

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

June 21, 2018

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Burks, Crutcher, Lucas
Others Present: Collins, Mills, Johnson, Humphreys, Paisley
Absent: Rainey

1. **Roll Call** – Mayor Carroll noted Commissioner Rainey was absent but the rest of the Board was present for a quorum.
2. **Call to Order by Mayor Carroll at 7:12 p.m.**
 - A. Prayer by Commissioner Lucas and Pledge by Mayor Carroll
3. **Approval of the Agenda** - addition of Item 12E Interlocal Lease Agreement Between Williamson County, Tennessee, and the City of Fairview for the Joint Use of a Facility to Provide Emergency Response Services and 12F Approval of Mowing Bid

Motion: Crutcher
Second: Lucas
All were in favor.
4. **Public Hearing** – N/A
5. **Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each)** - NONE
6. **Awards and/or Recognitions** – NONE
7. **Public Announcements** – City Recorder Johnson announced the July 3 Independence Day Celebration will begin at 4:00 with fireworks closing the event at 9:00 p.m. Multiple food vendors, inflatables and a face painter will be on site. We have two bands, The Remnants and MIPS, who will play our favorite tunes from the 80's and 90's. No pets and no coolers allowed.
8. **Staff Comments** – NONE
9. **Approval of the Minutes** – N/A
10. **Consent Agenda Consisting of Items as Follows**
 - A. Minutes from the June 7, 2018 Board of Commissioners Meeting
 - B. Minutes from the June 7, 2018 Work Session

Motion: Crutcher
Second: Burks
All were in favor

11. Old Business – N/A

12. New Business

- A. Special Event Beer Permit for Jingo Market, valid only July 3, 2018 at Independence Day Celebration

Motion: Crutcher
Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	ABSENT	

- B. Resolution 14-18, A Resolution of the City of Fairview, Tennessee, Designating Certain Vehicles as Surplus, Authorizing Their Disposal, and Authorizing the Designation of Said Vehicle Auction Proceeds

Motion: Crutcher
Second: Lucas

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	ABSENT	

- C. Resolution 16-18, A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, to Formally Accept the Subdivision Improvements Associated with Hickory Springs Subdivision

Motion: Crutcher
Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	ABSENT	

- D. Cancellation of July 5 Board of Commissioners Meeting

Motion: Crutcher
Second: Lucas

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	ABSENT	

- E. Interlocal Lease Agreement Between Williamson County, Tennessee, and the City of Fairview for the Joint Use of a Facility to Provide Emergency Response Services – Collins notes this extends the date on our annual renewable lease

Motion: Crutcher
Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	ABSENT	

- F. Approval of Mowing Bid – Vice Mayor Crutcher recused himself from the discussion and vote on this item. Collins notes we are working to improve services in the most fiscally responsible way because due to staff limitations we weren't capable of running it efficiently. It wasn't financially feasible to bid out the chipping so we looked to bid out some of the mowing. We are presenting the lowest responsible bidder for approval but have no binding contract and our agreement is on a per-mow basis. We will be shifting some staff and reassigning duties. Our plan is to establish regular routes for chipping service to increase our ability to serve the community.

Motion: Lucas
Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	RECUSED	
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	ABSENT	

13. City Manager Items for Discussion

- A. Miscellaneous Updates – City Manager Collins announces he has met with staff to establish a system and we plan for rotating service on Tuesdays. We are working on a map to divide the city into four quadrants and will communicate this with the citizens once it has been established. Each quadrant will have an assigned week of the month for chipper service and this will be assigned by ordinance along with the limitations for our service and penalty for leaving out the brush longer than allowed. Our goal is to improve services and keep our roadways clean. We know the citizens have been waiting for this and we will begin unstructured pick-up next week, begin regular routes in August for testing and make sure it works for a month before establishing ordinance. The purpose of this service is to assist homeowners and is not for construction debris or trees cut or trimmed by a service. We are limited to 4 inches in diameter or smaller and we don't have the capability to haul off any larger limbs or root balls. We have a small staff and don't want to run the risk of injury or workers comp claims. We have to provide this service safely and not use city resources for construction or other commercial debris. Our goal is to improve services, protect our employees and communicate to contractors. We are in the process of re-doing the city website and want local businesses to participate and would like to include a link from our site to theirs. Also, in an effort to improve our working relationship with local businesses, we are asking the board members to nominate a local business per month for recognition. We will rotate through the elected officials to select the business for an opportunity to showcase their business to the community and we will honor them with a gift pack.
- B. City Attorney Comments – NONE

14. Communications from the Mayor and Commissioners

- A. Commissioner Lucas - NONE
- B. Commissioner Burks - NONE
- C. Vice Mayor Crutcher - NONE
- D. Mayor Carroll wished everyone a Happy 4th of July.

- 15. Adjournment** – Commissioner Burks made a motion for adjournment with Commissioner Lucas seconding and meeting was adjourned at 7:32 p.m.

Brandy Johnson
City Recorder