

# CITY OF FAIRVIEW

## BOARD OF COMMISSIONERS MEETING MINUTES

July 16, 2015

Patti L Carroll, Mayor  
Toney R Sutton, Vice-Mayor  
Allen Bissell, Commissioner  
Shannon L Crutcher, Commissioner  
Stuart L Johnson, Commissioner  
Wayne Hall, City Manager  
Larry Cantrell, City Attorney  
Brandy Johnson, City Recorder

Present: Carroll, Sutton, Bissell, Crutcher

Others Present: Hall, Cantrell, Daugherty, Johnson, O'Neal, Paisley

Absent: Johnson

**1. Call to order by Mayor Carroll at 7:06 p.m.**

A. Prayer and Pledge led by Mayor Carroll

**2. Approval of the Agenda** – Vice Mayor Sutton made a motion for approval with Commissioner Crutcher seconding. Sutton requested items H and I be pulled from the Consent Agenda. All were in favor.

**3. Citizen Comments – (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).** – no citizen comments but Mayor Carroll made note that Jane Woodall was present tonight thinking open board seats would be filled. Carroll noted her presence and her continued desire to serve the community noting she would not have to be present for future discussions. Carroll also apologized for delaying the decision again but remarked they would prefer to wait until a full Board is present.

**4. Awards and/or Recognitions** – none

**5. Public Announcements –**

A. City Manager Hall announces emissions testing every Monday and Tuesday from 7:30 a.m. until noon

B. City Recorder Johnson announces Commissioner Johnson is absent because he is a coach on Fairview's U12 Baseball All-Star Team who begins play in the State Tournament in White House tomorrow morning. U10 All-Stars also play in the State Tournament in Savannah this weekend.

C. City Manager Hall states he plans to invite all the All-Star teams who made it to their State Tournaments to a future BOC meeting for recognition.

**6. Staff Comments –**

A. City Manager Hall acting as Codes Director notes we are building a good relationship with the new TriStar Horizon CEO and they are looking at opening a doctor staffed clinic here in September as well as the possibility of having rotating specialists. Hall received plans for Hardees today and they are set for staff review next week and Planning Commission in August. Hall heard from Brownlyn Farms and they plan to be on staff review in August and the Planning Commission in September. Vice Mayor Sutton questions the land acquisition for the Safe Routes to School project. Hall states he will be attending the school board meeting on Monday night and the closing should occur on the acquisition of property in the next 30 days.

B. Parks Director, Keith Paisley announced Starlight Jam on Friday, July 24 from 7-10 pm with The Howling Brothers and a Star Part on Saturday, July 25 from 8:30-10:30 pm plus one more week of camps to go.

- C. City Recorder, Brandy Johnson thanked the many hands that helped put together the Independence Day Event.
- D. City Manager Hall for Chief Harris notes there will be some area training going on at Fairview High School so if you see something happening it is not an active event but only training.
- E. CFO, Tom Daugherty states the state comptroller has received our budget and he feels we will receive an approval letter soon. The TAN has been approved and closed and a lot of items have been completed for the debt restructure. He has been involved with a lot of HR activities with the new insurance – checking deductions, reworking deductions and correcting deductions. Daugherty stated they hand delivered the TAN paperwork to the comptroller's office noting he enjoys the personal touch Mr. Hall adds. Daugherty was impressed with the comptroller's office with only 3 employees working for 300 municipalities in 95 counties. Commissioner Crutcher asks how close Daugherty is to having fiscal year end numbers and Daugherty replies very close noting he is sending numbers to the auditor tomorrow. Crutcher questions the status of OpenGov noting we approved 6 months ago but still have no site up and running. Daugherty states there were some issues with accounts not totally matching up with the audit and software they are trying to resolve prior to finalizing for launch.

**7. Approval of the Minutes – (only needed if removed from consent agenda)**

**8. Consent Agenda Consisting of Items as Follows:**

- A. Approval of the Minutes from the June 29, 2015 Board of Commissioners Special Called Meeting
- B. Approval of the Minutes from the June 18, 2015 Public Hearing #1 Budget
- C. Approval of the Minutes from the June 18, 2015 Public Hearing #2 Tax Rate
- D. Approval of the Minutes from the June 18, 2015 Board of Commissioners Meeting
- E. Bill #2015-15, Ordinance No. 880, An Ordinance to Amend City of Fairview, Tennessee, Municipal Code Title 11, "Municipal Offenses," Chapter 4, "Offenses Against the Peace and Quiet," Section 11-402(1)(h), "Anti-Noise Regulations."
- F. Bill #2015-16, Ordinance No. 881, An Ordinance to Amend City of Fairview, Tennessee, Municipal Zoning code, Article II, "Construction of Language and Definitions," Section 2-101, "Rules for Construction of Language," Paragraph L
- G. Bill #2015-17, Ordinance No. 882, An Ordinance to Amend City of Fairview, Tennessee, Municipal Code Title 16, "Streets and Sidewalks, Etc.," Chapter 2, "Excavations and Cuts," Section 16-203, "Administration," Paragraph (13), "Working Hours."
- H. Bill #2015-23, Ordinance No. 888, An Ordinance to Annex Certain Property, Located on Horn Tavern Road, Map 022, Parcels 064.00 and 065.00, Herein Described Below and to Incorporate Same Within the Corporate Boundaries of the City of Fairview, Tennessee, Belonging to Priscilla Lampley. All the Proposed Property for Annexation Lies Within the City of Fairview, Tennessee's Growth Boundary. - DEFERRED
- I. Resolution #17-15, A Resolution Adopting a Plan of Services for the Annexation of Property Belonging to Priscilla Lampley and to Incorporate the Same Within the Corporate Boundaries of the City of Fairview, Tennessee. The Property is Located on Horn Tavern Road and is shown on City of Fairview, Tennessee Geological Listing of Assessment Roll Map 022, Parcels 064.00 and 065.00. - DEFERRED
- J. Bill #2015-24, Ordinance No. 889, An Ordinance to Amend City of Fairview, Tennessee, Municipal Zoning Code, Article V, "Residential District Regulations," Section 5-104, "Supplemental Design Provisions," 5-104.1, "Development Standards for Multi-Family Dwellings," Paragraph 4iii.

Commissioner Bissell made a motion for approval with Vice Mayor Sutton seconding. All were in favor.

**9. Old Business**

- A. Bill #2015-25, Ordinance No. 890, An Ordinance to Amend City of Fairview, Tennessee, Municipal Zoning Code, Article VIII, "Overlay Districts," Section 8-203, "Administrative Procedure Governing Planned Unit Developments," 8-203.3, "Preliminary Approval of the Proposed Planned Unit Development," 8-203.3(4), "Preliminary Approval of the Proposed Planned Unit Development," 8-203.3(6), "Preliminary Approval of the Proposed Planned Unit Development," 8-203.3(8), "Preliminary Approval of the Proposed Planned Unit Development." – Vice Mayor Sutton read the caption and made a motion for approval with Commissioner Bissell seconding. Attorney Cantrell states these are

changes recommended by the Codes Review Committee and approved by the Planning Commission. All were in favor.

**10. New Business**

- A. Discuss and/or Take Action on Interlocal Agreement for Automatic Response of Joint Law Enforcement Assistance – Vice Mayor Sutton reads the caption and Attorney Cantrell states this is an extension of our current agreement and the county requests we approve this in duplicate. Commissioner Crutcher makes a motion for approval with Vice Mayor Sutton seconding. All were in favor.
- B. Discuss and/or Take Action on Resolution No. 24-15, A Resolution Authorizing the Fire Department of Fairview, Tennessee to Participate in the Pool's "Safety Partners" Loss Control Matching Safety Grant Program – Sutton read the caption and Chief O'Neal notes this is a partial match grant to purchase 4 sets of equipment. O'Neal states the money was already in his budget but this will help pay for part of the purchase. Vice Mayor Sutton made a motion for approval with Commissioner Bissell seconding. All were in favor.
- C. Discuss and/or Take Action on Open Meetings Act and Open Records Act – Commissioner Crutcher made a motion to defer with Vice Mayor Sutton seconding. All were in favor.

**10. City Manager Items for Discussion –**

- A. Miscellaneous Updates – City Manager Hall thanked Brandy Johnson, City Recorder, and Bryan Bissell, Parks Superintendent, for the July 3 event as well as the Police and Fire Departments, especially Jesse Woodard and Adam Wynne for igniting the fireworks and the Public Works Department for hauling all the trash. Overall it was an excellent night.
- B. City Attorney Comments – Attorney Cantrell states the TAN closed last Thursday and he thanked all involved, especially John Blade of First Bank and Tom Jones, bank attorney, noting all went well and Tom has the money in hand. Cantrell also notes he and Mr. Hall met with Ken Peterson, our school board member regarding the Safe Routes to School property donated and he was very helpful. Cantrell states he is requesting the Mayor's signature tonight on some documents but there is no commitment required from the Board so there is no need to discuss further. Cantrell states Tiger Trail will be considered by the school board soon as well.

**11. Communications from the Mayor and Commissioners –**

- A. Commissioner Bissell – no comments
- B. Commissioner Crutcher – no comments
- C. Vice Mayor Sutton requests that all have a place in their hearts and prayers for the Marines killed in Chattanooga today serving our country. Sutton also states that Ron Rowe has volunteered to help out Mr. Hall in the Codes Department.
- D. Mayor Carroll points out three SACC students from Westwood present working on a project, Jaidyn, Ashton and Claire. Carroll issues a reminder of the Town Hall meeting on July 30. Mayor Carroll announces the semi-annual book sale by the Friends of the Library at the Rec Center on Thursday, July 23 from 9 am till 6 pm, Friday, July 24 from 9 am till 3 pm and Saturday, July 25 from 9 am till 2 pm.

- 12. Adjournment** – Vice Mayor Sutton made a motion for adjournment with Commissioner Crutcher seconding. All were in favor and meeting was adjourned at 7:43 p.m.

---

**Brandy Johnson**  
**City Recorder**