

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

October 1, 2015

Patti L Carroll, Mayor
Toney R Sutton, Vice-Mayor
Allen Bissell, Commissioner
Shannon L Crutcher, Commissioner
Stuart L Johnson, Commissioner
Wayne Hall, City Manager
Larry Cantrell, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Sutton, Bissell, Crutcher, Johnson (arrived late)

Others Present: Hall, Cantrell, Daugherty, Johnson, Paisley

1. Call to order by Mayor Carroll at 7:00 p.m.

A. Prayer and Pledge by Mayor Carroll

2. Approval of the Agenda – Commissioner Crutcher made a motion for approval with Commissioner Bissell seconding. City Manager Hall requested items 10A and B be deferred indefinitely and City Recorder Johnson requested item 10G be deferred. All were in favor.

3. Citizen Comments – (Limited to the first 5 citizens to sign in and a limit of 3 minutes each). – NONE

4. Awards and/or Recognitions – NONE

5. Public Announcements –

- A. John Werner of Cumberland Securities presented the physical and digital copies of the debt restructure to the Board noting there are copies in Tom's office as well.
- B. City Manager Hall notes weekly emissions testing every Monday and Tuesday from 7:30 a.m. until noon and their holidays are now listed on the website
- C. Fire Chief O'Neal announces a Touch a Truck event on October 10 at HomeTown Pets parking lot with fire trucks and hopefully police and EMS as well. The Breast Cancer Awareness shirts are available again while supplies last at the fire hall for \$20 with proceeds going toward research.
- D. Mayor Carroll announces Fairview High School homecoming on Friday, October 9 with the parade beginning at 1:00 p.m. and encouraged local businesses to decorate and show their Jacket Pride.

6. Staff Comments –

- A. City Manager Hall (as Codes Director) notes there are 4 subdivisions on the Planning Commission agenda for this month as well as Hardee's
- B. City Recorder Johnson states the city address list has been submitted to Crisp for the special census and we expect to place the link on our website within the next couple of weeks
- C. Finance Director Daugherty notes he has added audits from 2002 to 2014 to the website plus this years approved budget. He will add the next quarterly finance report as well. As for Open Gov they have it within \$1,859 of matching the audit and have added a disclaimer for the adjusting entries. The prior years are more of a project and can't give a time frame for them yet. They have approved a 4 month extension and are working on finalizing paperwork for that.
- D. Parks Director Paisley announces Fall Fun Day this Saturday has been moved to in and around the Nature Center and will be from 10 to 4, free event but food and pumpkins are available for purchase. Friends of Bowie Nature Park are collecting worn/torn flags during the month of October.

7. Approval of the Minutes – (only needed if removed from consent agenda)

8. Consent Agenda Consisting of Items as Follows:

- A. Approval of the Minutes from the September 17, 2015 Board of Commissioners meeting

- B. Approval of the Minutes from the September 17, 2015 Board of Commissioners Public Hearing
- C. Approval of the Minutes from the September 17, 2015 Joint Board of Commissioners/Planning Commission Workshop
- D. Second Reading of Bill #2015-33, Ordinance No. 898, An Ordinance to Amend City of Fairview, Tennessee, Municipal Code, Title 5, "Municipal Finance and Taxation," Chapter 6, "Adequate Facilities Tax," Section 5-604 "Use of Tax"

Commissioner Bissell made a motion for approval with Vice Mayor Sutton seconding. All were in favor.

9. Old Business

10. New Business

- A. Discuss and/or Take Action on Bill #2015-36, Ordinance No. 901, An Ordinance to Change the Zoning of Certain Property in the City of Fairview, Tennessee, Located on Horn Tavern Road, Owned by Raymond Pruitt and Wife Brownie Lee Pruitt, as Shown on, Williamson County, Tax Map 022, Parcel 15.00, From Rs-40 (Residential) to RS-15 PUD (Residential Planned Unit Development) – DEFERRED
- B. Discuss and/or Take Action on Resolution No. 32-15, A Resolution to Set a Public Hearing for the Purpose of Obtaining Public Comment on Changing the Zoning of Certain Property in the City of Fairview, Tennessee, Located on Horn Tavern Road, Owned by Raymond Pruitt and Wife Brownie Lee Pruitt, as Shown on, Williamson County, Tax Map 022, Parcel 15.00, From RS-40 (Residential), to RS-15 PUD (Residential Planned Unit Development). – DEFERRED
- C. Discuss and/or Take Action on Filling Seats (Citizen and BOC) for Finance Review Committee – Mayor Carroll noted we are filling one citizen seat and one Board seat. Carroll stated we have applications from John Blade and Scott Tucker for the citizen seat noting both were present and asked for nominations. Commissioner Crutcher nominated John Blade with Vice Mayor Sutton seconding. All were in favor. Mayor Carroll nominated Commissioner Crutcher for the Board seat with Vice Mayor Sutton seconding. All were in favor. It was confirmed that the term limit is for three years and meetings will be held quarterly.
- D. Discuss and/or Take Action on Fishin' for Tuition – Vice Mayor Sutton requested to have the fees waived for use of the park for this fundraising event in honor of Bobby and Tamera Polston's children. Event to include a fishing rodeo and information on suicide awareness. Commissioner Crutcher made a motion to waive the fees for the park seconded by Commissioner Bissell. All were in favor.
- E. Discuss and/or Take Action on GHSO Grant – Assistant Chief Mark Sutton states for the past several years we have received grant funds from the Governor's Highway Safety Office and the 2015-2016 grant is in the amount of \$15,000, 100% funding for overtime and equipment to be reimbursed quarterly. Attorney Cantrell noted he reviewed and has no issues. Vice Mayor Sutton made a motion for approval with Commissioner Bissell seconding. All were in favor.
- F. Discuss and/or Take Action on Hiring Authorization of One Additional Part-Time Person for the Codes Department to Handle Administrative Duties, Scheduling and Controls – Vice Mayor Sutton made a motion for approval with Commissioner Bissell seconding. Bissell stated from the joint workshop he got the impression part of the problem is a communication issue and the current staff is pulled in so many different directions things might be falling through the cracks. It is not his intent to direct Mr. Hall on personnel decisions but since we instituted a hiring freeze he would like to give him the ability to hire a part time person with no benefits to assist. City Manager Hall thanked all the employees by name who have given assistance with the Codes work load. All were in favor. (Johnson arrived in time to vote)
- G. Discuss and/or Take Action on Comcast Contract for City Phone Service - DEFERRED
- H. Discuss and/or Take Action Employee Health Insurance Benefits – Commissioner Johnson asked Finance Director Daugherty how our policy is currently set to cover retirees health benefits. Daugherty noted he believes it is a 50/50 split but could research and bring back the details. Commissioner Crutcher confirmed we are discussing bridging the gap for health insurance between retirement and medicare eligibility with the city continuing to pay for a percentage. The Board discussed the policies of Williamson County and the Federal government and what thresholds might be established by the City. Commissioner Bissell recommended that the employees be eligible for retirement through TCRS. Commissioner Johnson asked if this would be a policy change or require an ordinance. Cantrell noted it would be a policy change but if the current policy is in the Policies and Procedures manual it would require an update by ordinance. Commissioner Crutcher requested Daugherty forecast out possible

retirees for the next ten years. Johnson made a motion to defer to the next meeting until this additional information was gathered with Vice Mayor Sutton seconding. All were in favor.

10. City Manager Items for Discussion –

- A. Miscellaneous Updates – City Manager Hall notes that Brownlyn Farms will be at staff review in October and on the Planning Commission agenda for November. For the Rocktoberfest event in the park we approved a \$10 fee but need to raise to \$11 to cover credit card fees. Vice Mayor Sutton stated we can only charge the actual fees and asked staff to review the charge. Hall notes he met with Phil Trammel of TDOT on the business district directional signs who thinks the design looks good and is taking back for clearance approvals. The city will be honoring Dan Kubit for his efforts on the Roadscapes project and will set the exact time soon. TDOT approved the sign honoring Kubit but it will need to be 25 feet off the border line.
- B. City Attorney Comments - NONE

11. Communications from the Mayor and Commissioners –

- A. Commissioner Johnson - NONE
- B. Vice Mayor Sutton recognized citizens and pride in being part of a community that comes together for a cause such as the Fishin for Tuition and respect for funeral processions
- C. Commissioner Bissell - NONE
- D. Commissioner Crutcher - NONE
- E. Mayor Carroll notes the History Village Grand Opening DVD's the Board received and thanked for the copies

12. Adjournment – Vice Mayor Sutton made a motion for adjournment seconded by Commissioner Johnson. Meeting was adjourned at 7:59 p.m.

Brandy Johnson
City Recorder