

Motion: Burks

Second: Dawson

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

- I. Ordinance 2019-15, An Ordinance of the City of Fairview, Tennessee, to Amend the Zoning Ordinance as it Pertains to Article VI “Residential District Regulations”, Section 6-105 “Purpose and Intent of RS-40 – Single Family Residential Districts”, Subsection 5 “Bulk Regulations” – Collins states that a RS-40 lot has certain setbacks and is required to be at least 150 feet wide at the front of the lot currently. This changes that requirement to 125 feet to coincide with county regulations. Staff have not experienced any incidents where this has been an issue for the city.

Motion: Burks
 Second: Dawson

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

- J. Resolution 19-19, A Resolution of the City of Fairview, Tennessee, Authorizing the Mayor to Execute the Annual Interlocal Agreement Between Williamson County and the City Regarding Periodic Road Work and Maintenance to Municipal Roads – renewal of the interlocal agreement for roadway maintenance and repair if we choose to partner with the county we can pay the county cost for work. This was used in the past year for paving on Overbey and Anderson and saves us money and eliminates the bidding procedure.

Motion: Dawson
 Second: Lucas

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	ABSENT			
Mayor Blade	x	___	___	___

13. Communications from the Mayor and Commissioners

- A. City Manager Collins
- (1) Repairs to city hall are substantially complete and will be before July 3. We expect approximately 20 years life out of these repairs.
 - (2) Public works has begun right-of-way mowing. We do collector streets and state routes are contracted out. Be watchful and patient as crews complete this work.
 - (3) Resurfacing plan – we are in the process of finalizing this for FY 2020. We know Henry Road is the road in the worst condition and once that is finished we will look at the budget and other areas in need.
 - (4) City website is in the process of a complete overhaul. We anticipate site construction to begin the second week in July and to take approximately 90 days. It will take input from a lot of key players and plan for a mid-October reveal.
 - (5) State of Tennessee recently enacted online sales tax, effective July 1. We anticipate a slight uptick in revenues based on this reflected the second half of the fiscal year.
- B. Commissioner Burks congratulated all seniors on their graduation and told them to enjoy their summer. Burks thanked all those who work so hard every day for the city.
- C. Commissioner Lucas echoed Dawson on the veterans. He thanked those who reached out to him regarding last weeks shooting at a municipal building in Virginia Beach, Virginia, his hometown. Thankfully all his family and friends are safe but asked to keep the community and those touched in our thoughts and prayers.
- D. Commissioner Dawson remembers World War II veterans on D-day. He congratulated Fairview Fire on their victory in the Battle of the Badges blood drive and challenged Fairview Police for next year.
- E. Vice Mayor Rainey - absent
- F. Mayor Blade thanks the city staff and employees for the work they do.

14. Adjournment – Commissioner Lucas made a motion for adjournment and meeting was adjourned at 7:39 p.m.

Brandy Johnson
City Recorder