

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS WORK SESSION MINUTES

November 1, 2018

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Burks, Crutcher, Lucas
Others Present: Collins, Johnson, Hughes

1. **Call to order** by City Manager Collins at 6:00 p.m.

2. **Items of Discussion –**

- Item 12A needs to be removed from tonight's agenda and will be on the next meeting agenda.
- Revised agenda format was presented by Collins who noted the order was established by ordinance and must be amended by ordinance. This is a matter of housekeeping to clean up the agenda. Staff departmental reports would be presented once a month and the financial report presented at the second meeting of the month. Collins also suggests incorporating a blank voting record with the agenda so everyone can keep up during the meeting.
- Motorola radios – resolution presented tonight does not include funding as we have several options including local banks, lease/purchase or cash. We have until February to make the funding decision but if we approve the purchase order before November 17 it saves us \$17,000. This is a sole source state bid purchase.
- Facilities fund – our auditors have concern that our facilities tax is tied to building permit applications and the codified use of an undependable resource and the use of these funds in a segregated class. They suggested the facilities tax become part of the permit fees by abolishing the existing facilities tax ordinance and consider the facilities tax fee as a resolution. Revenue from the existing tax is required to be in a separate fund.
- Road striping – the need to re-stripe several areas has been brought up and we are working on some budget pricing for this. Commissioner Burks brought up the question of the cost of a striping machine and whether it might be worth purchasing. Collins will check into this.
- Fee structure changes for the planning department such as pre-paid engineering fees included with the permit fee rather than billing the developer after the fact.

3. **Adjournment at 6:42 p.m.**

Brandy Johnson
City Recorder