

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

September 1, 2016

Patti L Carroll, Mayor
Toney R Sutton, Vice-Mayor
Allen Bissell, Commissioner
Shannon L Crutcher, Commissioner
Stuart L Johnson, Commissioner
Scott Collins, City Manager
Larry Cantrell, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Sutton, Bissell, Crutcher
Others Present: Collins, Cantrell, Johnson
Absent: Johnson

1. **Call to order by Mayor Carroll at 7:03 p.m.**
 - A. Prayer and Pledge led by Mayor Carroll
2. **Approval of the Agenda** – Commissioner Crutcher made a motion for approval with Vice Mayor Sutton seconding. All were in favor.
3. **Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).** NONE
4. **Awards and/or Recognitions** – Commissioner Crutcher recognized FHS field goal kicker, Jeffrey Perez, for the game-winning 48 yard field goal against Page at the Battle of 840 on August 19.
5. **Public Announcements** – Mayor Carroll announces it is election season and we allow candidates a brief moment to introduce themselves:
 - A. Derek Burks for City Commissioner states he hopes the voters will consider him and he is happy to serve
 - B. Scott Tucker for City Commissioner notes he has lived here for a couple of years and wants to help with building the future of Fairview
 - C. Holly McCall for State Representative states she is looking forward to learning more about Fairview
 - D. Sam Whitson is the Republican candidate for State Representative

Mayor Carroll wishes good luck to all and thanks them for coming and getting involved.

6. **Staff Comments**
 - A. City Recorder Johnson reveals a new program, Commissioner Camp, designed for the candidates running for the office of City Commissioner. It is a four week program and will meet at 5:30 each Thursday in October. Camp courses include studies about everything from the city charter, to finances and open meetings. These courses are open to citizens as well. More details of what to be discussed on which dates is forthcoming. The City of Fairview is excited to partner with two Fairview High School seniors, Trey Jones and Maddy Hill, who will moderate a Commissioner Forum on Monday, October 17, at 6:30 p.m. at Fairview City Hall. This forum is designed to allow voters an opportunity to get to know the candidates. Citizens should submit questions to the City Recorder.
7. **Approval of the Minutes** (only needed if removed from consent agenda)
8. **Consent Agenda Consisting of Items as Follows**

- A. Approval of the Minutes from the August 18, 2016 Board of Commissioners Workshop
- B. Approval of the Minutes from the August 18, 2016 Board of Commissioners Meeting
- C. Second and Final Reading of Bill #2016-23, Ordinance No. 937, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (City Manager Salary)
- D. Second and Final Reading of Bill #2016-24, Ordinance No. 938, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (IMPACT Study)

Vice Mayor Sutton made a motion for approval with Commissioner Bissell seconding. All were in favor.

9. Old Business

- A. Discuss and/or Take Action on Expiring Board Seats – Carroll
 - (1) One Tree Commission Seat (Scott Tucker) – Mayor Carroll states we have an application from Scott Tucker for the open Tree Commission seat. Vice Mayor Sutton makes a motion to approve Scott Tucker to fill the open Tree Commission seat seconded by Commissioner Bissell. All were in favor.

10. New Business

- A. Discuss and/or Take Action on Appointing Two Alternates to the Planning Commission – Vice Mayor Sutton nominated Ron Rowe for one alternate position seconded by Commissioner Bissell. All were in favor. Commissioner Crutcher made a motion to approve Paul Golden seconded by Vice Mayor Sutton. Commissioner Bissell requested the three remaining candidates introduce themselves. The Board agreed there were three great candidates to choose from. Crutcher withdrew his motion. Mayor Carroll accepted nominations; Bissell for Bliak; Crutcher for Golden; Sutton for Bliak; Carroll for Bliak. Bissell made a motion to accept the vote for Bliak seconded by Vice Mayor Sutton. All were in favor.
- B. Discuss and/or Take Action on Story Book Trail – Mayor Carroll notes this is a unique project bringing together the library, Friends of the Library, Health Department and Park Staff. The idea is to increase literacy by connecting the library to Bowie Park via an interactive trail with changing stories. Mayor Carroll made a motion to begin the process by allowing the city to complete a land survey seconded by Vice Mayor Sutton. Commissioner Bissell questions whether the plan is for a straight trail or a loop back to the library. Carroll states the original intent was a loop. City Manager Collins clarifies that a loop trail back to the library would be the primary trail and ADA accessible. If terrain permits, it would connect to an existing park trail. All were in favor.
- C. Discuss and/or Take Action on Permission to Bid for Surveillance Cameras, Monitoring and Recording Software and Building Access Card Systems – Police Chief Smith states our existing equipment is original to the building when it was built in 2003 and is obsolete. Our current software is not user friendly which makes it extremely difficult to share files. Smith requests permission to go to bid to replace the access card and camera systems. Commissioner Crutcher made a motion for approval with Vice Mayor Sutton seconding. Bissell questions whether Finance Director Daugherty has been approached about how to pay for this project and Chief Smith stated no because he doesn't yet know the cost. Mayor Carroll notes it has been practice for the Board to give permission to go to bid but we may need to have a discussion on changing the process. City Manager Collins has no issue with at least notifying the Board of an item going out for bid.

10. City Manager Items for Discussion

- A. Miscellaneous Updates – City Manager Collins states he's been here four weeks and it has been a whirlwind. He's working on assimilating the information from the review with the staff, citizens and Board. Collins states there will be big effort and a lot of work put forth the next few months as we work on rebuilding and rebranding the City.
- B. City Attorney Comments – Have a safe and joyous Labor Day.

11. Communications from the Mayor and Commissioners

- A. Commissioner Bissell noted Mr. Collins invited the Board to attend Tuesday staff meetings and Bissell asks to coordinate between the Board so they don't show on the same day. Attorney Cantrell states if the Board is listening and not debating toward a decision or cause of action the whole Board could attend and he could easily defend. City Manager Collins states the end goal is to get right for growth, maintain schedule and order and review weekly recommendations.
- B. Commissioner Crutcher - NONE

- C. Vice Mayor Sutton thanked everyone for their hard work and those who put their applications in to serve noting we will need more volunteers as we grow. Sutton notes that Cpl. Byrum lost his father this week and asked to remember him and his family in prayer.
- D. Mayor Carroll thanks those running for office and asks everyone to get to know the candidates, especially those for the state representative seat who we work closely with. Carroll states there are exciting things going on in the city, it's a new day so let's do great things.

12. Adjournment - Vice Mayor Sutton made a motion for adjournment with Mayor Carroll seconding. Meeting was adjourned at 8:00 p.m.

Brandy Johnson
City Recorder