

# CITY OF FAIRVIEW

## BOARD OF COMMISSIONERS MEETING MINUTES

August 4, 2016

Patti L Carroll, Mayor  
Toney R Sutton, Vice-Mayor  
Allen Bissell, Commissioner  
Shannon L Crutcher, Commissioner  
Scott Collins, City Manager  
Larry Cantrell, City Attorney  
Brandy Johnson, City Recorder

Present: Carroll, Sutton, Bissell, Crutcher, Johnson  
Others Present: Collins, Cantrell, Daugherty, Johnson

1. **Call to order by Mayor Carroll at 7:00 p.m.**
  - A. Prayer and Pledge led by Mayor Carroll
2. **Approval of the Agenda** – Commissioner Bissell made a motion for approval with Commissioner Crutcher seconding. All were in favor.
3. **Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each)** - NONE
4. **Awards and/or Recognitions** - Mayor Carroll presents a proclamation and recognizes local heroes who rescued a struggling swimmer at the Fairview Rec Pool.
5. **Public Announcements**
  - A. Commissioner Crutcher recognizes the U10 and U12 softball teams who competed in the World Series this week noting it was a good experience for all. He wished the U10 baseball team who left today for the World Series in Laurel, Mississippi good luck.
  - B. Mayor Carroll reminds about weekly emissions testing on Monday and Tuesday from 7:30 am until noon. Carroll welcomes new City Manager Scott Collins noting this is his first Board meeting.
6. **Staff Comments**
  - A. Codes Director Hall welcomes Bill Griggs of our engineering firm, Griggs & Maloney, and announces Mark Clanton as their new director of transportation who will be in charge of tracking details with TDOT on moving forward with a traffic signal at Cumberland and Highway 100
  - B. Finance Director Daugherty notes the auditors will be here next week and he is excited about working with them
  - C. Community Services Director Paisley reminds about Starlight Jam this Friday featuring Runaway Home and the Star Party next Friday, August 12 from 8:30 to 10:30 p.m. Paisley warns that school begins tomorrow so watch out for bus stops and school zones.
7. **Approval of the Minutes** (only needed if removed from consent agenda)
8. **Consent Agenda Consisting of Items as Follows**
  - A. Approval of the Minutes from the July 15, 2016 Special Board of Commissioners Meeting
  - B. Approval of the Minutes from the July 21 Board of Commissioners Meeting
  - C. Second and Final Reading of Bill #2016-19, Ordinance No. 933, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (Bowie Park Paving)
  - D. Second and Final Reading of Bill #2016-20, Ordinance No. 934, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (Nature Center Heating/Air Conditioning Unit Replacement)

Commissioner Bissell made a motion for approval with Vice Mayor Sutton seconding. All were in favor.

**9. Old Business**

- A. Discuss and/or Take Action on Expiring Board Seats – defer due to no applications received
  - (1) One Tree Commission Seat

**10. New Business**

- A. Discuss and/or Take Action on Resolution 09-16, A Resolution Authorizing the Fire Department of Fairview, Tennessee, to Participate in the Pool's "Safety Partners" Matching Grant Program – Vice Mayor Sutton read the caption and made a motion for approval with Commissioner Crutcher seconding. Capt. Scot Hughes states this is a 50/50 grant for up to \$3,500 for equipment that is already in the budget but helps us defray the cost of new gear. All were in favor.
- B. Discuss and/or Take Action on Fire Equipment Service Center LLC Service Agreement – Lt. Roy Russell states our fire alarms are no longer being monitored by EOC and this proposal is from the company who services our fire extinguishers and performs the annual test on smoke alarms and sprinkler system. There is a \$150 per box conversion fee (total \$450) plus the \$33.95 per month monitoring per building. Commissioner Crutcher made a motion for approval with Vice Mayor Sutton seconding. All were in favor.
- C. Discuss and/or Take Action on Bill #2016-23, Ordinance No. 937, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (City Manager Salary) – Vice Mayor Sutton read the caption and Finance Director Daugherty states this is so the budget will reflect the current city manager salary. Vice Mayor Sutton made a motion for approval with Commissioner Crutcher seconding. All were in favor.
- D. Discuss and/or Take Action on Bill #2016-24, Ordinance No. 938, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (IMPACT Study) – Vice Mayor Sutton read the caption and Daugherty notes this will allow our engineer to begin the IMPACT study. Vice Mayor Sutton made a motion for approval with Commissioner Johnson seconding. Commissioner Crutcher asks whether this is from the 5 cent fund since it was on the project list. Daugherty notes it is from the general fund but can be amended. Crutcher makes an amended motion to approve using the 5 cent account seconded by Vice Mayor Sutton. All were in favor of the amended motion. Original motion negated.

**10. City Manager Items for Discussion**

- A. Miscellaneous Updates - City Manager Collins states he has been here four days now and has received many calls and emails welcoming him to town. He had that feeling when he first interviewed and it is being proven now. He thanks everyone for the welcome on behalf of his family. Collins recognizes Sgt. Joe Cox for assisting a female driver on the interstate by changing her tire. Her family sent a letter of praise for Sgt. Cox.
- B. City Attorney Comments – No Comment

**11. Communications from the Mayor and Commissioners**

- A. Commissioner Bissell welcomes City Manager Collins and his family to the community and looks forward to a great four month relationship. Bissell states he will not be at the August 18 meeting.
- B. Commissioner Crutcher echoes Bissell's comments to Collins and asks Collins to let him know if he can be of any assistance.
- C. Commissioner Johnson welcomes City Manager Collins.
- D. Vice Mayor Sutton echoes and notes regarding Collins' comments earlier that is just the kind of community we have.
- E. Mayor Carroll welcomes Collins noting he said he would hit the ground running and he has done so. Carroll states she looks forward to working with Collins.

**12. Adjournment** – Vice Mayor Sutton made a motion for adjournment with Commissioner Johnson seconding. All were in favor and meeting was adjourned at 7:30 p.m.

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**Brandy Johnson**  
**City Recorder**