

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

September 17, 2015

Patti L Carroll, Mayor
Toney R Sutton, Vice-Mayor
Allen Bissell, Commissioner
Shannon L Crutcher, Commissioner
Stuart L Johnson, Commissioner
Wayne Hall, City Manager
Larry Cantrell, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Sutton, Bissell, Crutcher, Johnson
Others Present: Hall, Cantrell, Daugherty, Johnson, Paisley

1. **Call to order by Mayor Carroll at 7:20 p.m.**
 - A. Prayer and Pledge by Mayor Carroll
2. **Approval of the Agenda** – Commissioner Johnson made a motion for approval with Vice Mayor Sutton seconding. Johnson requested the removal of item 10C to be placed on a future agenda. All were in favor.
3. **Citizen Comments – (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).** – NONE
4. **Awards and/or Recognitions** – NONE
5. **Public Announcements** –
 - A. City Manager Hall issues a reminder of local emissions testing on Monday and Tuesday from 7:30 am until noon. Vice Mayor Sutton asks if we can get a listing of holiday closures for the testing on the website.
 - B. Mayor Carroll notes a recognition for Coach Weber on Saturday at the soccer field at 10 am as well as the JROTC Raider competition at the high school starting at 7 am hosting around 20 teams
 - C. Vice Mayor Sutton mentions the auction at Triangle School starting at 10 am Saturday
6. **Staff Comments** –
 - A. City Manager Hall (acting as Codes Director) gives an update on current grants: Safe Routes to School will be closing on property soon, Resurfacing is down to the final invoice, Roadscapes funds are moving within TDOT so there's been a little delay, Ron Rowe and Scott Tucker are assisting with an application for a multi-modal grant and are in the process of determining the exact area for sidewalks/bike path from Cumberland Drive to City Hall.
 - B. Tom Daugherty, Finance Director presented the August Financial Summary noting revenues were up \$193,977 from expected and expenditures were less than expected by \$111,624 which puts us ahead by \$220,750. Daugherty notes it's encouraging to see trends and asks for any suggestions on the format of the finance report.
 - C. Keith Paisley, Parks/Public Works Director announces Starlight Jam at Bowie Park on Friday, September 25 from 7 till 10 pm with Johnny Campbell and the Bluegrass Drifters. Paisley notes Nature Fest was the largest ever and thanked his staff, the police staff and all the volunteers who helped make it possible. Citizen Al Tarolli noted the Friends of Bowie Park auction at Nature Fest raised around \$2,000 (final numbers not yet available) and they just purchased 5 canopies for the Program Director to use at Fall Fun Day on October 3.

7. Approval of the Minutes – (only needed if removed from consent agenda)

8. Consent Agenda Consisting of Items as Follows:

- A. Approval of the Minutes from the September 3, 2015 Board of Commissioners meeting
- B. Approval of the Minutes from the August 27, 2015 Public Hearing
- C. Approval of the Minutes from the August 27, 2015 Special Meeting
- D. Approval of the Minutes from the August 27, 2015 Workshop
- E. Second and Final Reading of Bill #2015-29, Ordinance No. 894 (replaces Bill #2015-23, Ordinance No.888). An Ordinance to Annex Certain Property, Located on Horn Tavern Road, Map 022, Parcels 064.00 and 065.00, Herein Described Below and to Incorporate Same within the Corporate Boundaries of the City of Fairview, Tennessee; Belonging to Priscilla Lampley. All the Property Proposed for Annexation Lies within the City of Fairview, Tennessee's Growth Boundary.
- F. Second and Final Reading of Bill #2015-30, Ordinance No. 895, An Ordinance to Change the Zoning of Certain Property in the City of Fairview, Tennessee, Located on Horn Tavern Road, Owned by Priscilla Lampley, as Shown on, Williamson County, Tax Map 022, Parcels 063.00, 064.00, 065.00 and 066.00, from RS-40 to R-20.

Vice Mayor Sutton made a motion for approval with Commissioner Johnson seconding. Priscilla Lampley was present representing the property. All were in favor.

9. Old Business

- A. Discuss and/or Take Action on Status of OpenGov – Commissioner Crutcher states the Board received a copy of the contract and asks if there has been any progress. Daugherty replies yes and we have a date of Monday through Wednesday of the following week to go live. Daugherty notes last year was reconciled to the audit report. Crutcher notes the contract is for a one year period and if we don't terminate it renews for another 12 month period. He requests it be on the agenda on the first November meeting for review. Daugherty states they were very open to the possibility of extending the contract for 4-6 months based on the delay getting things up and running. Attorney Cantrell states an extension would be added to the end of the contract and adequate notice would need to be given via certified mail as this contract is governed by the laws of California. If no action is taken the contract automatically renews for 2 years but you still have the opportunity to cancel prior to the second renewal begins. No action.

10. New Business

- A. Discuss and/or Take Action on Resolution No. 17-15, A Resolution Adopting a Plan of Services for the Annexed Property Belonging to Priscilla Lampley and to Incorporate Same within the Corporate Boundaries of the City of Fairview, Tennessee. The Property is Located on Horn Tavern Road, and is Shown on City of Fairview, Tennessee, Geological Listing of Assessment Roll Map 022, Parcels 064.00 and 065.00. – Vice Mayor Sutton read the caption and made a motion for approval with Commissioner Johnson seconding. Priscilla Lampley was present representing the property. All were in favor.
- B. Discuss and/or Take Action on Recommendation from the Planning Commission for Rezoning Request Application for Property Located on Horn Tavern Road, Map 022, Parcel 015.00, 21.91 Acres, from RS-40 (Residential) to RS-15 PUD (Residential Planned Unit Development), Raymond & Brownie Pruitt Owners – Vice Mayor Sutton made a motion for approval with Commissioner Johnson seconding. Attorney Cantrell states this is to authorize him to prepare the documents and the Planning Commission recommended approval. Commissioner Bissell asks where this property is in relation to the other property and verifies it is not a Habitat request. Mayor Carroll states it is next to Binkley's and is a local developer not Habitat. All were in favor.
- C. Discuss and/or Take Action on Approval of GHSO Grant – ITEM REMOVED
- D. Discuss and/or Take Action on Resolution No. 31-15, A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, Establishing a Park Systems Account for Donations to the City of Fairview, Tennessee, Parks System – Commissioner Crutcher defers to Finance Director Daugherty who states that donations to the park system go into the general fund and this will set up a separate physical account. It will still be part of the general fund but is a way to keep the donations separated to support the self-sustaining programming. Commissioner Bissell notes the concert series was seeded by the city the first year but after this year will be self-sufficient if we

hold the money out so we can grow from our own efforts. Daugherty states it will allow for donations to the entire park system. All were in favor.

- E. Discuss and/or Take Action on Bill #2015-35, Ordinance No. 900, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2015-2016 Budget (special census) – Vice Mayor Sutton read the caption, Commissioner Bissell made a motion for approval with Vice Mayor Sutton seconding. Sutton noted we passed the census and this appropriates the funding. All were in favor.
- F. Discuss and/or Take Action on Resolution No. 28-15, A Resolution to Set a Public Hearing for the Purpose of Obtaining Public Comment on an Ordinance to Amend City of Fairview, Tennessee, Municipal Zoning Ordinance Table 6-102A Item J (Religious Facilities), Article VI-6, “Permitted and Conditional Uses and Structures Allowable Within Mixed Use and Commercial Districts.” – Vice Mayor Sutton read the caption and made a motion for approval with Commissioner Bissell seconding. All were in favor.
- G. Discuss and/or Take Action on Resolution No. 29-15, A Resolution to Set a Public Hearing for the Purpose of Obtaining Public Comment on an Ordinance to Amend City of Fairview, Tennessee, Municipal Zoning Ordinance, Article XVI, “Administration and Enforcement,” Section 16-107, “Amendments,” 16-107.9, “Zoning Districts as Applied to Territory Added to Planning Jurisdiction of the City.” – Vice Mayor Sutton read the caption and made a motion for approval with Commissioner Bissell seconding. All were in favor.
- H. Discuss and/or Take Action on Resolution No. 30-15, A Resolution to Set a Public Hearing for the Purpose of Obtaining Public Comment on an Ordinance to Amend City of Fairview, Tennessee, Municipal Zoning Ordinance, Article IV, “Establishment of Districts Provisions for Official Zoning Map,” Section 4-105, “Zoning Annexed Territory.” – Vice Mayor Sutton read the caption and made a motion for approval with Commissioner Johnson seconding. All were in favor.

10. City Manager Items for Discussion –

- A. Miscellaneous Updates – City Manager Hall notes Nature Fest went well and thanked the Chamber and all our employees that helped. Hall announces the Chamber has requested help removing the banners and Public Works will be using the bucket truck to remove them.
- B. City Attorney Comments - NONE

11. Communications from the Mayor and Commissioners –

- A. Commissioner Bissell – NONE
- B. Commissioner Crutcher – NONE
- C. Commissioner Johnson – NONE
- D. Vice Mayor Sutton states Nature Fest was a good time, all did a great job and I’m thankful for the good weather
- E. Mayor Carroll agreed about Nature Fest noting she received a lot of positive comments while out in the county this week and it’s good to see the press releases worked well. Carroll noted she attended the monthly MPO meeting and noted that Tennessee as a whole is struggling with funding because of the gas tax but there is some surplus funding that we will put in a request to receive a portion. Mayor Carroll and City Manager Hall attended a Williamson Co. Chamber meeting with some representatives from First Bank and it is fun to see an interest in Fairview from people in the county. Carroll states she has fielded some phone calls on the A/C at the CRA building and has been in contact with Bubba Jones. Carroll notes that is a county property and the city has nothing to do with the maintenance on the building.

- 12. Adjournment** – Vice Mayor Sutton made a motion for adjournment seconded by Commissioner Crutcher. Meeting was adjourned at 8:12 p.m.

Brandy Johnson
City Recorder