

# CITY OF FAIRVIEW

## BOARD OF COMMISSIONERS MEETING MINUTES

July 19, 2018

Patti L Carroll, Mayor  
Shannon L Crutcher, Vice Mayor  
Derek K. Burks, Commissioner  
Scott Lucas, Commissioner  
Debby Rainey, Commissioner  
Scott Collins, City Manager  
Tom Daugherty, CFO  
Tim Potter, City Attorney  
Brandy Johnson, City Recorder

Present: Burks, Carroll, Crutcher, Lucas, Rainey

Others Present: Collins, Potter, Johnson, Costanzo, Daugherty, Hughes, Humphreys, Paisley

1. **Roll Call** by Mayor Carroll confirmed all were present for a quorum.
2. **Call to Order by Mayor Carroll at 7:07 p.m.**
  - A. Prayer and Pledge led by Mayor Carroll
3. **Approval of the Agenda –**  
  
Motion: Crutcher  
Second: Rainey  
All were in favor
4. **Public Hearing – N/A**
5. **Citizen Comments – NONE**
6. **Awards and/or Recognitions –** Mayor Carroll noted her appreciation for the staff on their work for the July 3 event and that she heard so many positive comments about the event.
7. **Public Announcements –**
8. **Staff Comments –**
9. **Approval of the Minutes – N/A**
10. **Consent Agenda Consisting of Items as Follows**
  - A. Minutes from the June 21, 2018 Board of Commissioners Meeting
  - B. Minutes from the June 21, 2018 Board of Commissioners Work Session  
Motion: Crutcher  
Second: Lucas  
All were in favor
11. **Old Business - NONE**

## 12. New Business

- A. Resolution 15-18, A Resolution of the City of Fairview, Tennessee, Determining Non-Profit Agency Funding for the 2018-2019 Budget Year – City manager Collins notes funding is limited to \$5,000 per agency and funding will be quarterly if the amount is over \$1,000. In the approved budget, we reduced the district development funds for board members and added two of the agencies previously funded by those funds to this resolution.

Motion: Crutcher

Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- B. Resolution 17-18, A Resolution Calling for a Public Hearing on the Proposed Annexation of Territory into the City of Fairview by Owner Consent and Approving a Plan of Services (7329 Taylor Road, owner: Tony Cavender) – owner Tony Cavender was present

Motion: Crutcher

Second: Lucas

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- C. Resolution 18-18, A Resolution Calling for a Public Hearing on the Proposed Annexation of Territory into the City of Fairview by Owner Consent and Approving a Plan of Services (Northwest Highway, Map 21, Parcel 61.22, owner: Hudson Family Revocable Trust)

Motion: Crutcher

Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- D. Resolution 19-18, A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, to Formally Accept the Subdivision Improvements Associated with Heartland Reserve Subdivision – city planner Kristin Costanzo noted as-built drawings were submitted and reviewed by the city engineer and the Planning Commission recommended approval. The bond would be reduced to a one year maintenance bond and previously mentioned drainage issues have been resolved.

Motion: Crutcher

Second: Lucas

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- E. Resolution 20-18, A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, to Formally Accept the Subdivision Improvements Associated with Kyles Creek, Phase Two, Section One – city planner Kristin Costanzo confirmed everything was in order for approval

Motion: Crutcher

Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

## 12. City Manager Items for Discussion

- A. Miscellaneous Updates – Collins echoes appreciation for the staff on the July 3 event. The staff spent most of the day before and the day of the event setting up and preparing because they want to and they believe in the community. There was no complaining and it was refreshing to see and hear their effort. To say I appreciate them just doesn't say enough. In our previous work session we discussed projects for Bowie park. I met with Keith Paisley and went over his list of maintenance items and I will combine that with our notes from the work session. I will attend the park board meeting on August 6 and task them with determining what can be done and bringing that back to the board with estimated costs and timelines. Mrs. Tarolli submitted an application for the tree board and I ask that you consider it for appointment tonight. Vice Mayor Crutcher made a motion to appoint Kathy Tarolli to the tree board seconded by Mayor Carroll.

Motion: Crutcher

Second: Carroll

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- B. City Attorney Comments – Potter noted he and his family really enjoyed the awesome July 3 event.

## 14. Communications from the Mayor and Commissioners

- A. Commissioner Rainey stated she doesn't think she can say too much about how hard the employees work for the July 3 event noting the community sees it and she thanks the employees
- B. Commissioner Lucas - NONE
- C. Commissioner Burks thanked all the employees for their hard work on the July 3 event and every other day of the year as well
- D. Vice Mayor Crutcher - NONE
- E. Mayor Carroll – NONE

## 15. Adjourn to Executive Session – not needed as we believe the matter has been remedied

16. **Adjournment** – Commissioner Burks made a motion for adjournment with Commissioner Rainey seconding. Meeting was adjourned at 7:25 p.m.

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Brandy Johnson  
City Recorder