

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

NOVEMBER 7, 2019

John Blade, Mayor
Debby Rainey, Vice Mayor
Derek K. Burks, Commissioner
Rod Dawson, Commissioner
Scott Lucas, Commissioner
Scott Collins, City Manager
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Blade, Burks, Dawson, Lucas, Rainey

Others Present: Collins, Johnson, Potter, Hughes, Humphreys, Paisley

1. Roll Call – by Collins

	Present	Absent
Commissioner Burks	x	___
Commissioner Dawson	x	___
Commissioner Lucas	x	___
Vice Mayor Rainey	x	___
Mayor Blade	x	___

2. Call to Order by Mayor Blade at 7:00 p.m.

3. Prayer and Pledge led by Mayor Blade

4. Approval of the Agenda and Executive Session Announcements – remove items 5F and 9G

Motion: Rainey

Second: Burks

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	x	___	___	___
Mayor Blade	x	___	___	___

5. Public Hearing

- A. Item 9B – no comments
- B. Item 9C – no comments
- C. Item 9D – no comments
- D. Item 9E – no comments
- E. Item 9F – no comments
- F. Item 9G - ITEM REMOVED FROM AGENDA
- G. Item 9H – no comments

6. Citizen Comments - none

7. Announcements, Awards, Recognitions

- A. Fairview Municipal Judge Shannon Crutcher introduced Mike Spitzer who is running for Circuit Court Judge of the 21st District. Spitzer introduced himself to the board and gave a brief history of his experience asking them to consider him at the polls. The campaign kickoff will be Thursday, November 14 at Puckett's in Franklin from 5 to 7 p.m.

8. Staff Comments and Reports

- A. **Police Report** – Chief Zack Humphreys presented the report for the month of October noting they had 21 staff with an additional one person but we should have 22 as we have one out on leave. We have had to use some overtime due to being short staffed on the day shift. Calls totaled 909 last month and arrests were up to 82 (compared to 67 last month). As far as public relations, we did extra Halloween patrols, saturating the neighborhoods and having a presence. Reminder of our internet purchase exchange location in the PD parking lot and we also have certified car seat installers on every shift. Welcome to our new hire, Andrew Gunn, former TDOC corrections officer, originally hired by Centerville who ended up not having a position but sent him to the academy. He is a certified officer and going through our FTO program. Vice Mayor Rainey noted she saw many positive Facebook posts regarding the PD and Halloween patrols.
- B. **Fire Report** – Chief Scott Hughes presented the October report noting they had 103 calls for the month with 6 overlapping incidents, 6 auto/mutual aid calls and 5 fires to be extinguished as well as one lengthy recovery operation and a large-scale inter-agency water supply drill in the industrial park. The department participated in 8 public education interactions this month reaching out to a total of 762 kids. As usual, medical calls led the overall number of calls. Hughes reminds citizens to contact the fire department if they are in need of smoke detectors and in the event of an emergency 911 should always be your first contact.
- C. **Public Works Report** – Micah Sullivan announces that chipper service was completed last month and with the fifth week run they did a sweep of any brush left out all over the city. Leaf pick up service is now in operation and each household can put out 10 bags per month. The leaf bags are available for pick up at city hall, the fire and police departments and public works. This is a beautiful time of year to enjoy our parks so get out and take a walk and enjoy. Check out Facebook and our website for a listing of events. The parks staff and our volunteers put in a lot of time to plan and execute events.
- D. **City Manager Report**- City Manager Collins announces a work session prior to the next BOC meeting to begin at 5:45 p.m. to review financial updates and benefits long-term with the city. We have some lengthy discussions and may need to go after the meeting too. Collins shares an email sent previously to BOC members regarding the city's receipt of playground funds as to whether it should be directly to the city or through the Friends of Bowie Park. If the funds go through the city they will be deposited into the park fund and secured there. If through the FOBP we want to make sure they are as secure as can be and contract with the group for the receipt and protection of funds. Collins requested feedback on this issue so he could get with the city attorney to ensure the funds are secure as they come in. Moving on to the Industrial Development Board, this group can be a valuable partner and it operates separately from the city. Collins has obtained a post office box for the group to establish a separate address. The annual financial report is due soon and Collins will complete that. The annual meeting is scheduled for the fourth Monday in January and we want to make sure that takes place. We are currently short two members and Collins requested the BOC's assistance to nominate two members by the second meeting in January so we can have a full board for the meeting. Vice Mayor Rainey noted the Friends of Bowie now have an attorney on the board and requested Collins partner with them to get the donation agreement accomplished.

9. Consent Agenda (Any Item May Be Removed for Individual Consideration)

- A. Minutes from the October 17, 2019, Board of Commissioners Meeting
- B. Resolution 35-19, A Resolution to Annex Certain Territory Upon Written Consent of the Owners and to Incorporate the Same Within the Boundaries of the City of Fairview, Tennessee (Taylor Rd)
- C. Ordinance 2019-26, An Ordinance Establishing Operational Rules and Guidelines for Leaves and Foliage to be Collected Through the Residential Leaf Pickup Service
- D. Ordinance 2019-27, An Ordinance Amending City of Fairview Municipal Code Section 17-101, Entitled "Definitions", to Include Paragraph (8) Defining "Leaf and Foliage Waste"

- E. Ordinance 2019-28, An Ordinance Amending City of Fairview Municipal Code Section 17-110, Entitled "Violations", to Include "Leaf and Foliage Waste"
- F. Ordinance 2019-29, An Ordinance Establishing Operational Rules and Guidelines for Brush, Materials and Debris to be Processed by the City's Chipper Service
- ~~G. Ordinance 2019-30, An Ordinance of the City of Fairview, Tennessee, to Amend the Zoning Ordinance as it Pertains to Article XVII "Administration and Enforcement", Section 17-102.2 "Zoning Permits", Subsection 102.2 "Grading Permits". ITEM REMOVED FROM AGENDA~~
- H. Ordinance 2019-31, An Ordinance of the City of Fairview, Tennessee, to Amend the Zoning Ordinance as it Pertains to Article XVII "Administration and Enforcement", Section 17-10 "Required Plans", Subsection 103.32 "Master Development Plans"

Motion: Lucas

Second: Rainey

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks		x	___	___
Commissioner Dawson		x	___	___
Commissioner Lucas		x	___	___
Vice Mayor Rainey		x	___	___
Mayor Blade		x	___	___

10. Old Business

- A. Lease Agreement on Property Located at 7061 City Center Way – Collins notes that at the last meeting we discussed a lease on property between city hall and First Bank on a ten year renewable term for \$3,600 per year. We also would have first right of refusal should the owner decide to sell within our lease period and the ability to purchase at appraised value, not market value. There are some issues with the property owner agreeing to apply our lease payments to the purchase based on agreements she has with the investment company. The agreement is the same as presented before but wanted to clarify that lease payments will not apply to purchase price and apologize for any confusion. Commissioner Burks added that we are interested in the property because it gives us the ability to control what is in front of city hall. It's an opportunity for forward thinking that we didn't have in the past.

Motion: Burks

Second: Dawson

	YES	NO	ABSTAIN	RECUSE
Commissioner Burks	x	___	___	___
Commissioner Dawson	x	___	___	___
Commissioner Lucas	x	___	___	___
Vice Mayor Rainey	x	___	___	___
Mayor Blade	x	___	___	___

11. New Business - NONE

12. Communications from the Mayor and Commissioners

- A. Commissioner Burks thanked all who came out to the Pork in the Park event noting the crowd was great and it was nice to see the community come together. We raised \$11,619 and enjoyed some great BBQ even though it was extremely cold. Burks thanked the Police, Public Works and Fire departments for their part in the event as well as all the sponsors. He hopes this is a good kickoff to the fundraising for the playground.
- B. Commissioner Lucas – no comments
- C. Commissioner Dawson noted any opportunity to get the community together is a good opportunity. Dawson states he lives in Western Woods and it was nice to see our police officers having a great time

while providing safety and the department made a great showing. Fairview is a safe city but this adds a different element and is an example of community policing at its finest.

D. Vice Mayor Rainey reaffirmed Commissioner Burks comments noting they were worried that the crowd would be small but ended up with a great turnout. Tentative date for the second annual event next year is October 17, 2020.

E. Mayor Blade – no comments

13. Adjournment –Commissioner Burks made a motion for adjournment and meeting was adjourned at 7:40 p.m.

Brandy Johnson
City Recorder