

City of Fairview

**BOARD OF COMMISSIONERS**

**September 15, 2011**

Beverly D Totty, Mayor  
Allen Bissell, Vice-Mayor  
Patti L Carroll, Commissioner  
Stuart L Johnson, Commissioner  
Toney R Sutton, Commissioner  
Andrew Hyatt, City Manager  
Larry Cantrell, City Attorney  
David Mayberry, Recorder

Present: Totty, Bissell, Johnson, Carroll, Sutton  
Others Present: Cantrell

**1. Mayor Totty called the meeting to order at 7:05 p.m.**

A. The prayer and pledge were led by Wayne Hall.

**2. Approval of the Agenda –**

A. Amendments to the Agenda “First Reading of Bill #2011-08” was proposed for addition as item 8F, and “Nomination for Parks Board” was added as 8G. Vice-Mayor Bissell made a motion to approve the agenda as amended. Commissioner Sutton seconded. All were in favor.

**3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). - NONE**

**4. Awards and/or Recognitions –**

**5. Public Announcements –**

- A. City Manager Hyatt mentioned the mobile emissions testing that is held every Wednesday in Fairview.
- B. Mayor Totty invited everyone to the dedication event at Joanne’s Outdoor Classroom on September 17<sup>th</sup>, the Economic Development Task Force meeting on September 19<sup>th</sup> and the Town Hall Meeting on September 29<sup>th</sup>.
- C. Commissioner Carroll asked those who were interested to apply for the open seats on the various Boards.

**6. Approval of the Minutes –**

A. The minutes for the September 1, 2011 Board of Commissioners meeting were presented for approval. Vice-Mayor Bissell made a motion to approve, and Commissioner Sutton seconded. All were in favor.

**7. Old Business – NONE**

**8. New Business –**

A. Health Insurance renewal for 2012 – City Manager Hyatt presented the Board with the renewal proposal from Benefits, Inc. for the 2012 policy year. The Board took no action on the proposal, and requested quotes from other carriers before they voted on an insurance package.

- B. First reading of Bill #2011-07 "Rezoning property at 621 Hwy 96 North" – Vice-Mayor Bissell read the caption. Commissioner Sutton made a motion to approve, with Commissioner Johnson seconding. All were in favor.
- C. Resolution #16-11 – "Setting a public hearing for Bill #2011-07" – Vice Mayor Bissell read the caption. Mayberry asked the Board to change the date of the public hearing from October 6<sup>th</sup> to October 20<sup>th</sup>, due to new deadlines at the newspaper for getting the public notice published. There was discussion as to whether another paper could publish it in time for an October 6<sup>th</sup> public hearing, but Mayberry did not know. Vice-Mayor Bissell made a motion to change the date of the public hearing to October 20, and approve the resolution as amended. Commissioner Johnson seconded. All were in favor of the resolution as amended.
- D. Discuss and/or take action on recommendations from Workshop Meeting – Recommendation #1 was to set a workshop meeting to revisit the 2002 Town Center Overlay District Plan. Vice-Mayor Bissell made a motion to set this workshop for September 29<sup>th</sup> after the Town Hall meeting. Commissioner Johnson seconded. All were in favor. Recommendation #2 was to give authority to the City Manager to prepare a plan to spend the reserved \$20,000 for better signage. Vice-Mayor Bissell made a motion to approve this, with Commissioner Johnson seconding. All were in favor.
- E. Approval to open bank account for on-line property tax payments – Mayberry asked the Board for approval to open a special bank account to receive on-line property tax payments. Commissioner Johnson made a motion to approve, with Vice-Mayor Bissell seconding. All were in favor.
- F. First Reading of Bill #2011-08 – Vice-Mayor Bissell read the caption and made a motion to approve. Commissioner Johnson seconded. All were in favor.
- G. Nominations for Park Board – Mayor Totty stated that Wayne Hall had withdrawn from the Park Board, and the new nomination from the Tree Board for their representative was Jack Cannon. Commissioner Johnson made a motion to approve Mr. Cannon, and Commissioner Sutton seconded. All were in favor.

#### **9. City Manager Items for Discussion -**

- A. Miscellaneous Updates – City Manager Hyatt mentioned that he would have information on street lights for the next meeting.
- B. Staff Comments –
  - (1) Mayberry presented the financial report for August.
- C. City Attorney Comments – Cantrell stated that the City had received several positive comments during the last annexation study regarding the notice given to property owners, which was above and beyond what was required by law.

#### **10. Communications from the Mayor and Commissioners –**

- A. Vice-Mayor Bissell made mention of several things he would like to see on upcoming agendas, including Term Limits, a severance package for the City Manager, Capital Improvements – review the Historic Village, look at the structure of Committees and Boards, a decorum policy for meetings, which he asked be taken up first.
- B. Commissioner Carroll asked to have a budget summary be available for the projector when the budget was discussed.
- C. Commissioner Sutton reminded everyone of the upcoming events in the community, and thanked Larry Hill and the ROTC Cadets for their help at Nature Fest.
- D. Commissioner Johnson asked why the packets were coming out later if the deadline for the agenda had been moved up. Mayberry replied that it was

due to the time needed to print and collate all the documents needed for the packet. Commissioner Johnson requested to have the agenda e-mailed to the Board when it was sent to the paper.

- E. Mayor Totty reminded everyone of the Workshop meeting after the Town Hall meeting next Thursday, September 29<sup>th</sup>.

**11. The meeting adjourned at 7:58 p.m.**

**David Mayberry  
City Recorder**