

# CITY OF FAIRVIEW

## BOARD OF COMMISSIONERS MEETING MINUTES

September 21, 2017

Patti L Carroll, Mayor  
Shannon L Crutcher, Vice Mayor  
Derek K. Burks, Commissioner  
Scott Lucas, Commissioner  
Debby Rainey, Commissioner  
Scott Collins, City Manager  
Tom Daugherty, CFO  
Tim Potter, City Attorney  
Brandy Johnson, City Recorder

Present: Carroll, Burks, Crutcher, Lucas, Rainey

Others Present: Mills, Johnson, Costanzo, Daugherty, Humphreys, Hughes, Paisley

1. **Roll Call** – City Recorder Johnson confirmed all Board members present for a quorum
2. **Call to order by Mayor Carroll at 7:00 p.m.**
  - A. Prayer and Pledge led by Commissioner Lucas
3. **Approval of the Agenda** – Vice Mayor Crutcher requested the move of item 12F Agency Funding to the first item under new business

Motion: Crutcher

Second: Rainey

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

#### 4. Public Hearing

- A. Item 11A – Vice Mayor Crutcher read the caption – No Comments

#### 5. Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).

- A. Mike Lawson of 7503 Kingwood Road addresses emergency responder training as it relates to our population with developmental disabilities. Lawson reports on incidents which occurred in Florida, Arizona and Oklahoma while noting he is the parent of an autistic adult. Statistics indicate that 18% of our population (almost 1 in 5 people) have some type of development disability. Lawson asks the city to consider the culpability and liability of our first responders if a tragic incident were to occur. His request is two-fold; 1) commit to additional training of our first responders, and 2) establish a process to register with dispatch for those homes with developmentally disabled residents. Lawson states he will follow up until he sees results.
- B. Kristin Ertel of Graceworks West addresses the Board regarding the agency funding applications. Ertel approaches as a wife, mother, and Fairview High alum asking they consider granting the funding to the organizations who are daily impacting the lives of citizens by providing shelter, food, jobs, and improving their quality of life. If the city invests in six of these organizations it could greatly

impact our community (Mid-Cumberland, Boys and Girls Club, Jobs for Tennessee Graduates, United Way, American Legion and Gracworks). When she looks at the statistics she sees more than numbers in the way assistance impacts the dignity and respect of those in need. Ertel requests the Board thoughtfully and prayerfully consider these requests for funding.

**6. Awards and/or Recognitions - NONE**

**7. Public Announcements**

- A. Mayor Carroll announced the food pantry next Saturday, September 29 at Fairview Middle School

**8. Staff Comments**

- A. Community Services Director Keith Paisley announced one additional culvert was picked up today for the repairs on Chester Road and the goal is to be open by the weekend.

**9. Approval of the Minutes**

**10. Consent Agenda Consisting of Items as Follows**

- A. Minutes from the September 7, 2017 Board of Commissioners Meeting  
B. Minutes from the September 7, 2017 Work Session

Vice Mayor Crutcher notes one correction on the meeting minutes – he recused rather than abstained from voting on item 12C.

Motion: Burks

Second: Rainey

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

**11. Old Business**

- A. Agency Funding Applications – Mayor Carroll asked the Board to consider deferring this item to develop a rating system and hear from the applicants due to the total dollar amount of the requests exceeding available funding as well as wanting City Manager Collins present to explain. Vice Mayor Crutcher states he is prepared to make a decision. Crutcher suggested funding the complete requested amounts for Boys and Girls Club, Mid-Cumberland, American Legion, United Way and then \$7800 to Graceworks noting that the JTG, FHS Band and FHS Basketball requests could be funded out of school facilities and we just donated \$25,000 to the county for the baseball park and that funding would be available next budget year for another purpose. Commissioner Burks made a motion to fund the following Boys and Girls Club (\$5,000), American Legion (\$4,000), Mid-Cumberland (\$5,000), United Way (\$3,200) and Graceworks (\$7,800) for a total of \$25,000.

Motion: Burks

Second: Crutcher

	Yes	No
Mayor Carroll	X	___
Vice Mayor Crutcher	X	___
Commissioner Burks	X	___
Commissioner Lucas	RECUSE	
Commissioner Rainey	RECUSE	

- B. Second and Final Reading of Ordinance No. 2017-18, An Ordinance to Amend a PUD Previously Approved with Ordinance No. 948, with the Addition of Tax Map 22, Parcel 15.02, Consisting of 1.1 Acres, Located at 7716 Horn Tavern Road, and Tax Map 22, Parcel 15.01, Consisting of 1.40 Acres, Located at 7712 Horn Tavern Road, From a RS-40 (Low-Density Residential) Zoning District to a RS-15 PUD (Planned Unit Development Zoning District) – Vice Mayor Crutcher read the caption.

Motion: Crutcher  
Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- C. ADA Trail to Joann's Classroom – Vice Mayor Crutcher states he knows some funding was approved for this project but the engineering projected a higher cost and it stalled. Crutcher requested Collins report where we are and what was approved so we know how to move forward. Crutcher made a motion to defer.

Motion: Crutcher  
Second: Lucas

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

## 12. New Business

- A. Certificate of Compliance for Fairview Liquors and Fine Wines (new owner)

Motion: Crutcher  
Second: Carroll

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- B. Resolution #19-17, A Resolution Calling for a Public Hearing on the Proposed Annexation of Territory into the City of Fairview by Owner Consent and Approving a Plan of Services (Snow Mangrum Rd) – City Planner Kristin Costanzo explained this is one of the donut holes within the city and the owner is now requesting to annex the property for salability.

Motion: Crutcher  
Second: Carroll

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- C. Ordinance No. 2017-22, An Ordinance to Amend a Previously Approved (Ordinance No. 668) Mixed Use P.U.D. and Associated Preliminary Master Development Plan from 30 Lots to 47 Lots, Located on Highway 100, Tax Map 42, Parcel 46.01, Consisting of 8.68 Acres, Owned by Harold Crye – City Planner Costanzo noted this came before the Board a couple months ago but there were questions about the previous approval and the new moratorium. This project now has 47 lots (was 30 previously) and the perimeter lots are smaller. Questions regarding whether the PUD was expired were answered with Costanzo noting according to our engineer, that phase begins when the Master Development Plan has been approved and we had not reached that point in the project yet so it has not expired. Crutcher requested the attorney review and provide a definitive answer on whether this PUD was

active or expired based on our zoning ordinance. Crutcher also requested R-20 zoning for the entire project and removing the commercial portion. The Board felt there were too many open questions to pursue a vote.

Motion: Crutcher to defer to next meeting

Second: Rainey

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- D. Ordinance No. 2017-23, An Ordinance to Amend the City of Fairview Zoning Ordinance by Changing the Official Zoning Map for Tax Map 18, Parcel 047.27, Consisting of 6.97 Acres, Located at 0 Black Pine Road, from an IG (Industrial General) Zoning District to a RS-40 (Low-Density) Zoning District

Motion: Crutcher

Second: Carroll

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- E. Ordinance No. 2017-24, An Ordinance to Amend the City of Fairview Zoning Ordinance by Changing the Official Zoning Map for Tax Map 18, Parcel 047.09, Consisting of 3 Acres, Located at 0 Loblolly Pine Road, from an IG (Industrial General) Zoning District to a CG (Commercial General) Zoning District

Motion: Carroll

Second: Crutcher

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- F. Resolution #20-17, A Resolution of the City of Fairview, Tennessee, to Contract with Tennessee Valley Paving to Mill, Resurface and Stripe a Portion of King Road – Vice Mayor Crutcher questioned why begin at Snow Mangrum rather than Highway 100 and Community Services Director Paisley replied that portion was done a few years ago and remains in good condition

Motion: Crutcher

Second: Rainey

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- G. Fire Pumper Proposal – Fire Chief Hughes notes this is to order a new pumper truck at a cost of \$426,000 to replace our 24-year old one with over 58,000 miles that we can't find parts for and should be out of service. We will sell that one and move our 10-year old pumper to secondary and this one as first duty service. We were able to obtain the lowest bid possible without going through the bid process by utilizing a co-op. The pumper takes 390 days to build so the first payment would not be until the next budget year. Mayor Carroll questioned what the financing would be and the additional cost for equipping the pumper. Chief Hughes noted they will re-use any equipment possible. Mayor Carroll requested a vehicle replacement plan and Hughes notes they are working on it. Carroll amends the motion to defer until Collins can answer questions about funding and the cost of additional equipment but with no second the motion dies.

Motion: Crutcher

Second: Rainey

	Yes	No
Mayor Carroll	_____	x
Vice Mayor Crutcher	x	_____
Commissioner Burks	x	_____
Commissioner Lucas	x	_____
Commissioner Rainey	x	_____

**13. City Manager Items for Discussion**

- A. Miscellaneous Updates - NONE
- B. City Attorney Comments - NONE

**14. Communications from the Mayor and Commissioners**

- A. Commissioner Burks – NONE
- B. Commissioner Rainey – NONE
- C. Commissioner Lucas – NONE
- D. Vice Mayor Crutcher stated his appreciation for Mr. Lawson's presence tonight and opening the dialogue on this subject as well as thanking both the fire and police chiefs for their professionalism
- E. Mayor Carroll notes she is impressed with the engagement of both chiefs with Mr. Lawson. She does realize we have a fire truck need and maybe is scarred from years past but she prefers to know exactly where the funding is coming from. She's excited about having the roads fixed and knows most of the Board members heard their fair share of grief about Chester Road the last week or so. I appreciate the work Keith his team does knowing it's not easy.

- 15. Adjournment** – Commissioner Burks made a motion for adjournment and meeting was adjourned at 8:59 p.m.

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**Brandy Johnson**  
**City Recorder**