

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS WORK SESSION MINUTES

September 16, 2021

Debby Rainey, Mayor
Lisa Anderson, Vice Mayor
Brandon Butler, Commissioner
Rod Dawson, Commissioner
Scott Lucas, Commissioner
Scott Collins, City Manager
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Anderson, Butler, Dawson, Lucas
Staff Present: Collins, Johnson, Ross, Paisley
Others Present: representatives from the Playground Committee

(1) **Call to order** by Vice Mayor Anderson at 5:34 p.m.

(2) Items of Discussion –

- Playground components that lead up to making final decisions before ordering. Nathan Chance with Great Southern Recreation will be here at the October 7 work session to review final plans to order, time frame and final costs. Our goal is to place the order no later than Thanksgiving. There is currently a 60 to 90 day delivery time frame and payment is due upon delivery. Our plan is to install by the end of May and have a soft opening once completed. Grand Opening is scheduled for Saturday, July 2, to coincide with our July 3 celebration weekend.
- Collins has a list of items to review:
 - Concept plan for the playground has been approved by the Board of Commissioners and that is what we are moving forward with.
 - Fencing – will be the last piece to install and will be a separate, stand-alone project from the playground. Need to determine style and verify overall length as well as whether it will encompass the zip line area separately or as a whole with the playground. Is this available on state bid or through a co-op? Playground committee relays that Nathan with Great Southern should have the information needed as it was included at one time with the equipment quote. The playground in Cookeville used composite fencing through a company that could engrave the pickets. It was used as a fundraiser and they raised more than enough money to pay for the fence.
 - Sidewalk – will be ADA compliant and the city will fund this not out of playground dollars. Accessible entrance will most likely need to be added and a possible location is to the left of the previous main entrance with a switchback design to accommodate ADA slope requirements.
 - Tree trimming near playground install area will be handled by the city as this falls under general park maintenance.
 - Site preparation will either be completed by city employees or contracted out depending on the amount of work required to prep for the new surface. There are still some materials left from the old equipment in the ground (such as netting and

support poles) that may need to be removed as part of the process. This work will be part of the city's cost outside of the fundraising efforts. If it needs to be contracted out Collins estimates between \$5,000 and \$7,500 for completion.

- Bidding is not required for the playground equipment purchase as the manufacturer is part of a purchasing co-operative recognized by the state of Tennessee with established partnerships. Omnia Partners is the co-op who will contract with Great Southern for procurement.
- Project oversight will be provided by the city.
- P.O. date is planned by Thanksgiving.
- Friends of Bowie money still needs to be submitted to the city no later than December 29. As previously agreed, any dollars submitted after this date will go toward playground maintenance.
- Fence installation will not be done for the soft opening but should be in place for the official Grand Opening. Collins suggests the BOC pass a resolution on fundraising for the playground fencing.
- Bricks from the original playground were saved (about 85% of them) and the plan is to reinstall them. Collins is not aware of any plans for new bricks. One sample playground that was visited utilized personalized bricks in a wall format. Depending on budget, personalized bricks and the donor plaque could be incorporated into a wall as the entrance to the playground with the fence working off of the wall.
- Benches have been sold as a fundraiser as well (6 available and 4 have sold). Design prototype was a mesh frame but want to verify a memorial plaque can be attached to this style of bench.
- Vice Mayor Anderson again requests consideration of a pavilion picnic area adjacent to the playground to be used for lunches and a shady place for parents or other caregivers to sit. This would depend on the budget and the playground committee mentioned the possibility of a grant for such purpose.
- In closing, Collins advises the park will be closed for the period of playground installation for safety (of people) and security (of the equipment) as well as to reduce the risk of theft or injury for a period of one week to 10 days. We need information on personalized bricks and pickets for the next meeting to finalize these decisions.
- 3 items to note for tonight's agenda; two single-page resolutions regarding selection of financial advisor and bond counsel for the bond issuance. Only change to them versus what was in the packet is the mayor signs and not the city manager as suggested by bond counsel per state code. The thicker document will also be authorized by the mayor and is not to issue new debt but to refund the 2014 bond at half the interest rate to save \$88,000 over the remaining life of the bond. Once this is complete, we will review an accelerated payoff schedule for the bond issue and once that is paid off in 2025 we can begin financing for a new fire station and police station. We are six years early in funding our reserve so we don't have to compete with those dollars and can put the money into capital improvements.

(3) Adjournment at 6:55 p.m.

City Recorder
Brandy Johnson