

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

October 20, 2016

Patti L Carroll, Mayor
Toney R Sutton, Vice-Mayor
Allen Bissell, Commissioner
Shannon L Crutcher, Commissioner
Stuart L Johnson, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Larry Cantrell, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Bissell, Crutcher, Johnson, Sutton

Others Present: Collins, Cantrell, Johnson, Daugherty, Hall, Paisley, O'Neal

1. **Call to order by Mayor Carroll at 7:01 p.m.**
 - A. Prayer and Pledge led by Mayor Carroll
2. **Approval of the Agenda** - Motion for approval by Commissioner Crutcher, seconded by Vice Mayor Sutton. All were in favor.
3. **Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each)** - NONE
4. **Awards and/or Recognitions** - NONE
5. **Public Announcements**
 - A. American Legion fish fry on Saturday
 - B. Westwood Elementary trunk-or-treat on Saturday from 5 to 7 pm
 - C. Fundraiser for Lillian Daniels (child fighting cancer) on Sunday
6. **Staff Comments**
 - A. City Recorder Johnson announces a delay in property tax statements noting there have been several issues at the county level and they are now at the state but will still be a bit before they are printed and mailed. Johnson thanked those involved with Monday's Commissioner Candidate Forum recognizing Trey Jones and Maddy Hill for their work as the moderators.
 - B. Finance Director Daugherty presents the finance report for September 2016 highlighting an estimated fund balance of \$2,212,672. Revenues for the month of September were \$339,097 which was \$47,624 over the budgeted amount of \$291,473. Year-to-date revenues total \$1,077,911 which is \$135,654 over the budgeted amount of \$942,247. September expenditures came in at \$494,886 which was \$12,416 less than budgeted amount of \$507,302. Year to date expenditures of \$1,304,520 are \$38,143 below estimated amount of \$1,342,663. The projected deficit through September was \$400,406 but we are actually at a deficit of \$226,609 so we are \$173,797 ahead of where we thought we would be at this point in our budget cycle. At the request of Mayor Carroll, Daugherty explained the Board voted in a revenue neutral tax rate so our overall tax revenue will be the same as last year even though assessments went up significantly.
 - C. Codes Director Hall announced that Dirt Cheap had a fabulous grand opening yesterday. Hardee's is scheduled for paving on Monday and it will be turned over from the construction company to Hardee's soon. Hall is in search of someone capable of bush-hogging the lot adjacent to city hall so please contact him if you have a referral.
 - D. Fire Chief O'Neal announces that Touch-a-Truck was a successful event and thanks all the agencies who participated. Address signs are back in stock but they are still searching for the stakes. The fire department will be performing annual pre-plan inspections at commercial

businesses and hydrant inspections in the next few weeks. Tennessee currently is under a burn ban and you will need a permit to burn. If you have any questions please call the fire department.

- E. Interim Police Chief Smith notes the annual shop-with-a-cop event and call for donations. Donations will be accepted through December 3 and refer to the city website or Police Dept. facebook page for additional details.

7. Approval of the Minutes (only needed if removed from consent agenda)

8. Consent Agenda Consisting of Items as Follows

- A. Approval of the Minutes from the October 6, 2016 Board of Commissioners Meeting

Commissioner Bissell made a motion for approval with Vice Mayor Sutton seconding. All were in favor.

9. Old Business - NONE

10. New Business

- A. Discuss and/or Take Action on Open Seats – Carroll
 - (1) Park Commission – After Hendrix gave a brief introduction, Commissioner Bissell made a motion to accept the application of Brian Hendrix seconded by Vice Mayor Sutton. All were in favor.
 - (2) Beer Board – Daniel Jenkins was out of town – item deferred.
- B. Discuss and/or Take Action on Fairview Recreation Association Reclaiming Fairview Youth Sports from Williamson County – Commissioner Johnson states this relates to a citizen inquiry from the last Town Hall meeting requesting that Fairview be able to take back the ball park. Williamson County Parks & Recreation Director Gordon Hampton noted the message he received last week was the first he's heard of this but if the city wants to entertain control the county is willing to gather the figures of the investment made over the past 20 or so years. Hampton noted about a year and a half ago a group approached about taking over baseball and softball operations for Fairview. The county supported this effort though maintained control of sign up fees. Hampton stated the county does need to show revenue for this item because of the extensive cost of creating and maintaining the online registration portal. Fairview is the only municipality in the county required to use the portal and funnel fees through the county. Commissioner Crutcher mentions safety issues at the park that have not been addressed and Hampton replied the information is not getting to him because he would ensure they were addressed. Mayor Carroll suggests scheduling a meeting to discuss what role the city can play to make the situation better and what direction we want to take. Crutcher agrees that we want answers and understand the county position because it may be cost prohibitive for the city but we won't know until we have options laid on the table. The Board agreed there is a representation problem with Fairview and it's not fair to the children who participate in these sports. No action taken.
- C. Discuss and/or Take Action on Funding for Fairview Schools – Dr. Juli Oyer (FHS Principal), Josiah Holland (FMS Assistant Principal), Brent Oakley (FES Principal) and Valerie Garcia (Westwood Principal) were present to discuss funding requests with the Board. Requests for funding included a new press box, computers and carts, digital signs and programs. Dr. Oyer noted WCS will want the press box designed by someone who will be able to assist through the entire process and before a definite cost can be determined we need to proceed with preliminary designs. Attorney Cantrell reviewed the provision in our interlocal agreement with Williamson County for School Facilities Tax noting we still must get approval from the county before expending funds. Commissioner Bissell made a motion to give each school \$25,000 plus an extra \$10,000 to the high school for the press box seconded by Commissioner Johnson. Motion and second withdrawn. Commissioner Crutcher made a motion to donate \$40,000 per school for the projects requested and obtain an accounting of the funds after they are spent seconded by Vice Mayor Sutton. All were in favor.
- D. Discuss and/or Take Action on Bill #2016-28, Ordinance No. 942, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (Camera and Access System) – Finance Director Daugherty notes this amendment is for the camera/access system bid which was approved at the last meeting. Commissioner Bissell made a motion for approval with Vice Mayor Sutton seconding. All were in favor.
- E. Discuss and/or Take Action on Converting to 2012 International Building Code – Codes Director Hall states we need to update our building code to be compliant within 7 years of the current code by the end of the calendar year. We are proposing to adopt the 2012 International Building Code. Lt. Sean

Sullivan of the Fairview Fire Dept. recommends we opt out of the requirement for sprinklers for single residential dwellings but feel it should still apply for any larger homes over 5,000 square feet. Commissioner Bissell made a motion for approval with Commissioner Johnson seconding. All were in favor.

- F. Discuss and/or Take Action on History Village Funding Request – Vice Mayor Sutton states he's looking to reschedule this item for the November 3 agenda. Commissioner Crutcher notes he wants to finish this project but he also wants to see the final cost it will take to complete and open. Mayor Carroll agrees she would like to see a complete accounting of where the money has been spent. Dr. Rice requests specifics of what is being requested be sent via email so he can come prepared. Rice updates that he has received commitments for the donation of labor and all materials for the plumbing and electrical work related to the water heater and grinder pump which will free up additional funds. Defer to November 3, 2016.

10. City Manager Items for Discussion

- A. Miscellaneous Updates – City Manager Collins notes the vehicle assignments reviewed at the last meeting will be effective next Friday. Estimates have been scheduled for an alarm system at History Village and he will review the estimates at the next meeting. On the topic of the handicap accessible swing at Bowie, Collins suggests adding a sidewalk to enter at the gate adjacent to the swing for direct access and mark the area in a clearly visible manner to hopefully prevent use other than as intended. Due to activities today Collins requested an executive session at the close of the meeting to discuss one item regarding potential litigation.
- B. City Attorney Comments - NONE

11. Communications from the Mayor and Commissioners

- A. Commissioner Bissell – NONE
- B. Commissioner Crutcher – recognizes the Fairview Middle School football team for earning the MTAC championship title as well as the FMS boys cross country team for winning the state title and FMS girls came in 5th place in the state. Crutcher requested the teams be invited to a meeting to honor their achievements and also Hunter Hammond as well.
- C. Commissioner Johnson – NONE
- D. Vice Mayor Sutton – appreciates the job everyone is doing.
- E. Mayor Carroll - NONE

- 12. Adjournment** – Vice Mayor Sutton made a motion for adjournment seconded by Commissioner Johnson. Meeting was adjourned at 9:00 p.m.

Brandy Johnson
City Recorder