

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

November 15, 2018

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Burks, Crutcher, Lucas, Rainey

Others Present: Collins, Potter, Johnson, Costanzo, Daugherty, Hughes, Humphreys, Paisley

1. **Roll Call** – Mayor Carroll confirmed all members were present for a quorum
2. **Call to Order by Mayor Carroll at 7:05 p.m.**
 - A. Prayer and Pledge led by Mayor Carroll
3. **Approval of the Agenda**

Motion: Crutcher
Second: Rainey
All were in favor
4. **Public Hearing – N/A**
5. **Citizen Comments - NONE**
6. **Awards and/or Recognitions – NONE**
7. **Public Announcements –**
 - A. FHS Yellow Jackets play in the third round of playoffs at home against Stratford tomorrow night with a 7:00 kickoff.
 - B. If you are having issues with Comcast channel 19 please contact Debby Rainey know as she is working with them on a resolution.
8. **Staff Comments – NONE**
9. **Approval of the Minutes – N/A**
10. **Consent Agenda Consisting of Items as Follows**
 - A. Minutes from the November 1, 2018 Board of Commissioners Meeting
 - B. Minutes from the November 1, 2018 Board of Commissioners Work Session

Motion: Crutcher
Second: Lucas

All were in favor

11. Old Business

- A. Second and Final Reading of Ordinance #2018-21, An Ordinance to Amend Title 1, Chapter 1, Sections 1-102 and 1-103 of the City of Fairview Municipal Code – City manager Collins notes this ordinance sets the order of the agenda and the original was adopted in 2003. We are making some changes to clean up the order and adding departmental reports to the first meeting of the month and city manager and attorney reports to the second meeting of the month, which will begin in January. We also are removing section 1-102 which established committee meetings on the second Thursday of the month and we don't have those committees.

Motion: Crutcher

Second: Rainey

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

12. New Business

- A. Certificate of Compliance Renewal for Sister's Cellar, 1518 Highway 96 N, owner: Karen Irving – Ms. Irving was present and Mayor Carroll confirmed all paperwork was in order with Recorder Johnson.

Motion: Crutcher

Second: Lucas

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- B. Resolution 36-18, Resolution to Select Engineer for Highway 100/Crow Cut/Cumberland Drive Intersection Improvement Project

Motion: Lucas

Second: Crutcher

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- C. Ordinance #2018-22, An Ordinance to Repeal Fairview Municipal Code Section 5-604 from Title 5, Municipal Finance and Taxation, of the City of Fairview Municipal Code and to Repeal Enabling Ordinances 847, 879 and 898 Regarding the Adequate Facilities Tax – Vice Mayor Crutcher made a motion with Commissioner Rainey seconding. Collins explained that we need to repeal sections 5-602, 5-603 and 5-604 and ordinances 847, 848, 878, 879 and 898. Crutcher withdrew his motion and Rainey withdrew the second. Crutcher made another motion reflecting the city manager's statements.

Motion: Crutcher

Second: Rainey

	Yes	No
Mayor Carroll	x	___

Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- D. Ordinance #2018-23, An Ordinance to Amend Title 12, Chapter 1, of the City of Fairview Municipal Code – City manager Collins notes this moves content and changes the adequate facilities tax to a fee keeping the same rates but in a different section.

Motion: Crutcher
Second: Lucas

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

12. City Manager Items for Discussion

- A. Miscellaneous Updates – City manager Collins thanked the Board for their approvals tonight on the municipal code revisions noting we are trying to clean up overlapping ordinances moving forward.
- B. City Attorney Comments – NONE

14. Communications from the Mayor and Commissioners

- A. Commissioner Rainey - NONE
- B. Commissioner Lucas - NONE
- C. Commissioner Burks congratulated Cub Scout Troop 309 who met their goals and exceeded last years sales in their annual popcorn sale. Burks thanked city manager Collins for volunteering to assist with United Way food handouts this morning.
- D. Vice Mayor Crutcher - NONE
- E. Mayor Carroll offered congrats to Shannon Crutcher on his re-election and John Blade for his election as the new mayor. Carroll announced it looks like the swearing-in will occur the first meeting in December and she is excited for the future of Fairview. Carroll has enjoyed serving and appreciates the support of the citizens.

15. **Adjournment** – Commissioner Burks made a motion for adjournment with Commissioner Rainey seconding and meeting was adjourned at 7:22 p.m.

Brandy Johnson
City Recorder