

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

November 3, 2016

Patti L Carroll, Mayor
Toney R Sutton, Vice-Mayor
Allen Bissell, Commissioner
Shannon L Crutcher, Commissioner
Stuart L Johnson, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Larry Cantrell, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Bissell, Crutcher, Johnson, Sutton

Others Present: Collins, Cantrell, Johnson, O'Neal, Paisley, Smith

1. Call to order by Mayor Carroll at 7:00 p.m.

A. Prayer and Pledge led by Mayor Carroll

2. Approval of the Agenda - Commissioner Crutcher made a motion for approval seconded by Vice Mayor Sutton. All were in favor.

3. Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each) - NONE

4. Awards and/or Recognitions

- A. FMS Girls Cross Country – 5th place in State
- B. FMS Boys Cross Country – State Champs
- C. FMS Football - MTAC Champs
- D. Hunter Hammon

5. Public Announcements

A. FHS football plays in the first round of playoffs tomorrow night at home

6. Staff Comments –

- A. City Recorder Johnson noted 2016 property taxes have been loaded into our system and notices should be mailed next week.
- B. Community Services Director Paisley reminds that the Fall/Winter Programs Guide is now available on our website and at the Nature Center

7. Approval of the Minutes (only needed if removed from consent agenda)

8. Consent Agenda Consisting of Items as Follows

- A. Approval of the Minutes from the October 20, 2016 Board of Commissioners Meeting
- B. Second and Final Reading of Bill #2016-28, Ordinance No. 942, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (Camera and Access System)

Vice Mayor Sutton made a motion for approval with Commissioner Johnson seconding. All were in favor.

9. Old Business

10. New Business

- A. Discuss and/or Take Action on Beer Board Open Seat (applicant: Daniel Jenkins) – Mr. Jenkins was present and introduced himself to the Board. Commissioner Johnson made a motion to approve his appointment seconded by Vice Mayor Sutton. All were in favor.
- B. Discuss and/or Take Action on History Village Funding Request – Commissioner Sutton asks Dr. Rice for a summary of his current request. Rice is asking for the following: \$1,000 for three attic vents, \$1,000 for a wooden poplar fence constructed by city labor after the retention pond is enlarged (also city labor), \$3,000 for spray on insulation under Triangle School floor, \$1,500 for routine maintenance to include sand, prime and paint two coats on clinic and school window trim, \$500 for pipe materials for handrail at stair, \$3,000 for wall /underpinning to protect plumbing and \$2,000 discretionary funds if overage needed or for a concrete pad behind the post office and under the large tree for a picnic area for a total of \$12,000. City Manager Collins states the goal is to open the facility and bring the expenditures to a close. Collins is working with Community Services Director Paisley for professional quotes on all the items remaining as there is some concern over using city labor for completion. Commissioner Crutcher made a motion for deferral until have complete information from the City Manager and Mr. Paisley seconded by Mayor Carroll. City Manager Collins notes on the detention pond there are some regulations outside the city that have to be considered if we do any work and a fence would be subject to regulations as well so the estimated costs need to include compliance. Commissioner Bissell amended the motion to approve \$6,000 to move forward with the insulation and underpinning for the plumbing seconded by Vice Mayor Sutton. Commissioner Crutcher notes a balance of \$7,600 from the June disbursement that could be used. Dr. Rice stated that was slated to be used for work on the cabin but could be adjusted. Commissioner Bissell withdrew his motion and Sutton withdrew the second. All were in favor.
- C. Discuss and/or Take Action on Bill #2016-29, Ordinance No. 943, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (History Village) - Vice Mayor Sutton asked to defer this item. DEFERRED.
- D. Discuss and/or Take Action on Setting Community Meetings to Seek Citizen Input on Current City Needs – Mayor Carroll suggests beginning with a community meeting and the possibility of additionally forming a committee to identify and prioritize needs for the city. Carroll describes a sit around the table atmosphere to listen and discuss. Carroll makes a motion to set a meeting to form a committee to identify current and future needs seconded by Commissioner Bissell. Bissell notes we have Town Hall meetings and could assign specific topics to them for discussion. City Manager Collins states part of the comprehensive plan is determining needs and open citizen dialogue. Carroll withdraws her motion and defers the item until the first meeting in December for setting a community meeting.
- E. Discuss and/or Take Action on Recommendation from Planning Commission on Annexation Request for 7338 Overbey Road, Map 046, Parcel 44.06, 2.17 Acres, Owner: Kelly Maggart – Ms. Maggart was present and noted they need to be annexed because the property doesn't have the required road frontage to build within the county and the road is in the city. Attorney Cantrell notes this is to approve preparation of the documents. Cantrell will prepare the plan of services for the next BOC for referral to the Planning Commission. The process has been changed by the state and annexations now only require a resolution with certain number of days for advertising before the public hearing. Commissioner Johnson made a motion for approval with Vice Mayor Sutton seconding. All were in favor.
- F. Discuss and/or Take Action on Approval of Alarm Contract for History Village – City Manager Collins presents the alarm proposal for Triangle School noting the installation cost of \$814.99 plus monthly charges of \$24.99. Vice Mayor Sutton made a motion for approval seconded by Commissioner Bissell. All were in favor.
- G. Discuss and/or Take Action on Recodification of Municipal Code and Online Hosting Through Services Provided by Municode – Commissioner Crutcher discussed the need to update our existing municipal code and the fact it is difficult to search. This service indexes and adds in hyper-links and will update on a regular basis. The City Recorder will set up a presentation for more details at the first meeting in December. DEFERRED.
- H. Discuss and/or Take Action on Bill #2016-31, Ordinance No. 945, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (Bowie Park Interstate Signs) – City Manager Collins states this is to cover interstate signs at 840 that were on the projects list from the property tax revenue dedicated to parks. Vice Mayor Sutton

made a motion for approval with Commissioner Johnson seconding. Recorder Johnson notes this is annually renewable so it can be included in the budget for future renewals. All were in favor.

- I. Discuss and/or Take Action on Bill #2016-30, Ordinance No. 944, An Ordinance to Repeal Ordinance No. 937, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (Impact Fee) – Commissioner Crutcher notes since we appropriated funds for an impact study we learned of the county's impending educational impact fees for all areas of the county as well as road impact fees for unincorporated areas of the county which add up to fairly substantial amounts added to new residential structures. Crutcher makes a motion to repeal the appropriation to free up those funds for use elsewhere seconded by Commissioner Bissell. Vice Mayor Sutton argues the county's fees will be dispersed elsewhere where our fees would remain in Fairview. Crutcher questions whether other fees can be increased, such as the residential facilities tax. Bissell has concerns over the county's needs superseding the City's needs. Commissioner Johnson stated they don't have enough information without knowing the potential revenue figures for both options. Crutcher requested a comparison of potential revenue from the impact fee versus the additional adequate facilities tax fee as well as how our adequate facilities tax rate compares to other municipalities in Williamson County. FOR: Bissell, Carroll, Crutcher, Johnson; AGAINST: Sutton.
- J. Discuss and/or Take Action on Retaining Consulting Firm to Assist City of Fairview in Development of Master Plan and Revised Land Use Map – Commissioner Crutcher states Thompson's Station recently hired a consulting firm that did a lot of what we discussed earlier including utilizing a citizen's group to form the vision of the city. Crutcher desires an idea of the cost to know if this is feasible prior to going to bid. City Manager Collins states he can create a RFQ where firms submit samples of their work and process and we can research the cost in the mean-time at no cost to the city. NO ACTION.
- K. Discuss and/or Take Action on Resolution No. 11-16, A Resolution Amending and Superseding Resolution 10-16 and Adopting a Policy for the City of Fairview, Tennessee, Regarding the Making Open to the Public, Televising, Recording and Posting for Viewing Meetings of the Board of Commissioners and/or Other Boards Representative of the City of Fairview at which Voting or Official Action(s) will take Place Subject to the Provisions of the Tennessee Open Meetings Act, as Codified at Tenn. Code Ann. § 8-44-101 Et. Seq. – Commissioner Crutcher stated he requested this be back on the agenda and he went back to the previous 2015 version with the exception of workshops. Crutcher added recording workshops has a tendency to prevent open dialogue referencing a recent Planning Commission workshop. City Manager Collins adds it allows think-out-loud sessions and his recent proposal was not intended to disrespect any advisory committee and apologizes if it came across that way. He had no ill intent and adds that working bodies need productive work sessions. Commissioner Crutcher makes a motion for approval with Commissioner Johnson seconding. FOR: Carroll, Crutcher, Johnson, Sutton; AGAINST: Bissell.
- L. Discuss and/or Take Action on Updating Audio/Visual Equipment in Commission Chambers/Court Room Including Enhanced Auditory Resources – Commissioner Crutcher notes this corresponds to recording meetings. The two biggest complaints from citizens are the lack of quality sound and the limited viewing of documents. Our system is antiquated at this point, as technology gets quickly. Would like to look into a new system with better audio/video feeds as well as enhanced auditory resources for the hearing impaired. Commissioner Bissell requested also reviewing an electronic voting system at the same time as well. NO ACTION.
- M. Discuss and/or Take Action on Guardrail on Old Franklin Road Adjacent to Fairview Elementary School - Commissioner Crutcher states this issue has been discussed for some time. City Manager Collins notes the issue is the adjacent utility lines and we need a price for relocating them or moving the fence by the school. This is something we need to partner with the school on. Collins will bring back information as received. NO ACTION.

10. City Manager Items for Discussion

- A. Miscellaneous Updates – City Manager Collins notes a Codes Inspector has been hired and he will begin work Monday, November 28. After three months here a lot of decisions have been made and I would like to thank Commissioners Bissell, Johnson and Sutton for not interfering in the process and having nothing but support from all.

- B. City Attorney Comments – Attorney Cantrell states it has been an honor and pleasure to work with Bissell, Sutton and Johnson. Johnson is the only one sitting who was part of the Board when I came here and will miss you all.

11. Communications from the Mayor and Commissioners

- A. Commissioner Bissell states he is humbled and privileged to serve two terms as Commissioner. Bissell thanked those who supported and put him in this role.
- B. Commissioner Crutcher thanks Commissioners Bissell and Johnson for their service noting it is a thankless job and noting he appreciates the time it takes away from family. Bissell and Sutton have served for 8 years and Johnson for 16 years.
- C. Commissioner Johnson thanks his fellow Board members for serving with him noting he has been here longer than anyone and in that time Fairview has become more respected within Williamson County. Johnson states he is proud of a lot of accomplishments though there are a few votes he wishes he could take back. Thank you for allowing me to serve.
- D. Vice-Mayor Sutton thanked members of the boards he has served on, citizens for their support noting sometimes the Board has to make tough decisions and if you aren't ready to do that you shouldn't be on this Board. He asks all to work with and pray for the next Board.
- E. Mayor Carroll thanked Bissell, Johnson and Sutton for their service. She watched a lot before she ran and once up here learned how difficult it can be to make decisions. We want to do what is best but don't always get it right. That's why there's a whole board and takes majority vote. I especially appreciate the last two years as Mayor and the support and respect given. I can't let you leave without knowing I appreciate you for what you have done. It is not easy missing family events and sometimes being ridiculed for a vote. This Board has made some tough decisions in the last two years and I thank you!

- 12. Adjournment** – Vice Mayor Sutton made a motion for adjournment seconded by Commissioner Johnson. Meeting was adjourned at 9:27 p.m.

Brandy Johnson
City Recorder