

City of Fairview

BOARD OF COMMISSIONERS

November 17, 2011

Beverly D Totty, Mayor
Allen Bissell, Vice-Mayor
Patti L Carroll, Commissioner
Stuart L Johnson, Commissioner
Toney R Sutton, Commissioner
Andrew Hyatt, City Manager
Larry Cantrell, City Attorney
David Mayberry, Recorder

Present: Totty, Bissell, Johnson, Carroll, Sutton
Others Present: Cantrell

- 1. Mayor Totty called the meeting to order at 7:00 p.m.**
 - A. The prayer and pledge were led by Mayor Totty.
- 2. Approval of the Agenda –**
 - A. Mayor Totty asked to add under 8E “Discuss and/or take action on workshop meeting.” Commissioner Carroll made a motion to approve the agenda as amended. Vice-Mayor Bissell seconded. All were in favor.
- 3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). - NONE**
- 4. Awards and/or Recognitions – NONE**
- 5. Public Announcements –**
 - A. City Manager Hyatt reminded of emissions testing every Wednesday.
 - B. Mayor Totty invited everyone to the Christmas Parade and Christmas Tree Lighting on December 3rd.
- 6. Approval of the Minutes –**
 - A. The minutes for the November 3rd, 2011 Board of Commissioners meeting were presented for approval. Commissioner Sutton made a motion to approve, and Vice-Mayor Bissell seconded. All were in favor.
- 7. Old Business – NONE**
- 8. New Business –**
 - A. Discuss and/or take action on cancelling Town Hall meeting on December 29, 2011. Vice-Mayor Bissell made a motion to cancel the meeting, and Commissioner Johnson seconded. All were in favor.
 - B. Discuss and/or take action on setting date for MayFest 2012 – City Manager Hyatt informed the Board of the various events taking place in May 2012 and recommended Saturday May 26th for MayFest. Commissioner Johnson made a motion for the 26th, and Vice-Mayor Bissell seconded. All were in favor.

- C. Discuss and/or take action on recommendations from nonprofit funding committee – Vice-Mayor Bissell summarized the recommendations from the committee and made a motion to approve the list. Commissioner Carroll seconded the motion. Commissioner Johnson stated that the City did not need to force citizens to donate money for things they may or may not agree with, and it was not the Board's decision to give away money. Commissioner Carroll stated that the time for that discussion was during the budget process, when the amount was approved. Commissioner Sutton made a motion to amend the original motion to vote on the donations individually. That motion died for lack of a second. Mayor Totty called for a roll-call vote. *For:* Commissioner Carroll, Vice-Mayor Bissell, Mayor Totty. *Against:* Commissioner Johnson, Commissioner Sutton.
- D. Discuss and/or take action on division of duties and compensation classification for City Recorder and Finance Director position – City Manager Hyatt explained the proposal to divide the duties of the City Recorder and Finance Director and the pay changes to go along with it. Commissioner Johnson made a motion to approve the change, and Vice-Mayor Bissell seconded. Mayor Totty referenced the Charter and the steps that needed to be taken to make such a change. All were in favor.
- E. Discuss and/or take action on recommendation on special meeting – Vice-Mayor Bissell made a motion to have a workshop on December 1st to discuss and/or make recommendations on expectations on City Manager for upcoming year and bring the recommendations to the Board of Commissioners meeting. He also included in the motion to get the evaluation forms to the Board by December 1st. Commissioner Carroll seconded. *For:* Bissell, Carroll, Sutton, Totty. *Abstain:* Johnson.

9. City Manager Items for Discussion -

- A. Miscellaneous Updates – City Manager Hyatt mentioned that City Hall would be closed on November 24th and 25th for Thanksgiving. He also informed the Board that David Mayberry had resigned as City Recorder/Finance Director.
- B. Staff Comments –
 - (1) David Mayberry presented the October report for the Finance department.
- C. City Attorney Comments – Attorney Cantrell wished everyone a Happy Thanksgiving.

10. Communications from the Mayor and Commissioners –

- A. Commissioner Sutton wished everyone a Happy Thanksgiving.
- B. Commissioner Johnson thanked Mayberry for his service.
- C. Commissioner Carroll thanked Mayberry and wished the football team good luck.
- D. Vice-Mayor Bissell asked Cantrell to provide legal guidance on creating a severance package for the City Manager. He congratulated the high school football team and thanked Mayberry.
- E. Mayor Totty thanked Mayberry and mentioned an Economic Development trip on November 30th to White House, Tennessee for brainstorming.

11. The meeting adjourned at 7:59 p.m.

David Mayberry
City Recorder