

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

July 6, 2017

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Burks, Crutcher, Lucas, Rainey

Others Present: Collins, Potter, Johnson, Costanzo, Daugherty, Humphreys, Hughes, Paisley

1. **Roll Call** – Recorder Johnson confirmed all five members of the board were present.
2. **Call to order by Mayor Carroll at 7:01 p.m.**
 - A. Prayer and Pledge led by Mayor Carroll
3. **Approval of the Agenda** – Vice Mayor Crutcher made a motion for approval with Commissioner Rainey seconding. All were in favor.
4. **Public Hearing** - NONE
5. **Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each)** - NONE
6. **Awards and/or Recognitions** – Vice Mayor Crutcher announced three of our local ball teams won their respective district tournaments and will be headed to the state tournaments. 12U Ponytail softball (his team) is headed to Loretto, U12 baseball will be headed to Sweetwater next Wednesday and the U10 baseball team is headed to Loretto next week after the girls finish up.
7. **Public Announcements** – Mayor Carroll announced her husband used the new kiosk at the rec center to renew his automobile tags noting he found it was very easy to use.
8. **Staff Comments**
 - A. City Recorder Johnson thanked all involved in the planning and execution of the July 3 event and especially those who sponsored the event itself or the free t-shirts
 - B. Finance Director Daugherty noted the police department brought in \$2,200 in donations from the event to benefit their “Shop with a Cop” program
9. **Approval of the Minutes**
 - A. June 15, 2017 Board of Commissioners Meeting – Vice Mayor Crutcher made a motion for approval with Commissioner Rainey seconding. All were in favor.
10. **Consent Agenda Consisting of Items as Follows** – N/A
11. **Old Business**
 - A. Second and Final Reading of Ordinance 2017-16, An Ordinance Establishing and Adopting a Perpetual Comprehensive Pay Plan for Full Time Employees of the City of Fairview – Vice Mayor Crutcher read the caption and made a motion for approval seconded by Commissioner Rainey. Mayor Carroll questioned the inclusion of many new positions. City Manager Collins

explained the goal to establish a comprehensive pay plan includes positions which are not currently filled but when they are we know right where they will fit. Collins continues that the positions funded in the budget are the positions that will be filled this fiscal year. We are trying to get away from the historical actions of adding positions after the budget that have not been approved or funded. All were in favor.

- B. First Reading of Ordinance 2017-13, An Ordinance to Amend City of Fairview, Tennessee, Municipal Code, Title 8, "Alcoholic Beverages," Chapter 2, "Beer," Section 8-203, "Beer Board Established." – Vice Mayor Crutcher read the caption with Commissioner Lucas making a motion for approval and Vice Mayor Crutcher seconding. Commissioner Rainey questioned the changes requested and Recorder Johnson states this removes the two citizen members from the beer board and makes the BOC itself the beer board. Rainey confirms this is what was discussed at the workshop and Johnson verifies. Vice Mayor Crutcher notes he requested this be placed back on the agenda as he is looking for consistency in the number of members and based on the very quick meetings of the beer board it makes sense for it to be the members of the BOC. It was questioned whether the motion failed at the previous presentation of this ordinance and City Manager Collins corrected that it carried to fail and Vice Mayor Crutcher wasn't present and requested it be brought back. Mayor Carroll argues we have not had a problem filling these seats and we have had hearings where citizen input was helpful. Commissioner Burks makes a motion to amend the ordinance making membership from four citizens at large and one BOC member seconded by Mayor Carroll. Crutcher questions current open seats and Recorder Johnson notes there are 2 for the BOZA and 1 each for the Tree and Park boards. Crutcher argues even with reducing the Beer Board there would still be opportunities for the two members to volunteer in other roles such as the current open seats. Vote on the amended motion: FOR: Carroll; AGAINST: Burks, Crutcher, Lucas, Rainey. Vote on original motion: FOR: Burks, Crutcher, Lucas, Rainey; AGAINST: Carroll. Original motion carries. Mayor Carroll requests City Manager Collins notify the citizen members of the Beer Board.

12. New Business

- A. Ordinance 2017-18, An Ordinance to Amend the City of Fairview Zoning Ordinance by Changing the Official Zoning Map for Tax Map 22, Parcel 15.02, Consisting of 1.08 Acres, Located at 7716 Horn Tavern Road, and Tax Map 22, Parcel 15.01, Consisting of 1.40 Acres, Located at 7712 Horn Tavern Road, from a RS-40 (Low-Density Residential) Zoning District to a RS-15 PUD (Planned Unit Development) Zoning District – Vice Mayor Crutcher read the caption and project representative Tim Mangrum was present. Attorney Tim Potter notes the current moratorium resolution prevents additional PUDs noting the date of the resolution was May 4 while the application date was May 19. Vice Mayor Crutcher agrees that the current resolution states all requests and any property so this would be excluded. Potter notes the resolution can be amended if the intention was not for it to be so restrictive to exclude amendments to current projects. Commissioner Rainey questioned why the proposed property wasn't included in the original proposal and Mangrum noted it wasn't available for purchase at the time. No motion.
- B. Resolution 10-17, A Resolution for a Memorandum of Understanding with the City of Fairview to Distribute Revenue Received from the City's Portion of the Adequate School Facility Tax to Williamson County and to Collect a One Time Donation from the City – Mayor Carroll read the caption with Vice Mayor Crutcher making a motion for approval and Commissioner Rainey seconding. Carroll notes this was presented as an option at the last meeting with the second reading of the budget. Carroll continues she feels this takes away from our local schools and we are throwing the money in a pot to pay off debt from other schools. She feels badly about not being able to give to our local schools for the next 10 years. Vice Mayor Crutcher asks for other options as taking \$627,000 out of our budget for the next three years just isn't logical. Crutcher states he doesn't like returning the school facilities funds but it is the least drastic action and he hopes to see significant improvements in the Fairview facilities over the next 10 years by the county. City Manager Collins notes we currently have \$600,000 balance in the account and this agreement sends \$300,000 of that to the county with \$300,000 left for projects discussed (\$200,000 for the FHS press box at football field, \$25,000 requested for improvements to other fields, approx.. \$15,000 for signage, restriping, gate to redirect traffic flow at FMS and FHS). Collins states we looked at alternatives such as financing and other options but this was the

least impactful to the city's budget. Crutcher notes this is all pending the county calling for a referendum and it passing. Carroll states that Fairview citizens won't get to vote on the issue since we already have the local option tax. All were in favor.

- C. Ordinance No. 2017-17, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (General Fund for Safe Routes to School and transfer from Courts to Public Works) – Vice Mayor Crutcher read the caption and made a motion for approval seconded by Commissioner Burks. City Manager Collins explains these are unanticipated expenses for the Safe Routes to School project and we will have current year revenue to offset the 80% reimbursement. There were also some adjustments from court to public works as a clean-up – no change in cash position there. All were in favor.

13. City Manager Items for Discussion

A. Miscellaneous Updates - City Manager Collins updates the Board on the following:

- Thanked all who were involved in the Independence Day celebration noting City Recorder Johnson failed to mention herself and all the work she put into the event
- FAST ACT funds – we have approximately \$513,000 available balance and will be moving forward to allocate those funds for the Hwy 100/Cumberland/Crow Cut intersection project and we also hope for some matching funds from the state as this will be a major project
- Hwy 100 sidewalks and streetlights – we have a 95/5 matching grant from the state with a \$1 million budget. This feels high for this project so we will ask if we may re-allocate some of those funds into the Hwy 100/Cumberland/Crow Cut intersection project
- Sewer improvements – Collins has a meeting tomorrow with the WADC as we have both agreed on the need to move forward but hoping this meeting will put us another step toward determining the funding and a timeline for the needed improvements
- Beer Board – Collins will notify the two members affected and ask if they would be willing to serve in another capacity
- Mayor Carroll reminded Collins that she had discussed the water/sewer issues with the Dickson County mayor and the possibility of working together for a solution
- Carroll noted she had mentioned the school traffic issues to area principals earlier in the year and asked about the recent meeting on the problem – Collins gave a summary noting he hopes to re-route traffic through the back of FHS and FMS and for Cumberland to be one-way during school zone times to help eliminate the bottle neck. This will require some extra assistance with directing traffic as well as new signage and restriping.
- Carroll asked about monthly financial reports Collins had promised. Collins noted they can be provided with our new software. We have also changed how our funds are set up and can write checks out of all funds.
- Mayor Carrol questioned status of the plaque honoring Mayor Totty and Collins stated he will check into it

B. City Attorney Comments - NONE

14. Communications from the Mayor and Commissioners

- A. Commissioner Rainey notes she is grateful for a City Manager form of government so Mr. Collins can handle all the details and thanked him for all he does. Rainey thanked all involved in the July 3 event.
- B. Commissioner Lucas congratulated all the ball teams and thanked everyone for our July 3 celebration noting he attended a couple other events and ours was better.
- C. Commissioner Burks echoed Lucas' comments on July 3 noting it's one of his family's favorite events. Burks especially thanked the crew responsible for setting up and cleaning up after the event. He notes he will not be present at next week's Planning Commission meeting due to a prior commitment. Burks thanked Collins for his work with every little complex detail stating it takes a lot of research to get things accomplished and he is thankful he didn't have to do it.
- D. Vice Mayor Crutcher noted his softball team is on the bus to Loretto and thanked the Police for the escort out of town noting the girls were really excited. Crutcher wished all the teams good luck in their tournaments.

E. Mayor Carroll congratulated the ball players and their families and echoed the sentiments regarding the July 3 event. This event gets bigger and better every year thanks to Brandy, the Police, Public works and fire departments for putting in their hard work. Good luck to all the ball teams!

15. Adjournment - Commissioner Burks made a motion for adjournment seconded by Commissioner Rainey. All were in favor and meeting was adjourned at 8:30 p.m.

Brandy Johnson
City Recorder