

# CITY OF FAIRVIEW

## BOARD OF COMMISSIONERS WORKSHOP MINUTES

October 5, 2017

Patti L Carroll, Mayor  
Shannon L Crutcher, Vice Mayor  
Derek K. Burks, Commissioner  
Scott Lucas, Commissioner  
Debby Rainey, Commissioner  
Scott Collins, City Manager  
Tom Daugherty, CFO  
Tim Potter, City Attorney  
Brandy Johnson, City Recorder

Present: Carroll, Burks, Crutcher, Lucas, Rainey

Others Present: Collins, Johnson, Fairview Chamber of Commerce members Erica Kelley, Rod Dawson and Chris Holman, Dr. Neil Rice

1. **Call to Order** at 6:00 p.m. by City Manager Collins

2. **Discussion Points:**

A. Update on Triangle School – all repairs completed except 2 exterior lights

B. Use of Triangle School at History Village – we have 2 proposed uses

(1) United Way tax program (from end of January to April 15 approx. 2 days per week for a total of \$1,400 rent)

(2) Chamber Office relocation – they currently are staffed from 9 to 2 but are looking to hire a full-time executive director, will develop a proposal for rental agreement

1. Considerations for use:

1. Hours of operation – would like to have open same hours as city hall, city to look into hiring a couple part-time staff members to work there. Commissioner Rainey mentioned the possibility of VISTA workers through Americorps for this function.

2. Function – will it be open to visitors, used as office space, school tours, or rented for other functions (such as theater productions or private parties). Collins suggested looking at use as an office function before larger events (due to the fact events will require additional items such as lighting, seating, storage, etc.)

3. Various uses of building – current proposed uses include the United Way and Chamber, Dr. Rice mentioned a possible office for the Historical Association as well as use by Fairview Community Theater – the United Way is the only actual proposal received to date

4. Rental/lease agreement including insurance, utilities, workman's compensation insurance and other liabilities. Collins notes the City will complete an inventory of the building in written and video form prior to leasing out the space for any type of use.

5. Revenue from building – how to handle when so many services were donated for the completion (any proceeds should go back into operation of the facility). Carroll noted the county doesn't charge non-profit organizations for use of their facilities. Carroll proposed free rent to the Chamber as this is the only in-kind donation the city gives them and the

Board needs to make the decision about whether they are going to continue providing that support.

6. Security – city needs to regain ownership of all keys to the property and considerations to protect existing historical items
  7. Existing empty foundation to be removed until a plan is ready to move forward with relocation of the log cabin or other building
- C. Possible Relocation of Veterans Park to Historical Village – current location of Veterans Memorial Park is at Evergreen Lake. It is currently not in a visible location and no memorial has been created yet so it would be easy to rename. The possibility of partnering with the American Legion and/or FHS JROTC were discussed.
3. **Adjournment** – 6:55 p.m.

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**Brandy Johnson**  
**City Recorder**