

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

JULY 1, 2021

Debby Rainey, Mayor
Lisa Anderson, Vice Mayor
Brandon Butler, Commissioner
Rod Dawson, Commissioner
Scott Lucas, Commissioner
Scott Collins, City Manager
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Staff Present: Collins, Johnson, Potter, Blackburn, Hughes, Odom, Ross, Paisley

1. Roll Call – by Johnson

	Present	Absent
Commissioner Anderson	x	___
Commissioner Butler	x	___
Commissioner Dawson	x	___
Commissioner Lucas	x	___
Mayor Rainey	x	___

2. Call to Order by Mayor Rainey at 7:00 p.m.

3. Prayer and Pledge led by Commissioner Lucas

4. Approval of the Agenda and Executive Session Announcements –

Motion: Lucas

Second: Butler

	YES	NO	ABSTAIN	RECUSE
Vice Mayor Anderson	x	___	___	___
Commissioner Butler	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Mayor Rainey	x	___	___	___

5. Public Hearing

A. Traffic Control Devices and Locations –

1. Nathan Wood, 7109 Kyles Creek Road, notes that he loves Fairview and it's kind of like the good ole days here, safe, and kids can run the neighborhood to play. While he can't speak for all the areas under consideration for improvements, and this is not about neighbors, but more about contractors and delivery trucks speeding. Many kids run through the neighborhood playing and his nightmare is an accident from the momentum of one of these trucks speeding cannot stop. He requested some type of low-profile speed bump to force the non-residents of the neighborhood to slow down and keep the kiddos safe.
2. Scott Collins City Manager notes he receives many calls regarding areas where cars speed on a daily basis and it seems to be mostly high school traffic on roads that run parallel to Highway 100. The Uniform Traffic Code (UTC) does not allow the installation of stop signs to regulate speed and that is not what the city wants to do here. The concern is to add a reminder of other incoming traffic at intersections to increase overall safety in specific areas. Collins advises no vote is being requested tonight but since staff cannot just arbitrarily install stop signs, he wanted to review the various locations:

- Glenhaven at Dogwood
- Dogwood at Dianne
- Dogwood at White Oak Drive
- White Oak Drive at Dogwood Drive
- Grammar Drive at Robinson Drive
- Kyles Creek Drive at Kerry Drive
- Allan's Ridge Road at Kyles Creek Drive
- Hunter York Court at Kyles Creek Drive

Collins also notes the need for speed tables in some locations. They are designed to slow down traffic but sometimes are accompanied by the need to speed up between them. We wouldn't want these installed too close to a three-way stop or impede entrance to any driveway. We propose using pre-manufactured speed tables that are speed rated so we match the table to the street speed limit. They are typically rubberized with yellow markings to aid in visibility and they bolt into the pavement. Speed tables are longer than a speed bump and take up the width of the roadway.

- Dogwood Drive (in a swell area)
- White Oak Drive (side toward Cumberland Drive)
- Grammar Drive (along the length toward Dianne Drive)

Collins notes some shrubs or bushes that will need trimming in a couple of areas to maximize sight distance. Advance notice of installation of these items would be publicized as well as warning signs noting stop ahead or speed table ahead so there is some public notice involved prior to the installation of the three-way stops and speed tables. Commissioner Dawson asks if there is a way to validate objectively where such items are needed. Collins replies two ways: 1) for three-way stops, Board consideration because the city owns the streets, and 2) for speed tables, within residential areas affecting a specific group, the residents could file a petition with the request and the engineering staff would review as we want to be fair to all residents. Vice Mayor Anderson asked about the cost of a speed table and Collins noted we haven't priced out yet but in the \$2,000 range. Anderson requested Collins check out an issue on Horn Tavern Road, noting she was discussing another topic with a resident there and he had a speed gun and clocked traffic in the 50 to 60 mph range on the long, straight stretch in front of Hill Hughes Road. Anderson couldn't believe how fast cars were going noting this is a spot of concern and might be a good location for a three-way stop due to the long sight line. Collins will look further into this.

6. Citizen Comments (none)

7. Public Announcements, Awards, Recognitions (none)

8. Staff Comments and Reports

- A. Fire Department Report, Chief Scott Hughes provides the May report noting they had 100 calls which was down slightly from 2020 but well over 2019 volume. They had two reported building fires for the month, two automatic mutual aid calls, a multiple vehicle versus building incident and eight overlapping calls for the month. The department provided three public education opportunities totaling 55 interactions. Medical calls still lead in volume but were slightly down this month to only 55% of the total calls. Please remember to call 911 first in an emergency as we still have calls to the station and that drastically slows response time. If anyone needs smoke detectors installed please call the station to schedule installation. The department completed 516 training hours for May including company training, EMS training and pre-plans for businesses. Hughes shared photos from an extrication training at M&J Wrecker lot under various scenarios using our new battery powered tools.
- B. Finance Report printout provided by Collins including all revenues and expenditures for the month of May. We are projecting to end the fiscal year under budget for all departments and it appears revenues were up slightly from where we anticipated. The last four pages of the report show our cash position as of today and the unaudited numbers for year over year show a 2021 fiscal year ending balance of \$1.1 million over that of 2020. That is a big swing and we have worked hard to get there. Today we had a visit from our auditors and pressing toward a bond issue we anticipate approximately four months until we receive the completed audit.
- C. Public Works Report – City Manager Collins reminds the chipper was down at the last meeting and it is back in operation and the guys caught up for missed days. There are a couple of piles of brush

outside of the city ordinance and these have been communicated to the residents. The new budget included two additional positions for Public Works, crew member and equipment operator. We have advertised for these positions and began receiving applications today so we hope to hire for these roles soon.

- D. City Manager Report – City Manager Collins reminds all of the July third event noting we are expecting a substantially larger crowd and very much look forward to the event. Richard Ross has worked exceptionally hard planning the event and to his credit, the total cost for the city was just under \$22,000 in outlay, however, he was able to generate just over \$26,000 in sponsorships and donations. So the city set aside the \$4k net for the next event. This event is being put on at no cost to the taxpayers and is 100% covered by sponsorship and donations. The community really came together for this event.

9. Consent Agenda (Any Item May Be Removed for Individual Consideration)

- A. Minutes from the June 17, 2021, Board of Commissioners Meeting
B. Minutes from the June 3, 2021, Board of Commissioners Meeting

Motion: Lucas

Second: Butler

	YES	NO	ABSTAIN	RECUSE
Vice Mayor Anderson	x	___	___	___
Commissioner Butler	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Mayor Rainey	x	___	___	___

10. Old Business (none)

11. New Business

- A. Resolution 10-21, A Resolution of the City of Fairview, Tennessee, Regarding the Vacation of Rights-of-Way at Glavenshire Court, Harlestone Drive, Bognor Trail and a Section of Adenborough Drive – City Manager Collins explains Arden Woods Phase 2 was platted in 2012 (back section of Castleberry Farms) and the project never moved beyond that. We believe the plat was an attempt to reserve some kind of sewer capacity for the site. The developer is back wishing for a re-design but the city owns the rights-of-way. This resolution vacates the city's rights-of-way for redesign of the project and the new roads would be transferred back to the city upon final acceptance. City attorney Tim Potter reminds he requested this item deferred at the last meeting to give him an opportunity to discuss with the developer's attorney. He has now done so and they approve of the city's vacation of rights-of-way. Commissioner Lucas questioned if the road location would be changing from the current plat and Collins confirmed yes but we aren't sure what it will look like as of yet. Stormwater is part of the issue and the developer plans to re-draw a few of the lots but current R-20 zoning will remain. The project has to go back to the Planning Commission for approval so we are simply returning the property to the state it was in before submitted to the city for recording of the plat.

Motion: Butler

Second: Anderson

	YES	NO	ABSTAIN	RECUSE
Vice Mayor Anderson	x	___	___	___
Commissioner Butler	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Mayor Rainey	x	___	___	___

12. Communications from the Mayor and Commissioners

- A. Vice Mayor Anderson thinks this will be such a great event with music and food trucks with so many people coming out. Record-breaking, I hear. Please be mindful of where you park and hang out and pick up after yourself. Many people park in the Publix parking lot and they are happy to provide event parking so be kind to them and don't leave trash behind. Have a happy and safe 4th and I'm looking forward to the event.

- B. Commissioner Butler wishes everyone a Happy 4th and for all to be safe and responsible. He believes this will be a great event and thanks staff for their hard work in putting it together and hopes that everyone enjoys it.
- C. Commissioner Dawson adds this July 4th will be special for all of us to get together as a nation after the last year of mostly staying in. Thank you for putting the July 3 event together. This event is so big for the city and so many are excited for it and want to dunk the commissioners. I've heard from both kids and adults who are excited about the event, and I'm really happy for this time of celebration.
- D. Commissioner Lucas adds this is hands-down his family's favorite Fairview event and thinks it was the first event they attended in Fairview as a family. It has definitely grown in size and heard numbers anywhere from 5,000 to 20,000 for event attendance projected and he recommends arriving early. It will be a great event with lots of fun and good music. Lucas thanks the staff for their time and energy spent planning and looks forward to seeing everyone there.
- E. Mayor Rainey agrees with everyone regarding the July 3 event. She and city engineer, Kevin Blackburn, have been in conversations with TDEC laying ground-work and hopefully making our stormwater situation much better. Blackburn adds they had a productive call with TDEC top officials regarding what the city can do and can not do until we reach the required population for MS4. In preparation of reaching that mark, Blackburn is working to prepare ordinance language and regulations. TDEC is behind the city, supporting and giving resources. They are receiving copies of related inspections done by the city and vice versa for TDEC inspections within the city. As of today, they have added a link to the TDEC website so that all documents relating to current projects in the city can be retrieved along with violations for those projects. The next step is to prepare our own MS4 ordinance and regulations to be prepared. When the time comes, we will add a specific location on the city's website for permit information, to relay public observances. TDEC is behind is and this is a great opportunity for us to be involved before we are held as the responsible party. Rainey added she was very surprised at how helpful TDEC is and willing to work with us.

13. Adjournment –Commissioner Lucas made a motion for adjournment meeting was adjourned at 7:49 p.m.

Brandy Johnson
City Recorder