

City of Fairview

BOARD OF COMMISSIONERS

September 1, 2011

Beverly D Totty, Mayor
 Allen Bissell, Vice-Mayor
 Patti L Carroll, Commissioner
 Stuart L Johnson, Commissioner
 Toney R Sutton, Commissioner
 Andrew Hyatt, City Manager
 Larry Cantrell, City Attorney
 David Mayberry, Recorder

Present: Totty, Bissell, Johnson, Carroll, Sutton
 Others Present: Cantrell

1. **Mayor Totty called the meeting to order at 7:00 p.m.**
 - A. The prayer and pledge were led by Donn Lovvorn.
2. **Approval of the Agenda –**
 - A. An amendment to the Agenda “Discuss and/or take action on utility easement” was proposed for addition as item 7D. Vice-Mayor Bissell made a motion to approve the agenda as amended. Commissioner Sutton seconded. All were in favor.
3. **Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). - NONE**
4. **Awards and/or Recognitions –**
 - A. The Board recognized Jimmy Parnell as the adult ambassador for MDA, and appointed him Honorary Commissioner for the meeting.
5. **Public Announcements –**
 - A. City Manager Hyatt reminded everyone that City Hall would be closed for Labor Day. He also mentioned the mobile emissions testing that is held every Wednesday in Fairview.
6. **Approval of the Minutes –**
 - A. The minutes for the August 18, 2011 Board of Commissioners meeting were presented for approval. Commissioner Sutton made a motion to approve, and Vice-Mayor Bissell seconded. All were in favor.
7. **Old Business –**
 - A. Nominations for Tree Board – Commissioner Sutton made a motion to appoint Jack Cannon. Commissioner Johnson seconded. All were in favor.
 - B. Nominations for Park Board –
 - (1) The high school senior member nominated by Fairview High School was Ella Saunders. Commissioner Sutton made a motion to approve, with Vice-Mayor Bissell seconding. All were in favor.

- (2) The Historical Society nominated Dr. Neil Rice. Commissioner Johnson made a motion to approve, with Commissioner Sutton seconding. *For:* Totty, Johnson, Sutton, Carroll. *Against:* Bissell
- (3) The At-Large member seat was discussed. Vice-Mayor Bissell nominated Mark Dietze. Commissioner Sutton nominated John Stark. Vice Mayor Bissell then commented that while Mr. Stark would do a fine job, he felt that it would be good to get some fresh people on the Boards since it's usually a struggle to get people to apply. Commissioner Carroll then stated that it would be a hard choice between the two nominations. Commissioner Sutton added that Mr. Stark was instrumental in the development of the Park and nobody was better qualified. Mayor Totty called for a roll-call vote. *Dietze:* Johnson, Totty, Bissell. *Stark:* Sutton, Carroll. Mr. Dietze was thereby appointed to the Park Board.
- C. Discuss and/or take action on approval of donation approval process – City Manager Hyatt presented the proposed forms for donation requests. Mayor Totty made a motion to advertise for applications in the next edition of the Observer, through November 1st, and to have a committee made up of the City Manager, City Recorder, Vice-Mayor and John Stark to evaluate and prioritize the applications and present them to the Board at the 2nd meeting in November. Vice-Mayor Bissell seconded. All were in favor.

8. New Business –

- A. Discuss and/ or take action on recommendations from the Planning Commission – Donn Lovvorn presented the recommendation to rezone the property at 621 Highway 96 North, which was approved by the Planning Commission at their last meeting. Commissioner Sutton made a motion to have the documents prepared, and Commissioner Johnson seconded. All were in favor.
- B. End of year financials – Mayberry presented the end-of-year financials to the Board. Mayor Totty made a motion to have a budget review of the current year budget on October 20th at 6pm. Commissioner Johnson seconded. All were in favor.
- C. Discuss and/or take action on TML Driver Safety Grant, including Resolution for approval – Fire Chief Cooper presented the grant information, noting that it was for approximately \$4,000 and would be used for traffic cones to set up a safe driving course and a computer and projector for the classroom portion. Vice Mayor read the caption to the resolution and made a motion to approve. Commissioner Carroll seconded. All were in favor.
- D. Discuss and/or take action on utility easement – Mr. Lowe was on hand to answer any questions about the project, which was an easement for a guy wire to support an electric pole. Commissioner Johnson asked Lovvorn if it was normal for an easement to be granted without compensation. Lovvorn stated that they could be granted for free or with compensation. City Manager Hyatt expressed concern that the easement was in front of the park on Fairview Boulevard. Commissioner Carroll stated that she would like someone from Middle Tennessee Electric to discuss the options for getting power to the building, which was on the other side of the highway. Mr. Lowe was asked how they determined that power needed to come from across the road, and he replied that it was the electric company's recommendation and he did not know how much it would cost to get power from another location, such as from behind Food Lion, which shared a parking lot with his building. Vice-Mayor Bissell made a motion to defer until more information on the costs

of different options could be provided. Commissioner Johnson seconded. All were in favor.

9. City Manager Items for Discussion -

A. Miscellaneous Updates – City Manager Hyatt mentioned that TDEC had approved the construction drawings for the trail improvements at the Park.

B. Staff Comments –

- (1) Chief Harris presented the report for the Police Department.
- (2) Chief Cooper presented the report for the Fire Department.
- (3) Wade Hooper presented the Parks and Streets report.
- (4) Mayberry presented the financial report for July.

C. City Attorney Comments – None

10. Communications from the Mayor and Commissioners –

- A. Commissioner Carroll requested to make more use of the display screen to make the meetings more visual.
- B. Commissioner Sutton encouraged everyone to shop local and thanked Jimmy Parnell for coming to the meeting.
- C. Commissioner Johnson thanked Jimmy Parnell as well.
- D. Mayor Totty invited everyone to the 27th annual Nature Fest on September 10th at Bowie Park. She also mentioned the next Economic Development Task Force meeting on September 20th and the workshop on September 15th before the Board Meeting.

11. The meeting adjourned at 8:22 p.m.

David Mayberry
City Recorder