

City of Fairview

BOARD OF COMMISSIONERS

September 5, 2013

Beverly D Totty, Mayor
Stuart L Johnson, Vice-Mayor
Patti L Carroll, Commissioner
Allen Bissell, Commissioner
Toney R Sutton, Commissioner
Andrew Hyatt, City Manager
Larry Cantrell, City Attorney
Theresa Porter, City Recorder

Present: Totty, Johnson, Carroll, Bissell, Sutton

Others Present: Hyatt, Cantrell, Porter, Cooper, Paisley, Harris, Holsinger

1. Mayor Totty called the meeting to order at 7:00 p.m.

A. The prayer and pledge was led by Mayor Totty.

2. Approval of the Agenda –

A. Commissioner Bissell made a motion to approve. Commissioner Sutton seconded. Commissioner Sutton asked to defer the ordinance for the chickens until Vice-Mayor Johnson arrives, he is on his way. Mayor Totty stated that we move item 7C to 7H and if that is not adequate we may move it into new business. All were in favor.

3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). – Mayor Totty stated that there is a requirement to physically sign the sheet and asked that if you did not physically sign the sheet she would like to see if there are others that would have been able to speak if you were not able to sign for multiple people.

A. Trina Stone stated that she does not want to own and is not passionate about chickens but she is passionate about being able to have chickens on her property if she wanted them. It's about her home, her land and her rights on a plot of ground that she pays a bunch of money for every month and her taxes every year. She feels there should be regulations. She asked that the Board change the ordinance and allow back yard chickens.

B. Leslie Staley stated that chickens are not smelly and their feces smells just like any other animal such as dogs, cats, rabbits, etc. She stated that chickens do not carry diseases that there is more diseases that can spread from dogs and cats. She asked that the Board change the ordinance to allow back yard chickens.

C. Jim Powers stated that the Board already knows where he stands on the chicken ordinance and stated that he did not sign the paper and if someone else would like to speak he will give his time to them.

D. Julie Thomas stated that she lives in the county but she has a letter from a local veterinarian who is a citizen of Fairview and asked if she was allowed to read it. Mayor Totty said yes ma'am. Ms. Thomas read the letter; the letter stated that the City of Fairview should allow back yard chickens to be kept by city residents. It stated that a few people have falsely claimed that chickens cause a health hazard, that they will be a nuisance to neighbors and they will diminish the appearance of neighborhoods, these statements are all

inaccurate based on opinions rather on facts. The UT Extension actually gives chicks to children for them to raise, children are eligible starting in the fifth grade and it can be concluded that UT doesn't see chickens as a health hazard. The letter was written by Jamie Woodard DVM.

- E. Leslie Street stated she was here to give the reason she wants chickens. She stated that this is America the land of the free and we should not be denied the pets of our choosing. Other cities have chicken keeping ordinances why not Fairview. Building codes does not need to be involved, a back yard chicken is a pet like a dog or a cat, and coops are to be considered just like a dog house. Williamson Animal Control should be the one to take care of a nuisance and this will leave the City of Fairview out of the loop and less tax dollars spent on policing the chickens. She stated that she wanted chickens because her child is allergic to egg whites; she has chickens that lay extra-large hormone free eggs.
- F. Victoria Fuentes stated that she and her husband still oppose ordinance 807 allowing chickens in residential areas, it under minds the long term vision of Fairview. She stated that chickens are not domesticated animals and carry diseases that should be monitors by the health department. She asked that the Board not change the code to allow chickens.

4. Awards and/or Recognitions – None

5. Public Announcements –

- A. City Manager Hyatt reminded everyone that the emissions testing will begin testing on Mondays starting on Monday September 9th and they will be testing on Mondays and Tuesdays he also announced that the Williamson County Animal Control and Adoption Center will be holding a community rabies clinic here at City Hall on Saturday from one to three and the cost is \$10 for the rabies shot.
- B. Mayor Totty announced that she has a notice from the Tennessee Department of Transportation and it is with great pleasure to invite you to support with millions of students and schools around the world in walking and biking to school on International Walk to School Day on October 9th, if you would like to find out more information the website is www.walkbiketoschool.org Mayor Totty also announced that Congressman Marsh Blackburn will be present in the Fairview area meeting and greeting at 7:30 tomorrow morning at Hickory Home. She also announced the 29th annual Nature Fest is Saturday the 14th at Bowie Nature Park it is from ten to four they are still taking for sponsorship and they are still taking for vendor booths you can call the Chamber of Commerce at 799-9290 or their website is fairviewchamber.org. She highlighted that the Fairview Economic Task Force will be making a road trip on Wednesday and Thursday of next week, we have four delegates going to the Kentucky Tennessee Idea Exchange and that is a retail and commercial development exchange between the southeast area and Fairview will be represented by the Economic Task Force bringing marketing materials, speaking with key contacts of future retail potential and also speaking with several that have already invested in our community.

6. Approval of the Minutes –

- A. The minutes for the July 23, 2013 Special-Called Mayor's meeting were presented for approval. Commission Sutton made a motion to approve. Commissioner Bissell seconded. All were in favor.

- B. The minutes for the August 1, 2013 Board of Commissioners meeting were presented for approval. Commissioner Bissell made a motion to approve. Commissioner Sutton seconded. All were in favor.
- C. The minutes for the August 15, 2013 Public Hearing were presented for approval. Commissioner Bissell made a motion to approve. Commissioner Carroll seconded. All were in favor.
- D. The minutes for the August 15, 2013 Board of Commissioners meeting were presented for approval. Commissioner Bissell made a motion to approve. Commissioner Carroll seconded. Mayor Totty stated that there was a typo on 7E the quote is roughly \$1,400 change to \$14,000. All were in favor.
- E. The minutes for the August 15, 2013 Board of Commissioners Special-Called meeting were presented for approval. Commissioner Bissell made a motion to approve. Commissioner Sutton seconded. All were in favor.

7. Old Business –

- A. Second and Final reading on Bill #2013-17, Ordinance No. 812, An ordinance to change the zoning of certain property in the City of Fairview, Tennessee, located at 515 Highway 96 North, owned by Edward P. Paquin and David J. Fuqua, dba B&B Investments, as shown on, Williamson County, Tax Map 22, Parcel 163.0, from RS-40, to R-20. Mayor Totty read the caption. Commissioner Sutton asked if they were present. Mayor Totty stated that they were. Commissioner Sutton made a motion to approve. Commissioner Bissell seconded. All were in favor.
- B. Second and Final reading on Bill #2013-18, Ordinance No. 813, An ordinance for an amendment to the City of Fairview, Tennessee Budget for Fiscal Year 2013-2014 Budget. The amendment was for \$120,986 for the widening of Bowie Lake Road. Commissioner Bissell made a motion to approve. Commissioner Sutton seconded. All were in favor.

Vice-Mayor Johnson came in at 7:25 p.m.

- C. Discuss and/or Take Action on Bill #2013-12, Ordinance No. 807, An ordinance to add chapter 3, section 13-301 keeping of chickens, to title 14, zoning and land use control, of the municipal code of the City of Fairview, Tennessee. Mayor Totty read the caption. Commissioner Sutton made a motion to approve. Commissioner Carroll seconded. Mayor Totty asked for the Board to comment on number 11, maintaining, cleaning and control and the permit holder must remove waste on a regular basis, at least bi-weekly her question there is the word compost would that be something that can be added there for the discussion of composting. Vice-Mayor Johnson asked if we have this ordinance for dog poop. Vice-Mayor Johnson stated that he would be fine with completely striking number 8 and the fee, we are not going to charge to have a dog and he can't imagine charging to have a chicken. Mayor Totty stated that in one of the other ordinances she read that no domesticated hens can be trained or used for the purpose of fighting, amusement or sport. Commissioner Sutton stated it should be added. Mayor Totty stated that her question to Codes would be is this citation process the one that is used in any and all citations or is it a specialty citation process. City Attorney Cantrell said that it is basically the same thing. Mayor Totty asked is it the same thing as the violation process. City Attorney Cantrell stated that there is a time limit on the citation but it may not be exactly this time limit, if you have a hearing on grass it can't be less than ten days. Mayor Totty asked that on section 13 if it is different from any other citation that the Codes Department issues, that it be mirrored to be exactly the same as any other citation process in the City of Fairview. Mayor Totty stated that on section 10

goes back to section 8 the screening buffer shall be required and plants approved by the Codes Department, she stated that there are probably neighbors that wish there were buffers from other animal homes. City Attorney stated that there are no requirements for buffers on any other animal, horses require a fence but nothing for a buffer. Commissioner Carroll stated that she feels like with all the other cities having an ordinance there has to be a happy medium. Commissioner Sutton stated that he would like to see the Board consider three quarters of an acre, this would eliminate a lot of the discussion that we will have regarding a quarter acre. Commissioner Carroll stated that she appreciates everybody's comments and she really listened to the remarks it's our property and our rights and it comes down to government getting involved and it goes both ways and sometimes the citizens feel like the government has too much to say but in some factors rules and regulations are set in place because to live together we need to have laws and she takes that into consideration. Vice-Mayor Johnson asked the City Attorney if he came up with number 9 on his own or did he take that out of another city's ordinance or was he instructed by one of us for that. City Attorney stated that no he wasn't instructed, he discussed it with the Codes Director, this is typical of permits that you normally see. Vice-Mayor Johnson stated that the very first line says they must own and occupy, if somebody rents three acres in the City of Fairview they can have a horse on it, City Attorney confirmed this was true and it should be that they have to occupy the property this would keep somebody from renting the property and putting chickens on it but nobody lives there. City Attorney stated that if you eliminate number 8 then you by application eliminate number 9 and he stated that this is a zoning ordinance and if you are going to have a zoning ordinance it can be imperative that you are able to document who and when they obtained whatever is there, not only chickens but anything else. Commissioner Carroll stated that she feels it would be necessary to keep number 10. Mayor Totty asked would it be advantageous to put what is permissible or what is prohibited under number 3 as far as the districts. City Attorney stated as far as the enforcement of it, it wouldn't really matter it's just whatever the Board desires. Commissioner Sutton stated that we should include the lot size. Commissioner Carroll stated that she thinks it would be easier to understand if lot size is mentioned. Vice-Mayor Johnson stated that he would be fine with allowing chickens on half acre lots, 20,000 square feet and above, excluding multi-family and the Town Center overlay district. Vice-Mayor Johnson made a motion for a half acre and above. Commissioner Sutton seconded. Mayor Totty stated that there is a sunset provision in one of the ordinances and it is a time factor that it would expire in a 24 month period unless extended by resolution of the council, Mayor Totty asked if the Board would like to include a sunset provision with a time date or not. Commissioner Carroll and Vice-Mayor Johnson agreed to include a sunset provision. City Attorney stated he would include the sunset provision in the changes to the ordinance and asked how long. The Board agreed to 24 months. Mayor Totty asked the City Attorney if he got the addition that domesticated cannot be trained or used for the purpose, City Attorney stated that he did get that that they cannot be trained for fighting or violent purposes, Mayor Totty stated that amusement or sports was the wording and on number 11 must remove or compost, on number 13 her request of confirming that any and all citations are like any other citation, and strike 8, 9 and 12, and 10 must be altered because it speaks of Codes oversight, remove the first sentence and keep the last sentence. Mayor Totty made a motion for amendment as written and attorney made. Vice-Mayor Johnson seconded. For: Sutton, Johnson, Carroll, Totty Against: Bissell Mayor Totty stated that that negates

being accepted the first motion. City Attorney stated that this is the first reading, it's approved for the first reading and it's fully amendable up until the second reading and the second reading will be the first meeting in October because he will bring to the next meeting on the 19th a resolution to set a public hearing for that night. Mayor Totty stated that we have the motion and a second on the amended, approved; the original motion was for the approval with the amendments and asked all those in favor. For: Sutton, Johnson, Carroll, Totty Against: Bissell

- D. Discuss and/or Take Action School Donation from the School Facilities Tax Fund – Mayor Totty stated that it was an honor to announce to the public that the Board of Commissioners have discussed the opportunity ahead of supporting our public schools, in the discussion that we had is working through the schools facilities tax, we discussed a certain amount per child, that has been verified through the enrollment as of August 15, 2013 of all four of the public schools and the agreed upon amount in discussion was \$40 per student. Vice-Mayor Johnson made a motion for approval. Commissioner Carroll seconded. All were in favor. Mayor Totty stated that the number that was verified the total number of students for August 15, 2013 was 2,230 and that will be verified again and the City Manager is dealing with the schools for the corrected enrollment.
- E. Discuss and/or Take Action on City Hall Exterior Improvements Plan of Action – Mayor Totty stated that we also discussed in a workshop that there were needs for City Hall to have some maintenance done on the exterior, that was discussed that that was approximately \$10,000 and we did discuss where the money is in the budget needs to be moved forward and we need a plan of action for the repairs. Mayor Totty made note that the Cornish area that there is rotten wood also in that exterior conversation would like to make note of the clock does not illuminate and it used to and the tower has not been illuminating and it used to. Commissioner Sutton asked the City Manager if we are addressing the concrete on the front porch, City Manager stated that the \$10,000 won't cover that but we can look at it and see. Project Manager Holsinger stated that the whole gutter system needs to be raised to the drip edge of the roof for some reason when the building was constructed the gutters were too low which is causing the fascia boards to deteriorate and half of the \$10,000 was for the gutters the other half is what it is going to take to do the spot fixes for the moldings for the touch up on paint and for the fascia boards but we need to put it out to bid and get qualified contractors to quote it. Mayor Totty made a motion for the staff to inquire quotes from general contractors that would be willing and able and insured to do the job with a budget allowance of \$10,000 to be represented to the Board of Commissioners as soon as possible. Commissioner Bissell stated that if the quotes are under \$10,000 the Board does not have to approve it. Mr. Holsinger stated that he was having a problem getting a contractor to give him a not to exceed quote or a per foot cost. Mayor Totty stated that the plan of action is to look at those items and get an informational to meet with contractors to be able to report back on the 19th meeting.
- F. Discuss and/or Take Action on Current Grants Review and New Grants – Mayor Totty stated that we have a few grants on the Parks and Greenway and her question to that is what our obligation is in those grants and to make sure in our 2013-2014 Budget that the money is still there verses us moving forward on a project and the money not being there. Mayor Totty asked City Manager Hyatt if he had any input on her half question. City Manager Hyatt stated that we have the City Center Greenway which we do have the funds that is in the Bowie Fund and the 50% coming from the grant, the other grant is the

Roadscapes our 20% would be countered with the NEPA document, the Safe Routes to School and that is a 100% grant the others are our MPO Active Transportation and the MPO Surface Grant and when those come due should come out of our to be expected street aid as we get to it. Mayor Totty stated that she is just trying to verify that we haven't got out of line discussing it and the Fund Balance is no longer accurate and we are not paying attention; not that anyone is not; but that was her question and she is looking for clarification. City Manager stated that he would have to get Crystal to confirm it. Mayor Totty stated that there will be no action with that and next is the new grants, we had asked several months ago to discuss some new opportunity grants that we may be looking on some of these projects but she doesn't recall talking about the grants, she asked the Commissioners if they were looking and if they knew of any grants or anything that we should re-direct staff to look at grants on any of our projects or our future projects. Commissioner Sutton stated that he knows that we have asked them to look into grants on Lake Van Trail. City Manager said we didn't have anything on that yet. Project Manager Holsinger stated that we have the grant money on the Greenway and those funds have to be expended prior to applying for another grant under that specific grant process. Commissioner Sutton stated that is only if you are applying through the Greenway plan, are there any other grants out there for the handicap accessibilities. City Manager stated not to his knowledge but we have looked, we have looked at some Department of Agriculture grants but our per capita income eliminated us from that, we no longer have a contract with the grant writer it expired in the last 30 days. Mayor Totty asked if the MPO Service Transportation of \$607,000, Mr. Holsinger stated that was the resurfacing project, Mayor Totty stated that she had a document that stated that these funds must be obligated by September 30, 2013 and asked if that has been done. Mr. Holsinger stated that since we have not be released into the construction phase, he had a meeting with TDOT Region Three and the Director of the Region Three and we are currently waiting on a response back to them on the expiration of the funds and from his understanding they should give us an extension on it, the extension request was submitted around three weeks ago. City Manager stated that with the Safe Routes to School we had been notified about a year and a half ago maybe two years that they had been using a group out of Memphis to do the NEPA and they finally moved off center and got it and it's at no cost to us and it's kind of hard to control somebody when you're not paying the bill so we finally got that accomplished and that is why that has drug on because it was totally out of our hands.

G. Discuss and/or Take Action on the City of Fairview Projects – Project Manager Holsinger stated

Greenway Project- we are waiting on some of the approvals from federal and local agencies

Bowie Lake Road – is in 95% construction, working through the punch list to get things finished by Nature Fest

Bowie Park Forestry – we are still pursuing quotes, there were some issues with the actual acreages and basal and the amounts of trees and we are having to remark some of the areas to get a better idea because it wasn't done properly by the state in the first place. Keith Paisley stated that we had one contractor come out and was asking certain questions that it stated zero basal, when Keith spoke with Dwight to get where this was located so he could show the guys Dwight mentioned the 3.2 acres was too small for him to do so he just did it in two and that was with none of the city staff knowing this he did it by himself, he did the 3.2 acres but two parcels, Keith stated that he told him that he cannot deviate from the approved plan. Keith has a meeting with him and

Kevin and the City Arborist tomorrow morning to come back out here and mark it right. One of the bidders is waiting on the corrected markings and the first bidder is going to have to resubmit or add on to that and the third bidder he is looking at this very hard and not sure if he is going to do it or not. Vice-Mayor Johnson asked if the City staff was going to do the work. Mr. Holsinger stated that he could fly someone in and train the city staff to do the work and get it done cheaper than having it contracted out. Commissioner Bissell asked who is going to do the work that the city staff would normally do when they spend the next four months in the woods. Mr. Holsinger stated that with 2 men they were going to spend 20 days per the contractors. Commissioner Bissell stated that was going to be two professional loggers that have been doing it for many years; we need professional people out there that will stand by their work and continue the path that we are on and to hire a contractor that does the work is bonded and stands by their work. Mr. Holsinger asked for guidance on what the city staff is to do. Vice-Mayor Johnson stated that we are paying contractors to cut the trees and leave them lying there and that is crazy. Commissioner Bissell apologized for missing the point because he thought the bid was for cutting the trees and removing the trees. Mayor Totty stated that the dropping of trees was for the 3 acre test site for the habitation to see how it worked and mentioned revisiting the original plan of the 35 acres. Mayor Totty recapped that Kevin will have a meeting tomorrow and you have some more quotes and we will discuss this on the 19th and we will get everyone refreshed on what the forester's advice was.

Triangle School – Mr. Holsinger stated that he met with an architectural firm and an engineering firm last Thursday they took some measurements and plenty of photos and asked a lot of questions and they are going to get with Donn Lovvorn hopefully early next week and in a nut shell shooting from the hip from where the building stands today through design, development, for all phases 100% construction to what we need, they said the budget amount is \$200 a square foot which at 1,800 square foot that is \$360,000 to make it what it needs to be which hopefully will be presented by Donn Lovvorn at the next meeting. Mr. Holsinger stated that until we get the documents on the structural provisions we have done, just coming out there saying, this is sticker shock but it's gonna cost, they have also said they will work with us and do different phases, we can do an exterior phase and have a guaranteed price on that, then we can do an interior phase. Commissioner Sutton stated that we have been working on this for five years and his impression was we were going to finish the job for about another additional \$49,000. Mayor Totty stated that in April 2012 there was \$80,000 to date from the general fund. City Manager stated that we spend another \$49,000 on the structural portion. Mayor Totty stated that in October 2012 there was \$128,565 and that was reported by Director Lovvorn, and completion date was November 12th. Commissioner Carroll asked if we ever looked into grant money for the Triangle School. City Manager stated that we tried to find historical grants but there is just not a lot out there. Commissioner Carroll stated that if we stop that's when we wasted the money but to get the job done and press forward then it was an investment for potential. Commissioner Sutton stated his concern for the dollar amount to finish the project tripling. Commissioner Bissell stated that we have a building that is structurally sound, we don't have to have a kitchen, we don't have to have a restroom, it is a historical building, a school house right now, a little paint, Scott's Liquid Gold on the wood stuff a broom, build some shelves and our historical place is open, it does need the windows to be fixed but Dr. Rice supposedly has got the money and is already

in charge of. Mayor Totty stated that we need to find out where we are as far as a certificate of occupancy and our goal is to open the doors and show it off.

Roadscapes – no new updates.

Safe Routes to School – no new updates.

MPO Projects – no new updates.

Welcome Signs – Kevin is still working with Larry to get the agreement in place for the location of the sign. Mayor Totty stated that she has spoken with the owner and the owner stated that she doesn't know what the problem is she has been waiting on the City for months and she is willing to as long as the clause is it will be removed if the property is sold, so what are we waiting on. Commissioner Carroll stated that she is not sure she likes that clause because why spend that kind of money when the land is for sale, she thinks it is a generous offer but why would we pay for a sign if it's on the market. Vice-Mayor Johnson stated that he thinks the sign should go at Triangle School. Commissioner Bissell made a motion to build the sign at that corner at Triangle School. Vice-Mayor Johnson seconded. Mayor Totty stated that the only discussion she would put is if it has to go through the process of the PUD alteration then that would be moved quickly into the Codes comments. Commissioner Bissell stated that part of his motion is that we suspend the PUD and any regulations that pertains to that to allow the immediate construction weather permitting to that sign. Mayor Totty asked the Board if the sign should be straight or angled and the location on the property. The Board agreed for the sign to be angled and to be placed close to the corner of Deer Ridge and 100. Mr. Holsinger stated that he would make an educated guess on the location of the sign and put some stakes out there for review. Commissioner Carroll stated that she would like for this sign to match the other sign on Hwy 100, the color and the wording. For: Totty, Johnson, Carroll, Bissell Against: Sutton City Attorney Cantrell stated that once Mr. Holsinger has located the potential place that he communicate this to Donn so he can get it on the drawing for the PUD and he can start preparing the ordinance to amend the PUD.

The City Paving – Mr. Holsinger stated that he has gotten with the City Attorney and maybe the middle of next week we can have a draft document that we can go through together and by the end of the month have the per tonnage paving bid out and under contract. City Attorney stated that he got that today.

Transportation – nothing new.

City Center Overlay – nothing new.

City Survey – Mayor Totty stated that the survey is live on the web; the city survey is at Fairview-tn.org. Commissioner Bissell stated that the survey is about our entire parks and recreation it is not just about Bowie Park.

Windstream Networking – they are very close to porting all the number over to Windstream's line and we are at 95% complete.

Veteran's Memorial – we are about 50% done Kevin and the City Manager is working on a few things to get that to completion. Mayor Totty asked that the sheet be updated.

8. New Business –

- A. Discuss and/or Take Action on Recommendation from the Planning Commission – Mayor Totty stated the recommendation is a rezoning application for Mr. Kelly Shiver and she has a message that stated that the motion would be to ask the City Attorney to draw up the paperwork. The representative was here but didn't see it on the agenda so he left. Vice-Mayor Johnson made a motion to approve. Commissioner Sutton seconded. All were in favor.

- B. Discuss and/or Take Action on SAFER Grant for Fire Department – Chief Cooper stated that this time last year we put in for a SAFER Grant for \$450,000 and change for three full-time positions for three years. They are on the job and we are back to time to apply again, generally we have one SAFER normally they don't give you two but we are going to ask anyway, we are putting in for \$60,000 for recruitment retention of volunteers, this will include some tv spots, some radio spots, buying their bunker gear that is stuff we have to replace anyway, we also give them a \$25 stipend, that will help take that off the city. This is a no matching grant, we pay for it and give them a receipt and they write us a check back. He doesn't think there is a time limit; we keep it until we pay the \$60,000. Commissioner Bissell made a motion to approve. Vice-Mayor Johnson seconded. All were in favor.
- C. Discuss and/or Take Action on Bill #2013-19, Ordinance No. 814, An ordinance for an amendment to the City of Fairview, Tennessee Budget for Fiscal Year 2013-2014 Budget - Mayor Totty read the caption. Commissioner Bissell asked if this is for the \$10,000 to fix the fascia. City Manager Hyatt stated that is correct. Commissioner Bissell made a motion to approve. Vice-Mayor Johnson seconded. Mayor Totty stated that the \$10,000 was for the building and the \$89,200 was for the School Facilities Tax for the donation to the schools. All were in favor.
- D. Discuss and/or Take Action on Professional Services Agreement Safe Routes to School Project – City Manager Hyatt stated that this is for the Safe Routes to School engineering that is required by TDOT consultant this is 100% reimbursable by the grant. Commissioner Bissell made a motion to approve. Vice-Mayor Johnson seconded. All were in favor.
- E. Discuss and/or Take Action on Strategic Plan Presentation from the Town Hall Meeting – Mayor Totty stated that the 2013 strategic plan that was done by MTAS by the Board of Commissioners and the staff was discussed at the Town Hall meeting the discussion was open to the public and thanked anyone that did participate and stated that the Town Halls are always open for public comment. Mayor Totty believed it was very beneficial and the people that showed up were educated and it is always good to hear the comments from the public, it was delivered to the Economic Task Force in August and there were several comments made by many of the participants and one of the things the Mayor wanted to highlight is that we did not discuss as a commission that everyone felt was extremely important was tourism. She wanted the Board to know that the citizens, the task force, the parks staff, the chamber of commerce all were in unison of the tourism promoting and highlighting our crown jewel which we put quite a bit of money into annually and we also have a lot of effort advertisement and such that tourism is a big focus on being one of our parts of our strategic plan and also infrastructure and potential of future jobs and being the focus on broadband as we solicit for new industries in our area. Commissioner Bissell mentioned to the City Manager that when he reads the Sunday paper in the Williamson County section there is always a table there that lists coming events and we are never in there and we are never in the Middle TN Electric book. City Manager stated that he did get May Fest in the Middle TN Electric book one year. Commissioner Carroll stated that she has emailed the news channels and has not always had success in getting it in there, she doesn't know what we are lacking whether we need a little PR section where we go to all the local news stations with local events but there is a missing link. Mayor Totty asked who in staff is assigned in their job description to promote Fairview. City Manager stated it would be him and we just need to do a better job, we do send information out, we do send emails, we have Alicia helping us out, Jenny does an excellent job getting that information out and contacting people, we have had something on the radio recently. Mayor Totty asked is there an identified staff to do this on a weekly or monthly basis. Commissioner Sutton stated that several years ago he asked why Fairview didn't get any publicity in the Williamson

AM and the answer to him at that time was we don't have a large enough circulation in the city of Fairview and we have the Observer to cover everything and every time he has requested air time on 950 they are glad to do it. Commissioner Carroll and Mayor Totty spoke on the importance of building relationships to help in getting Fairview in the media.

- F. Discuss and/or Take Action on Update on the Library Expansion Plan from the School Facilities Tax Fund – Mayor Totty stated that there has been three committee meetings with the Williamson County Commissioners and those were all a favorable positive vote for the benefit of Fairview working through the interlocal agreement with the Williamson County that states school usage only, that the County Mayor will be writing an addendum to that interlocal agreement that will allow us to use School Facilities Tax funds for the benefit of participating in a library expansion project with the county. The meeting left is Monday night at 7:00 p.m. at the County office of the Board of Mayor and Aldermans for Williamson County at West Main the Williamson County Administrative Complex. Commissioner Bissell asked if there had been any more discussion about the cost factor. Mayor Totty stated that it popped around in general discussion but the point of what the meeting went through was to amend the interlocal agreement between the county and the city for the usage of facilities saying school only and we are asking for library and it's an amendment granted by the Mayor. Commissioner Bissell stated that he is not sure that the calculation of 50/50 is a fair distribution of the cost of that, he still thinks we should do it he just feels when we get down to the brass task of talking money there are several points that need to be taken in consideration about the fact that our city residents pay city tax but they also pay county tax too. Mayor Totty stated that they haven't gotten that far in discussion of design, architectural, bidding, etc.
- G. Discuss and/or Take Action on Agreement with Dickson Water Authority on CCC Gun Range – City Manager Hyatt stated that last week he and the Mayor were over at the Water Authority in Dickson County speaking with the Executive Director Mr. Mike Adams and he brought up that we've been trying to get an agreement in place for our Police Department to use the gun range and he said all they need now that they are ready to go they just need a memorandum or an agreement sent from us prepared by our City Attorney so that is where we are, we need to get Larry to prepare that so we can move forward and get that in place, they have established the property lines they have no problems with that they would like for us to put up a gate to help control who goes in and out, that way we would not have to interfere with their schedule getting someone to come open the gate, it would be totally up to us to monitor and control that. Mayor Totty stated that she would like to make a motion for this to be deferred to the Safety Committee for the purpose of reevaluating the current agreement and bringing it back before the Board on the 19th meeting. Commissioner Carroll seconded. All were in favor.

9. City Manager Items for Discussion –

- A. Miscellaneous Updates – City Manager Hyatt stated that in an email that he received from the TN Environment and Conservation Recycling Rebate Program which the last two years we have applied for and received the funds to purchase recycling containers for all the schools, it is a matching program and this year the amount is \$578, and he just needs to get some direction on what to apply for and if we don't apply it just goes to the county and the deadline is October 21st at 4:30 so he can bring it back to the next meeting. Mayor Totty asked if this would pertain to ground cover for the elementary school playground area. Mayor Totty stated that we would receive \$500 and we would match \$500 so that would be \$1,000 and asked did we provide all the schools with recycling bends. City Manager stated that yes ma'am all 4 have been provided with recycle containers.

Mayor Totty stated that can we ask them if they need more. City Manager Hyatt stated that he will check on it and at one time they did say they needed more.

B. Staff Comments –

Chief Cooper stated a lady came to the fire hall with a cut finger and he sent her to get a tetanus shot and she went to Fairview Medical Center and it was closed. He wanted to let everyone know that everyone that has ever gone in there that their medical records are in that building so there is a sign on the door to call this number if you want your medical records and he is going to follow up because he doesn't want those medical records left in that building for whoever occupies it next. He stated he will make sure St. Thomas takes those records downtown or destroys them.

Police Chief Harris gave the Police Department report for the month of August. The accidents have dropped 25% from last year.

C. City Attorney Comments – None.

10. Communications from the Mayor and Commissioners –

- A. Commissioner Bissell had no comments.
- B. Commissioner Carroll thanked everybody for coming out to her 42nd birthday party here at City Hall.
- C. Commissioner Sutton stated that he appreciates everyone coming out and voicing their concerns and invited everyone to come to a program at the High School on the 12th at 6:00 about sexting to learn more about the subject
- D. Vice-Mayor Johnson stated to Larry about the Triangle School project asked if he said as part of his redrafting the changes in the PUD that you were going to request a survey of the property where that sign was going to be located. City Attorney Cantrell stated no sir, that is not necessary to change the PUD all you are doing on the drawing is showing as accurate as you can get it they can take their measurement off something and show where the sign is, and he will not need a legal description, it will change the zoning to allow where the sign is to be placed as shown on the drawing but if it was not owned by the City, yes he would have to have the description. He wished Commissioner Carroll happy birthday.
- E. Mayor Totty recapped that we have the Congressman Marsha Blackburn tomorrow at Hickory Home at 7:30 in the morning the public is invited and also wanted everyone to have on their calendar September 14th the 29th annual Nature Fest and ended with singing Happy Birthday to Commissioner Carroll.

11. Mayor Totty asked for adjournment.

- A. Commissioner Sutton made a motion to adjourn. Commissioner Bissell seconded. All were in favor. The meeting adjourned at 9:59 p.m.

Theresa Porter
City Recorder