

City of Fairview

BOARD OF COMMISSIONERS

December 1, 2011

Beverly D Totty, Mayor
Allen Bissell, Vice-Mayor
Patti L Carroll, Commissioner
Stuart L Johnson, Commissioner
Toney R Sutton, Commissioner
Andrew Hyatt, City Manager
Larry Cantrell, City Attorney
Theresa Whittmore, Recorder

Present: Totty, Bissell, Carroll, Johnson, Sutton
Others Present: Cantrell

- 1. Mayor Totty called the meeting to order at 7:00 p.m.**
 - A. The prayer and pledge were led by Donn Lovvorn
- 2. Approval of the Agenda –**
 - A. Vice-Mayor Bissell asked to add item 8A “Report on the workshop meeting.”
 - B. Mayor Totty asked to remove the word “Department” from “City Recorder” in item 7B.
 - C. Vice-Mayor made a motion to approve the agenda as amended, with Commissioner Sutton seconding. All were in favor.
- 3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). – NONE**
- 4. Awards and/or Recognitions – NONE**
- 5. Public Announcements –**
 - A. Mayor Totty invited the public to the Christmas Parade and the Christmas Tree Lighting on December 3rd.
- 6. Approval of the Minutes –**
 - A. The minutes for the meeting held on November 17th were presented for approval. Commissioner Sutton made a motion to approve, with Commissioner Johnson seconding. All were in favor.
- 7. Old Business –**
 - A. Discuss and/or take action on handicap improvements to trails at Bowie Park – Commissioner Sutton. Wade reported that the Design Plans and Bid Specifications should go out in December for approval and the project will begin as soon as approved. Both the Lake Vann project and the Greenway project will bid out at the same time.
 - B. Discuss and/or take action on recommendation from City Manager for splitting Finance and City Recorder positions – City Manager Hyatt stated that there would be no budget amendment needed and creating two separate positions would be more efficient and more effective for future

projects. Commissioner Johnson made a motion to approve, and Commissioner Sutton seconded. All were in favor.

8. New Business –

- A. Report on the Workshop Meeting – Vice-Mayor Bissell stated that the meeting was in regards to the expectations of the City Manager for the coming year and he will present items for refinement at the December 15th meeting along with evaluations for the past year.

9. City Manager Items for Discussion –

- A. Miscellaneous Updates - City Manager Hyatt stated that he has been in contact with Beacon regarding the upgrades on the sound and lighting for the board/court room. He also informed the board that Donn Lovvorn has been in touch with Signs and Wonders and others regarding bids on City Welcome signs. City Manager Hyatt mentioned that he spoke with Coach Hughes and Coach Sizemore about coming to the December 15th meeting for recognitions on this year's accomplishments.
- B. Chief Harris presented the Police Department report, mentioned the new black and white police vehicle design and gave an update on the Drug Task Force.
- C. City Manager Hyatt mentioned the annexation of 840 from county line to the Pinewood Road exit for police to have a turn around during patrols.
- D. Community Services Director Wade Hooper informed that he is getting snow and ice removal equipment ready for the winter months and the purchase of a new salt spreader should increase efficiency of response time. Mr. Hooper stated that Bowie Nature Park is hosting the Memory Tree Dedication at JoAnn's Classroom on December 17th from 12 – 3 and the Fireside Concert at the Nature Center from 3 – 4, also mentioned the renovations on the park restrooms.
- E. Planning Director Donn Lovvorn presented the Planning and Codes Department reports and gave update on the street lighting project.
- F. Chief Mike Cooper presented the Fire Department report, made recommendation for an ordinance or to amend current ordinance to require a sign on commercial buildings stating that someone is living on the property.

10. Communications from the Mayor and Commissioners –

- A. Commissioner Carroll stated she hoped everyone had a great Thanksgiving.
- B. Commissioner Sutton asked everyone to support local businesses.
- C. Commissioner Johnson stated that he is looking forward to seeing everyone at the Christmas parade and the tree lighting.
- D. Mayor Totty stated that she is looking forward to seeing everyone at the Christmas parade and the tree lighting and mentioned there will be live entertainment around the community Christmas tree.

11. The meeting adjourned to the executive session at 7:44 p.m.

Theresa Whittmore
City Recorder