

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS WORK SESSION MINUTES

June 21, 2018

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Burks, Carroll, Crutcher Lucas
Others Present: Collins, Johnson
Absent: Rainey

1. Call to order by City Manager Collins at 6:05 p.m.

- State Representative Sam Whitson brought a copy of legislation the Board requested as a charter change to our election cycle. This will put two board seats with the Mayoral election beginning in 2022 and two board seats on the opposite cycle. Whitson gave a brief update on IMPROVE act projects noting he is working to push Fairview's project forward. Whitson tells the board he is available anytime to assist and asks they keep him posted on what's happening in Fairview.

2. Items of Discussion –

- The next couple of weeks will be extremely busy with end of fiscal year items and the July 3 event.
- Capital Projects List - Bowie Park playground needs some significant repair but other projects have been discussed such as a dog park, splash pad, frisbee golf, or sport courts. Moving forward with next year's budget we really need to select a project and be able to work with it. The board agreed to focus on playground repairs with the following order of next priorities; dog water fountain, basketball/volleyball courts, splash pad/fountain and then gazebos at triangle school. The Mayor voiced concern over the citizens wanting to see a new project. Collins noted we may need to review some ideas with the Land Trust for Bowie.
- Grant Opportunity – Collins discovered a 95/5 grant that is similar to one we previously applied for and is for improvements to sidewalks within ¼ mile of an existing state route. He hopes to make up the gap in sidewalks and connect the current sidewalk on Bowie Lake Rd to the nature center and Joann's classroom plus make repairs to our existing sidewalks on Highway 100.
- Operations Update
 - (1) Department will be moving to the public works building. Chamber of commerce is out and operational at Triangle school and we will work toward an agreement with them. We needed the space and they were already operating within our system so that should not be a problem. The Bowie materials are slated to be taken to the Williamson County archives within a week or so.
 - (2) City Engineer position was advertised and three candidates were interviewed but none turned out to be what we were looking for. Scott had a conversation with CEC about bringing them on to work on some new projects as a trial transition as we wean off Griggs. He had a previous conversation with our current engineer, Will Owen, regarding the change and he completely understands. Planning department will remain with City Planner, Building Inspector and Codes Clerk.
 - (3) Public Works – we put out a bid for mowing some city properties and got a couple back. In an effort to make better use of our resources we plan to bring in mowing help from outside as it would be much more expensive to hire additional crew. The park maintenance crew will be shared with other projects and will also complete the mowing in the city except for the four areas that were bid out (city hall, Triangle school,

health clinic and Evergreen park). They will still have a couple days to assist with public works duties as we try to re-boot the chipper service

- (4) Municipal Court needs a re-boot as we have hit a road block and been dealing with some disciplinary issues. Dianne has been moved from Court Clerk to Deputy Court Clerk (so we now have two) and the duties will be divided equally between the two. We are working to schedule a meeting with all parties involved (Dianne, Gina, Judge, Probation, District Attorney, Prosecutor's office, Chief Humphreys and the city manager) for review of court functions. The plan is to then bring someone in from outside for a mini-management review for approximately three to four weeks looking at the areas of operations, collection, and daily function. We can't police for profit but the court shouldn't be operating at a loss. Scheduling has become an issue for overtime in the police budget and the court shouldn't offer a negative impact on city operations. We are making a sincere effort to get it turned around.

3. Adjournment at 7:04 p.m.

Brandy Johnson
City Recorder